

**Amendments to the Constitution**

<b>Final Decision-Maker</b>	Democracy Committee
<b>Lead Head of Service/Lead Director</b>	Patricia Narebor, Head of Legal Services Partnership and Monitoring Officer
<b>Lead Officer and Report Author</b>	Christine Nuttall – Senior Corporate Governance Lawyer (Locum) of Legal Partnership
<b>Classification</b>	Public
<b>Wards affected</b>	All

**Executive Summary**

The report provides an update to the Committee on minor amendments to Part 2 of the Constitution, Responsibility for Functions Relating to Officers, following some restructuring of the responsibilities carried out under the Head of Legal Partnership delegations. The Committee are asked to note the contents of the report.

**This report makes the following recommendations to this Committee:**

1. The Committee are asked to note the contents of the report

**Timetable**

<b>Meeting</b>	<b>Date</b>
Democracy Committee	14 <sup>th</sup> March 2018

# Amendments to the Constitution

## 1. INTRODUCTION AND BACKGROUND

- 1.1 As the Constitution is a living document it is necessary to keep it under continuous review so that amendments can be made as and when necessary to ensure the document is kept up to date.
- 1.2 The changes made relate to the Head of Environment and Public Realm and the Head of Housing and Community Services as shown as track changes in the Appendix attached to this report.
- 1.3 The functions remain the same, having merely been redistributed to reflect a restructuring of functions between the two Heads of Service.
- 1.4 The amendments have been made under the Monitoring Officer’s delegated authority to make minor changes.

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## 2. PREFERRED OPTION

- 2.1 That the Committee note the update on the changes made.

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## 3. NEXT STEPS: COMMUNICATION AND IMPLEMENTATION OF THE DECISION

- 3.1 The Constitution remains under continuous review. Members of the Democracy Committee will be consulted with on the amendments which need to be reviewed by the Democracy Committee to enable the Committee to make recommendations to Council for approval.

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## 4. CROSS-CUTTING ISSUES AND IMPLICATIONS

Issue	Implications	Sign-off
<b>Impact on Corporate Priorities</b>	We do not expect the recommendations will by themselves materially affect achievement of corporate priorities. However, a clear and effective Constitution supports all corporate priorities. Reviewing the Constitution regularly ensures that it most	Head of Legal Partnership

	effectively meets the needs of the Council and the public.	
<b>Risk Management</b>	The changes proposed are to ensure the effective running of the council.	Head of Legal Partnership
<b>Financial</b>	The recommendations do not have any direct financial implications.	Head of Legal Partnership
<b>Staffing</b>	None identified in this report.	Head of Legal Partnership
<b>Legal</b>	The changes are made under delegated authority.	Head of Legal Partnership
<b>Privacy and Data Protection</b>	None identified in this report.	Head of Legal Partnership
<b>Equalities</b>	None identified in this report.	Head of Legal Partnership
<b>Crime and Disorder</b>	None identified in this report.	Head of Legal Partnership
<b>Procurement</b>	None identified in this report.	Head of Legal Partnership

## **5. REPORT APPENDICES**

Appendix 1 – Extract from Part 2 “Responsibility For Functions Relating to Officers”

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## **6. BACKGROUND PAPERS**

None