

# PREMISES LICENCE

The Licensing Act 2003  
Schedule 12, Part A



<b>Premises Licence Number</b>	13/00735/LAPMV
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## Part 1 – Premises Details

<b>Postal address of premises , or if none, ordnance survey map reference or description, including Post Town &amp; Post Code</b>	
Gallery 87 - 88 Bank Street Maidstone Kent. ME14 1SD	
<b>Telephone number</b>	None Supplied

<b>Where the licence is time limited the dates</b>
Not Applicable

<b>Licensable activities authorised by the licence</b>
Plays Films Indoor sporting events Boxing or wrestling entertainments Live music Recorded music Performances of dance Anything of a similar description to the activities of live music, recorded music or the performance of dance Sale or Supply of Alcohol Late Night Refreshment

<b>Times the licence authorises the carrying out of licensable activities</b>
Plays (Indoors)
Every Day 07:00 - 04:00
<i>On a Sunday prior to a Bank Holiday until 05:00</i>
<i>On Christmas Eve, New Year's Eve and Boxing day until 05:00</i>
Films (Indoors)
Every Day 07:00 - 04:00
<i>On a Sunday prior to a Bank Holiday until 05:00</i>
<i>On Christmas Eve, New Year's Eve and Boxing Day until 05:00</i>
<i>24 hours usage if 7 days notice given to local authority and police</i>

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Issue Date: 06/11/2018

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Licence issued by:  
The Licensing Partnership P.O. Box 182 Sevenoaks Kent TN13 1GP  
Telephone number: 01732 227004

## Indoor sporting events

Every Day 07:00 - 04:00

*On a Sunday prior to a Bank Holiday until 05:00*

*On Christmas Eve, New Years Eve, Boxing Day until 05:00*

*24 Hours usage if 7 days notice given to local authority and police*

## Boxing or wrestling entertainments (Indoors)

Every Day 07:00 - 04:00

*On a Sunday prior to a Bank Holiday until 05:00*

*On Christmas Eve, New Years Eve, Boxing Day until 05:00*

*24 Hours usage if 7 days notice given to local authority and police*

## Live music (Indoors)

Every Day 07:00 - 04:00

*On a Sunday prior to a Bank Holiday until 05:00*

*On Christmas Eve, New Years Eve, Boxing Day until 05:00*

*24 Hours usage if 7 days notice given to local authority and police*

## Recorded music (Indoors)

Every Day 07:00 - 04:00

*On a Sunday prior to a Bank Holiday until 05:00*

*On Christmas Eve, New Years Eve, Boxing Day until 05:00*

*24 Hours usage if 7 days notice given to local authority and police*

## Performances of dance (Indoors)

Every Day 07:00 - 04:00

*On a Sunday prior to a Bank Holiday until 05:00*

*On Christmas Eve, New Years Eve, Boxing Day until 05:00*

*24 Hours usage if 7 days notice given to local authority and police*

## Anything of a similar description to the activities of live music, recorded music or the performance of dance (Indoors)

Every Day 07:00 - 04:00

*On a Sunday prior to a Bank Holiday until 05:00*

*On Christmas Eve, New Years Eve, Boxing Day until 05:00*

*24 Hours usage if 7 days notice given to local authority and police*

## Sale or Supply of Alcohol

Every Day 07:00 - 04:00

*On a Sunday prior to a Bank Holiday until 05:00*

*On Christmas Eve, New Years Eve, Boxing Day until 05:00*

*24 Hours usage if 7 days notice given to local authority and police*

## Late Night Refreshment (Indoors)

Every Day 23:00 - 05:00

**The opening hours of the premises**

Every day                      07:00 - 19:00

**The non-standard opening hours of the premises**

Not applicable

**Where the licence authorises supplies of alcohol whether these are on and / or off supplies**

Alcohol is supplied for consumption both on and off the premises.

**Part 2****Name, (registered) address, telephone number and email address (where relevant) of holder of premises licence**

Century Buildings (Rochester) Limited  
St. Peter's Studio  
50 North Eyot Gardens  
London. W6 9NL

**Registered number of holder, for example company number, charity number (where applicable)**

Registered Business Number 06907911

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Ms Carla Helyar  
16 Watson Avenue  
Chatham  
Kent  
ME5 9SG.

