

Ref	Action	Responsible Officer	Timescale	Status	RAG
1.0	Transport				
1.1	<p>Draft Local Plan to:</p> <ul style="list-style-type: none"> Establish policies that enable the infrastructure required for low carbon vehicles Ensure policies encourage and enable development proposals which give priority first to pedestrian and cycle movements, both within the scheme and with its surrounding areas; and second to facilitating high quality public transport connectivity. 	Mark Egerton	2020-22	Started	Green
1.2	Work with KCC to develop Maidstone Integrated Transport Strategy, and Local Cycling and Walking Infrastructure Plan, as part of the Local Plan review to promote and support a modal shift to walking, cycling, public transport, and electric vehicles	Mark Egerton	2020-22	Started	Green
1.3	Produce a business case for the introduction of a workplace parking levy to fund active travel or public transport	Biodiversity and Climate Change Officer	2024	Not due to start	Green
1.4	<p>Develop a travel plan for council staff that sets out objectives and an action plan to encourage the shift to electric and ultra-low emission vehicles, more working from home, more sustainable travel patterns and an increase in the use of public transport and active transport modes through:</p> <ul style="list-style-type: none"> parking management on council premises discounted public transport fares pool cars audio and video conferencing car-sharing electric bikes 	Georgia Hawkes,	2021	Started	Green

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	<ul style="list-style-type: none"> • remote and home working • promoting fuel efficient driving techniques to all staff Update travel expenses policies generally and avoid any perverse incentives. Update before any moves to new premises. Include any learning from working practices that changed due to COVID-19.				
1.5	Develop policies and increase remote working to reduce travelling to work and office energy needs, without a reduction in outputs or access to services. Uses any learning from new working practices adopted due to COVID 19 responses.	Georgia Hawkes, Bal Sandher,	2021	Started	Green
1.6	Influence design and specification of any new office building to ensure infrastructure enables EVs and low-carbon energy charging infrastructure for them and supports active travel with bike storage, lockers and showers and supports digital working	Georgia Hawkes,	2020 to when any new building completed	Not started	Amber
1.7	Have regard to the Kent and Medway Energy and Low Emissions Strategy and its emerging policies relating to electric vehicles. Liaise with KCC, district network operators and other relevant partners. Seek grant and other forms of funding to support this. Seek and take opportunities to provide one or more charging hub.	John Littlemore,	2020-30	Started	Green
1.8	Use advice from the Energy Saving Trust (EST) Local Authority Transport Service to facilitate a move to electric taxis. Liaise with relevant partners to monitor use and ensure infrastructure is provided appropriately.	John Littlemore	2021-2030	Not Started	Amber
1.9	Draft new licensing policy to reduce number of taxis using fossil fuel by more than 90% by 2030 and by 100% by 2036	John Littlemore	2021	Started but stalled	Red
1.10	Promote workplace vehicle chargers (and current government Workplace Charging Scheme)	Chris Inwood	2020 until scheme ends	Started	Green

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1.11	Promote ECO stars recognition scheme to fleet operators	Chris Inwood	2020 until scheme ends	Not Started	Amber
1.12	Work with KCC to gather baseline data on the buses operating in the borough and their Euro classification. Support operators to develop their commercial networks in the borough, ensuring that the borough's infrastructure is bus friendly. Work with the Quality Bus Partnership to identify actions to support bus companies to switch to clean technology.	Duncan Haynes	2020-30	Started	Green
2.0	Transport				
2.1	Support Kent County Council to explore the potential for Combined Heat and Power systems and District Heating scheme developments across the community	Rob Jarman	2020-2021	Started	Green
2.2	Promote access to schemes to residents, landlords and housing associations, for retrofitting insulation to existing homes including ECO3, LA Flex and the Green Homes Grant Scheme	Nigel Bucklow	2020-30	Started	Green
2.3	Investigate how to support low carbon heat networks	Mark Egerton	2020-22	Started	Green
2.4	Promote low carbon heating including government domestic and non-domestic renewable heat incentive scheme and any other suitable schemes	Biodiversity and Climate Change Officer	2020 to scheme end	Started	Green
2.5	Enforce Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015	Nigel Bucklow	2020-30	Started	Green
2.6	Promote water efficiency to residents in partnership with South East Water	Biodiversity and Climate Change Officer	2020-30	Started	Green
3.0	Generate Renewable energy				
3.1	Use Local Plan review to investigate how to encourage on-site renewables on all types of new developments	Mark Egerton	2020-22	Started	Green

