

## **Democracy and General Purposes Committee**

**03/07/19**

### **Member Agenda Item Request from Cllr David Naghi: Protocols for Flying the Borough Council Flag at Half-Mast**

#### **Introduction:**

1. Following the recent passing of a past Mayor, I noted that the Borough Council Flag above the Town Hall flew at half-mast on the day of the funeral only. I understand that this is in accordance with the procedures set out in "Civic Ceremonial: A Handbook, History and Guide for Mayors, Councillors and Officers".
2. Therefore I am asking for the Protocols for past Mayors to be amended to allow for the Flag to be flown at half-mast from the day the passing is notified to the Borough Council to the day of the funeral.
3. I also note that the Protocols make no provision for the flag to be flown at half-mast for past long serving councillors (i.e. of a minimum of two or three terms) who have not held the position of Mayor. Therefore, I am asking for the Protocols to be amended to allow for the Flag to be flown at half-mast from the day their passing is notified to the Borough Council to the day of the funeral.
4. I also note that the Protocols make no provision for the flag to be flown at half-mast long serving officers. Therefore, I am asking for the Protocols to be amended to allow for the Flag to be flown at half-mast from the day their passing is notified to the Borough Council to the day of the funeral.

#### **Desired Outcome:**

That Officers look into the issues raised by Cllr Naghi and bring a report to the next meeting of the Democracy and General Purposes Committee, setting out the options and recommendations for Members' consideration and decision.

#### **Report Appendices**

None