

2019/20 WORK PROGRAMME

	Committee	Month	Lead	Report Author
Audit & Assurance Plan	AGS	16-Mar-20	Rich Clarke	Rich Clarke
Budget Strategy - Risk Assessment	AGS	16-Mar-20	Mark Green	Mark Green
Complaints Received Under the Members' Code of Conduct	AGS	16-Mar-20	Patricia Narebor	Christine Nuttall
Review of Standards Procedures in the Constitution	AGS	16-Mar-20	Patricia Narebor	Christine Nuttall
External Audit Update Report March 2020	AGS	16-Mar-20	Mark Green	Chris Hartgrove
External Auditor's Audit Plan 2019/20	AGS	16-Mar-20	Mark Green	Chris Hartgrove
Local Health Care Provision	CHE	14-Jan-20	Alison Broom	Alison Broom
Draft Budget Proposals 2020/21	CHE	14-Jan-20	Mark Green	Chris Hartgrove
Fees & Charges Report 2020/21	CHE	14-Jan-20	Mark Green	Chris Hartgrove
Mobile CCTV - Update	CHE	11-Feb-20	John Littlemore	Martyn Jeynes
Q3 Budget and Performance Monitoring	CHE	11-Feb-20	Mark Green	Chris Hartgrove/ Anna Collier
Annual Reports of Outside Bodies and Consideration of Outside Bodies for the Next Municipal Year	CHE	11-Feb-20	Angela Woodhouse	Mike Nash
Review of Accessibility to Services for Residents - Scoping Report and Working Group Set Up	CHE	11-Feb-20	Angela Woodhouse	Orla Sweeney
Biodiversity Strategy Workshop	CHE	17-Feb-20	Jennifer Shepherd	Andrew Williams
Waste and Street Cleansing - Future Provision	CHE	17-Mar-20	Jennifer Shepherd	John Edwards
Crime and Disorder Committee	CHE	24-Mar-20	John Littlemore	Martyn Jeynes
MBC Provided Gypsy and Traveller Sites - requested by Cllr Harwood	CHE	01-Oct-20	William Cornall	John Littlemore
Biodiversity Strategy	CHE	TBC	Jennifer Shepherd	Andrew Williams
MBC Affordable Housing Supplementary Planning Guidance (SPG)	CHE	TBC	William Cornall	Mark Egerton

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Fireworks - RSPCA Guidance	CHE	TBC	John Littlemore	Tracey Beattie/Martyn Jevnes
GP Provision	CHE	TBC	Alison Broom	Alison Broom
Planning Committee Terms of Reference - 6 Month Update	D&GP	29-Jan-20	Angela Woodhouse	Ryan O'Connell
Pay Policy Statement 2020	D&GP	29-Jan-20	Bal Sandher	Bal Sandher
Workforce Strategy Update	D&GP	29-Jan-20	Bal Sandher	Bal Sandher
Democratic Representation Review - Single Member Wards/Community Governance Review	D&GP	11-Mar-20	Angela Woodhouse	Ryan O'Connell
Annual Reports of Outside Bodies and Consideration of Outside Bodies for the Next Municipal Year	D&GP	11-Mar-20	Angela Woodhouse	Mike Nash
Consideration of Grant for Co-hesion Plus to relocate the Mela from Whatman Park to Mote Park	ERL	28-Jan-20	John Foster	John Foster
Fees & Charges Report 2020/21	ERL	28-Jan-20	Mark Green	Chris Hartgrove
Draft Budget Proposals 2020/21	ERL	28-Jan-20	Mark Green	Chris Hartgrove
To look at the Proposals outlined in Mr Ken Scott's Presentation, researching how creative activity benefits individuals and disadvantaged groups and how the Council might work with Kent Arts and Wellbeing	ERL	03-Mar-20	John Foster	AnneMarie Langley
Town Centre Opportunity Sites Delivery Strategies	ERL	03-Mar-20	William Cornall	John Foster
Q3 Budget and Performance Monitoring	ERL	03-Mar-20	Mark Green	Chris Hartgrove/ Anna Collier
Annual Reports of Outside Bodies and Consideration of Outside Bodies for the Next Municipal Year	ERL	03-Mar-20	Angela Woodhouse	TBC
Economic Development Strategy Review	ERL	31-Mar-20	John Foster	John Foster
Update on Lottery Bid for Museum	ERL	31-Mar-20	John Foster	John Foster
Maidstone East (incl. recommendation to P&R)	ERL	31-Mar-20	William Cornall	John Foster
Tour of the Business Terrace	ERL	TBC	John Foster	John Foster