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3.2	Support residents, businesses and third sector to install renewable energy generation by providing information and promoting grants and savings schemes	Biodiversity and Climate Change Officer	2020-30	Started	Green
3.3	Encourage and support community energy projects. Assess viability of these for carbon offsetting	Biodiversity and Climate Change Officer	2020-30	Not started	Amber
4.0	Reducing waste and energy spent processing waste.				
4.1	Increase percentage of waste re-used recycled/composted by; <ul style="list-style-type: none"> • Encouraging residents to separate food and recyclables (particularly metals and textiles), use appropriate bins and avoid contamination. • Reviewing, and where possible, improving recycling facilities for flats and those with communal collections • Waste and recycling guidance with as much planning weight as possible to be adopted for all new developments. • Assess feasibility of weekly recycling collections 	Graham Gosden	2020-30	Started	Green
4.2	Create and implement a plan to ensure all types of waste are processed in or as close to the borough as possible	Graham Gosden	2021-23	Started	Green
4.3	Introduce recycling into the street cleansing service including offering community litter picks the opportunity to recycle the waste they collect	John Edwards	2022-22	Started	Green
4.4	Reduce fly-tipping	John Edwards	2020-25	Started	Green
4.5	Investigate options to encourage home composting and using an anaerobic digester to process the domestic food waste collected.	Graham Gosden	2021-22	Started	Green
5.0	Adapting to climate change				

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5.1	Provide policy on climate change adaptation in Local Plan review, including consideration of flooding, heat and drought.	Mark Egerton	2020-22	Started	Green
5.2	Ensure Local Plan review considers level of current and future flood risk and developments are planned accordingly.	Mark Egerton	2020-22	Started	Green
5.3	Use Severe Weather Impacts Monitoring System (SWIMS) to understand impacts of severe weather in borough. Work with Kent County Council to implement actions from the Climate Change Risk and Impact Assessment in the borough.	Uche Olufemi	2020-30	Started	Green
5.4	Work with Medway Flood Partnership to identify and develop actions, including natural flood management, which can help to reduce flood levels.	Mark Green,	2020-30	Started	Green
5.5	Work with Medway Flood Partnership to <ul style="list-style-type: none"> develop a funding strategy to identify and secure additional resources for natural flood management. build local communities' resilience to flooding 	Mark Green, Uche Olufemi	2020-30	Started	Green
5.6	Review our arrangements around our estate, parks and recreation facilities in severe weather situations as part of business continuity management	Uche Olufemi	2021	Started	Green
5.7	Work with the Kent Resilience Forum, spatial planners and other partners to enhance adaptation and emergency planning contingencies for severe weather and other climate impacts. 'Strengthening' of power and water supply and other critical infrastructure should be a priority alongside ensuring more resilient settlements	Uche Olufemi	2020-30	Started	Green
5.8	Support local businesses to be resilient to climate change including referring to Kent Prepared website	Chris Inwood	2021	Not Started	Amber
6.0					

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6.1	Draft Local Plan to; <ul style="list-style-type: none"> Require biodiversity net gain within the borough. Ensure Garden Communities are an exemplar for biodiversity and deliver semi natural open space. Increase tree coverage and other wildlife habitats to allow biodiversity in new developments. Ensure that sustainable urban drainage schemes maximise biodiversity potential 	Mark Egerton	2020-2022	Started	Green
6.2	Adopt Parks and Open Space Biodiversity Action Plan ensuring it is reviewed to keep up to date with latest practices.	Andrew Williams	2021	Started	Green
6.3	Support and signpost community groups on tree planting and after care	Biodiversity and Climate Change Officer	2020-30	Not Started	Amber
6.4	Work with Kent County Council to draft common position statement on biodiversity (including ensuring maintenance regimes which protect and enhance biodiversity)	Mark Egerton	2020-22	Started	Green
6.5	Liaise with Kent Wildlife Trust to <ul style="list-style-type: none"> promote relevant schemes to residents, schools and community groups to encourage them to enhance biodiversity in their gardens and grounds. Provide information on habitat development and the benefits of it to nature and ecosystem services 	Biodiversity and Climate Change Officer, Andrew Williams	2020-30	Started	Green
6.6	Work with Environment Agency, South East Rivers Trust, Kent Wildlife Trust and Medway Valley Countryside Partnership to enhance and expand wetland coverage in Borough (including removal of dams and culverts, achieving improvements to water quality and restoration of ponds, lakes, marshes, wet woodland and bogs)	Rob Jarman,	2020-30	Started	Green

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6.7	Work with partners to develop and implement a Nature Recovery Strategy, linking habitat restoration and creation to improve flood protection and water quality	Rob Jarman,	2020-30	Started	Green
6.8	Work with local farms and landowners to deliver landscape scale biodiversity initiatives – including reconnection of fragmented natural habitats, floodplain restoration, reduced chemical inputs and reintroduction of lost key stone species	Rob Jarman,	2020-30	Started	Green
6.9	Where feasible increase tree cover to 2/3 on our estate. Contribute to Kent aim to plant 1.5 million trees and aim towards national average tree cover of 16%. An emphasis on expansion and reconnection of existing woodland (including urban woods) will define this action	Rob Jarman, Andrew Williams,	2021 -2030	Started	Green
6.10	Evaluate Council's Go Green Go Wild work. Amend as needed and commit ongoing funds to ensure of work continues.	Andrew Williams	2021	Started	Green
6.11	Ensure that all MBC land and property holdings and land subject to MBC maintenance interventions maximise value for biodiversity	Andrew Williams	2020-30	Started	Green
6.12	Audit trees on council land and create maintenance plan.	Andrew Williams	2021	Started	Green
6.13	Review our non-operational land to assess potential for enhancing biodiversity including allowing community groups to take responsibility for management	Lucy Stroud	2022	Started	Green
7.0					
7.1	Review commissioned Carbon Trust report on <ul style="list-style-type: none"> energy and water efficiency measures travel and investment in infrastructure onsite renewable energy generation Investigate how to fund recommendations from carbon reduction report including Public Sector Energy Efficiency Loan Scheme and options for revolving loan fund to pay for renewable energy developments that payback over time.	Lucy Stroud, Darren Guess, Biodiversity and Climate Change Officer	2020-30	Started	Green

