

**NOMINATIONS TO OUTSIDE BODIES**

<b>Final Decision-Maker</b>	Communities, Housing and Environment Committee
<b>Lead Head of Service</b>	Angela Woodhouse, Head of Policy, Communications and Governance
<b>Lead Officer and Report Author</b>	Mike Nash, Democratic Services Officer
<b>Classification</b>	Public
<b>Wards affected</b>	All

**Executive Summary**

A nomination has been received for a Council Representative position on the Citizens Advice Bureau (CAB). This nomination is to be considered by the Communities, Housing and Environment (CHE) Committee.

**Purpose of Report**

Decision

**This report makes the following recommendations to this Committee:**

- 1) That the Committee consider the nomination received for the position on the Citizens Advice Bureau and makes an appointment if appropriate.
- 2) That the Chairman invites organisations where vacancies exist to a future meeting, but priority be given to those where there are no positions filled.

**Timetable**

<b>Meeting</b>	<b>Date</b>
Communities, Housing and Environment Committee	17 September 2019

# NOMINATIONS TO OUTSIDE BODIES

## 1. CROSS-CUTTING ISSUES AND IMPLICATIONS

<b>Issue</b>	<b>Implications</b>	<b>Sign-off</b>
<b>Impact on Corporate Priorities</b>	We do not expect the recommendations will by themselves materially affect achievement of corporate priorities.	Democratic Services Officer
<b>Cross Cutting Objectives</b>	Each organisation has a different remit and will contribute to the cross-cutting objectives in various ways.	Democratic Services Officer
<b>Risk Management</b>	There are no significant risks associated with the appointment of Council Representatives.	Democratic Services Officer
<b>Financial</b>	The proposals set out in the recommendation are all within already approved budgetary headings and so need no new funding for implementation.	Finance Officer
<b>Staffing</b>	We will deliver the recommendations with our current staffing.	Democratic Services Officer
<b>Legal</b>	Under the Council's Constitution it is a function of the Communities, Housing and Environment Committee to appoint Members to the outside bodies assigned to the Committee. The outside body identified in the report is so assigned.	Team Leader (Corporate Governance), MKLS
<b>Privacy and Data Protection</b>	There are no specific privacy or data protection issues to address.	Team Leader (Corporate Governance), MKLS
<b>Equalities</b>	The recommendations do not propose a change in service and therefore will not require an equalities impact assessment.	Equalities and Corporate Policy Officer
<b>Public Health</b>	No implications.	Democratic Services Officer
<b>Crime and Disorder</b>	No implications.	Democratic Services Officer
<b>Procurement</b>	No implications.	Finance Officer

## **2. INTRODUCTION AND BACKGROUND**

- 2.1 Following the advertisement of Council Representative vacancies, a nomination has been received for a position on the Citizens Advice Bureau (CAB). The nomination has been attached as an appendix to this report.
  - 2.2 If an appointment is made by the Communities, Housing and Environment Committee at its meeting on 17 September 2019, the term of office for this position will be from 18 September 2019 to 17 September 2023.
  - 2.3 Other vacancies that were advertised did not receive nominations, therefore an invitation will be extended to the organisations concerned to give a presentation to the Committee. This will highlight the aims and objectives of the outside body. Priority will be given to those that currently do not have any representation.
  - 2.4 The vacancies are as follows:-
    - Action for Rural Communities – 2 vacancies (2 positions)
    - Age UK – 1 vacancy (1 position)
    - Relate – 1 vacancy (1 position)
    - Cutbush and Corral – 1 vacancy (4 positions)
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## **3. AVAILABLE OPTIONS**

- 3.1 The Committee could do nothing. This is not recommended as it would mean that no additional Council Representatives are appointed to Outside Bodies. This could damage the relationships that the Council fosters with these organisations.
  - 3.2 The Committee could appoint to the CAB position if deemed appropriate and invite those organisations where a vacancy exists to give a presentation to highlight their aims and objectives.
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## **4. PREFERRED OPTION AND REASONS FOR RECOMMENDATIONS**

- 4.1 Option 3.2 is recommended as there is a need to ensure that these vacancies are filled as soon as possible.
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## **5. RISK**

- 5.1 There are no significant risks associated with the appointment of Council Representatives.

## **6. CONSULTATION RESULTS AND PREVIOUS COMMITTEE FEEDBACK**

- 6.1 All Committees responsible for appointing Council Representatives to Outside Bodies considered a report in July 2019. These reports summarised the current status of Outside Bodies including appointments, nominations and outstanding vacancies.

6.2 All Councillors have been emailed to advertise the vacancies on Outside Bodies.

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## **7. NEXT STEPS: COMMUNICATION AND IMPLEMENTATION OF THE DECISION**

7.1 Relevant Outside Bodies will be contacted to inform them of any appointments made by the Committee.

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## **8. REPORT APPENDICES**

The following documents are to be published with this report and form part of the report:

- Appendix 1: Nomination Form – Cllr Harper – Citizens Advice Bureau
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## **9. BACKGROUND PAPERS**

None.