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Licence Number:                MEDWAY-11-PL-2250  
Licence Authority:            Medway Council

**John Littlemore**  
**Head of Housing and Community Services**  
**Maidstone Borough Council**

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Licence issued by:  
The Licensing Partnership P.O. Box 182 Sevenoaks Kent TN13 1GP  
Telephone number: 01732 227004

**Annex 1 – Mandatory conditions****The supply of alcohol**

- Where a premises licence authorises the supply of alcohol, the licence must include the following conditions:-

No supply of alcohol may be made under the premises licence -

(a) at a time where there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

- Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

**Mandatory conditions in force from 28 May 2014**

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1-

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) "permitted price" is the price found by applying the formula—  $P = D + (D \times V)$

where -

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. - (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

**Mandatory Conditions in force from 01 October 2014**

1.— (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3.— (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

4. The responsible person must ensure that—

(a)where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i)beer or cider: ½ pint;
- (ii)gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii)still wine in a glass: 125 ml;

(b)these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c)where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available."

### Exhibition of films

- Where the film classification body is specified in the licence, unless subsection (3) (b) applies, admission of children must be restricted in accordance with any recommendation made by that body.

- Where -

- (a) the film classification body is not specified in the licence, or
- (b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

In this section -

"children" means person aged under 18; and

"film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

### Door supervision

- Any premises which includes a condition that door supervisors must be at the premises to carry out a security activity, shall ensure that each such person is licensed to conduct such activities by the Security Industry Authority.

### Annex 2 – Embedded conditions

Not applicable

### Annex 3 – Conditions consistent with the Operating Schedule

Premises will have a monitored intruder alarm, inside motion detectors, window and door contact.

Exterior light on sensors.

Heavy duty window and door locks. Internal doors locked to private areas e.g.: cellar/storage.

Gaming Machines emptied on a regular basis.

Safes used for storage of money on site with regular banking. All cash removed from trading floor at close and draws left open.

Drug Awareness training for staff

Drugs Policy will be in place

We will have drug posters on site and work jointly on police initiatives

Staff are trained to check ID and acceptable forms and also in compliance of current licensing laws to comply with Challenge 21.

All fixtures that could be used as weapons are secured as best as possible.

SIA door supervisors used as required, including searching and control of patrons and regular checks of all areas of the premises.

Regular collection of bottles and glasses.

Keep record of incidents and 'known trouble makers' so that they can be excluded from the premises.

Staff use internal radios as required.

High Quality CCTV placed strategically

We comply with all statutory fire safety controls including the following:

Engineer Test and Certify the Fire Alarm annually

Engineer Test and Certify the Fire Appliances 6 monthly

Engineer Test and Certify Emergency Lighting annually

We train staff at induction and every 6 months in evacuation procedures and general fire safety including the practising of the evacuation drill.

We will also check all Fire appliances/lighting/call points thoroughly on a weekly basis and placement/function ability inspection prior to opening.

We will also continue to check Fire Doors on a monthly basis.

We will continue to use a risk assessment and review this on an annual basis or as required.

The venue will also be tested on an annual basis for Electrical (Periodic) safety and portable appliance testing.

We will comply with food safety regulations.

The premises is best adapted for wheelchair access within reasonable cost.

We have air conditioning and climate control.

We comply with all HSE requirements.

The premises will sound proof as much as possible walls and windows cost permitting.

Volume control will be limited by the management so as not to cause disturbance to residents in the area.

Notices are placed at the entrance and exit to remind customers to leave quietly.

Rubbish bins and glass refuge are kept at the rear of the premises away from the public access.

Collection of litter if caused.

We welcome comments from residents at any time.

Ensure all doors and windows are kept closed after 12am unless to enter or exit property.

If outside seating is present no patrons may use this after 11pm.

Management or SIA door supervisors as required will be used to help assist patrons leave the venue quietly when trading past 11pm.

Staff will leave the premises in a quiet manner.

We only accept photo passport or driving licence.

We keep records of all refusals.

We use SIA door supervisors or management to control admissions.

Train staff to ask for ID as required and acceptable forms.

If any activity of an adult nature is taking place under 18's will not be permitted in that area.

**Annex 4 – Conditions attached after a hearing by the licensing authority**

Not applicable

**Annex 5 – Plans**

Please see attached