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	Offset the 564 tCO2e carbon our estate will emit with the Carbon Trusts report recommendations implemented				
7.2	Measure our carbon footprint each year and report findings to relevant committee	Biodiversity and Climate Change Officer	Annually	Started	Green
7.3	Buy 100% renewable energy for our buildings and operations where we control the supply	Lucy Stroud	As each contract expires	Started	Green
7.4	Work in partnership to review our portfolio to identify those homes let as temporary accommodation eligible for insulation under ECO3 funding and arrange installation. Provide top up funding for any measures not fully funded under the ECO3 to ensure all homes let as temporary accommodation are energy efficient. Investigate whether measures could be installed under the Green Homes Grant Scheme	Nigel Bucklow	2020-22	Started	Green
7.5	Incorporate energy saving principles into our office accommodation strategy. Uses any learning from new working practices adopted due to COVID19 responses.	Georgia Hawkes	2021-23	Started	Green
7.6	Increase information held on leased buildings. Identify those with highest emissions to prioritise action. Use role as a landowner (e.g. at Lockmeadow) to ensure that Council-owned sites set a high standard for carbon reduction and demonstrate how to achieve biodiversity and combat climate change.	Lucy Stroud	2020-30	Started	Green
7.7	Provide LED lighting in the Maidstone Borough Council car parks that have not yet been improved	Jeff Kitson	2020-30	Started	Green
8.0					
8.1	Support residents to understand the changes they can make to reduce, and prepare for, climate change and enhance biodiversity including;	Julie Maddocks	2020-30	Started	Green

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	<ul style="list-style-type: none"> taking advantage of financial opportunities through energy efficiency and low-carbon energy generation measures creating less waste and increase proportion of recycling/composting. using less water Buying from local businesses Reducing red meat consumption in line with Eatwell guidance Signing up to Environment Agency's flood warning service Work with KCC on joint campaigns where appropriate 				Green
8.2	Provide staff awareness information of biodiversity and climate change at induction, and job specific training. Each service area to have biodiversity and climate change induction, and job specific training.	Biodiversity and Climate Change Officer	2020-21	Started	Green
8.3	Inform partner organisations and residents about the threats from climate change and the ways they and we can adapt to its impacts	Julie Maddocks,	2020-30	Not Started	Amber
8.4	Engage with and build support from key stakeholders and the wider public on enhancing biodiversity and addressing climate change. Engage with relevant national days of action	Julie Maddocks	2020-30	Started	Green
8.5	Support local businesses to <ul style="list-style-type: none"> use support available to reduce their emissions and generate their own power including liaising with KCC when LoCASE funding available. Implement travel plans that promote walking, cycling and public transport. Use the Kent Prepared website to raise awareness of how to prepare for flooding 	Julie Maddocks, Chris Inwood	2020-30	Started	Green

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8.6	Liaise with Parish Councils to support their work on biodiversity and climate change	Biodiversity and Climate Change Officer	2020-30	Started	Green
8.7	Work with partners to address climate change and biodiversity effectively and sustainably	Biodiversity and Climate Change Officer	2020-30	Started	Green
8.8	Following successful legal action by Housing and Health Team regarding Category 1 Hazards of Excess cold and Building Control Team regarding buildings not built to required standard details to be sent to communications team who will draft press releases on Court cases	Nigel Bucklow, Robert Wiseman, Julie Maddocks	2020-30	No opportunity arisen yet	Green
9.0					
9.1	Provide briefings and training for Councillors and Officers on climate change and biodiversity to create a culture change and ensure climate change and biodiversity are integrated into decision making	Biodiversity and Climate Change Officer	2020-21	Started	Green
9.2	Establish biodiversity and climate change overview and scrutiny committee	Angela Woodhouse	2020-21	Completed	Green
9.3	Ensure service plans consider biodiversity and addressing climate change and performance indicators are set as needed	Anna Collier	2020-21	Started	Green
9.4	Review guidance used to help managers plan their services to ensure opportunities for enhancing biodiversity and mitigating and adapting to climate change are taken	Kathryn Moore	2020-21	Started	Green
9.5	Establish criteria for investment in climate change and biodiversity and invest to save schemes. These will consider (a) relative impact in terms of carbon reduction and (b) ease of delivery, such that expenditure is focused on deliverable, affordable initiatives that maximise impact on the carbon reduction target.	Paul Holland, Biodiversity and Climate Change Officer	2020-21	Started	Green

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9.6	Develop a corporate policy and approach to social value that incorporates enhancing biodiversity and reducing the council's carbon footprint through the way we design, carry out and procure our services.	Ellie Dunnet	2021	Started	Green