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Mote Park Visitor Centre and Estates Service Building	ERL	TBC	William Cornall	John Foster
Risk Management Update	P&R	22-Jan-20	Rich Clarke	Rich Clarke
Debt Recovery Policy	P&R	22-Jan-20	Alison Broom	Sheila Coburn
Collection Fund adjustment 2018/19 and Council Tax base 2019/20	P&R	22-Jan-20	Mark Green	Chris Hartgrove
Business Rates Retention Projects - quarterly update	P&R	22-Jan-20	Mark Green	Chris Hartgrove
Fees & Charges 2020/21	P&R	22-Jan-20	Mark Green	Chris Hartgrove
Medium Term Financial Strategy - Capital Programme 2020/21 - 2024/25	P&R	22-Jan-20	Mark Green	Chris Hartgrove
Property Asset Review - quarterly update	P&R	22-Jan-20	Mark Green	Deborah Turner
Weaving Heath (incl. CHE reference)	P&R	22-Jan-20	Mark Green	Lucy Stroud
Asset Management Strategy	P&R	12-Feb-20	Mark Green	Georgia Hawkes
Equalities Update	P&R	12-Feb-20	Angela Woodhouse	Orla Sweeney
Final Budget Proposals 2020/21	P&R	12-Feb-20	Mark Green	Chris Hartgrove
Q3 Budget and Performance Monitoring	P&R	12-Feb-20	Mark Green	Chris Hartgrove
Annual Reports of Outside Bodies and Consideration of Outside Bodies for the Next Municipal Year	P&R	12-Feb-20	Angela Woodhouse	Mike Nash
KPIs for 2020-21	P&R	25-Mar-20	Angela Woodhouse	Angela Woodhouse
Risk Management Update	P&R	25-Mar-20	Rich Clarke	Rich Clarke
Business Rates Retention Projects - quarterly update	P&R	22-Apr-20	Mark Green	Chris Hartgrove
Property Asset Review - quarterly update	P&R	22-Apr-20	Mark Green	Deborah Turner

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Biodiversity and Climate Change Action Plan	P&R	22-Apr-20	Biodiversity and Climate Change Working Group	Angela Woodhouse
Commissioning and Procurement Strategy	P&R	TBC	Mark Green	Georgia Hawkes
Kent Medical Campus Innovation Centre	P&R	TBC	John Foster	Abi Lewis
Maidstone Authority Monitoring Report	SPI	07-Jan-20	Mark Egerton	Anna Ironmonger
Fees & Charges 2020/21	SPI	07-Jan-20	Mark Green	Chris Hartgrove
Draft Budget Proposals 2020/21	SPI	07-Jan-20	Mark Green	Chris Hartgrove
Annual Reports of Outside Bodies and Consideration of Outside Bodies for the Next Municipal Year	SPI	04-Feb-20	Angela Woodhouse	Mike Nash
Local Development Scheme	SPI	04-Feb-20	Mark Egerton	Anna Ironmonger
Local Plan Review - Progress Update and Next Steps	SPI	04-Feb-20	Mark Egerton	Sarah Lee
Local Enforcement Plan	SPI	10-Mar-20	Rob Jarman	Claire Cutts
Affordable and Local Needs Housing SPD Adoption	SPI	10-Mar-20	Rob Jarman	Mark Egerton
Q3 Budget and Performance Monitoring	SPI	10-Mar-20	Mark Green	Chris Hartgrove/ Anna Collier
Ensuring Conditions are Incorporated in Delegated Decisions	SPI	10-Mar-20	Rob Jarman	Rob Jarman
KCC 20mph Speed Limit Pilot - Summary of Conclusions (Requested by Cllr English)	SPI	Awaiting Date for Pilot Information to be Released by KCC	TBC	TBC
Local Plan Review Regulation 18a – Key Matters for Consideration	SPI	TBC	Mark Egerton	Sarah Lee
Local Plan Review - Update on Evidence	SPI	TBC	Mark Egerton	Gavin Ball
Local Plan Review Regulation 18b - Preferred Approaches Public Consultation	SPI	TBC	Mark Egerton	Sarah Lee
Minimum Space Standards - Development Plan Document	SPI	TBC	William Cornall	Mark Egerton