

SOCIAL CHILL PROPOSED CONDITIONS

Stephen,

Thank you for the response.

Please see attached changes to proposed conditions.

We made some changes to this condition (22). It appears patrons are going from venue to venue causing issues because they are being served whilst drunk. I feel this is a reasonable condition that reflects the current climate and will assist the business as they can still operate early hours of the morning.

We would expect an undertaking of the premises to ensure the booking system is adequately managed and not abused.

However, as you can appreciate many premises are now experiencing lots of incidents/disturbances early hours of the morning which is affecting police resources and community. Which brings into question the licensing objectives and running of the businesses.

Regards,

James

1. CCTV will be provided in the form of a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition.
 - a. Cameras shall encompass all ingress, egress and include all areas to which the public have access, including fire escapes, stairwells and where the supply of alcohol occurs (with the exception of areas agreed by the Police, for example toilet cubicles).
 - b. The CCTV shall be recording at all times that the premises are open to the public.

- c. Equipment must be maintained in good working order, be correctly time and date stamped, recordings MUST be kept on the hard drive and kept for a period of 31 days and handed to Police upon reasonable request.
 - d. The Premises Licence Holder must ensure at all times a DPS or appointed members of staff is capable and competent at downloading CCTV footage in a recordable format to the Police and Local Authority upon reasonable request.
2. The licence holder and/or designated premises supervisor shall ensure that at least one person who has passed the Personal Licence exam is available on the licensed premises while the sale or supply of alcohol is being undertaken at the premises.
3. Toughened or polycarbonate glass will be used at the premises. All drinks will be supplied in polycarbonate or toughened glass. Exception would be for bottled drinks and drinking of wine, champagne and cocktails.
4. A logbook shall be kept detailing all incidents that occur at the Premises. This will be a bound book which will detail the following:
 - A) The day, date and time of the incident
 - B) The member of staff making the entry
 - C) All members of staff involved in the incident
 - D) An account of the incident
 - E) Details of any persons injured and the injuries sustained
 - F) Any other details thought relevant
5. All persons that sell or supply alcohol to customers must have licensing training.

- a. Training should take place within six weeks of employment and any new employees will be supervised until the training has taken place.
 - b. Refresher training should be repeated a minimum of every six months or earlier if required due to changes of legislation.
 - c. Training records must be kept on the premises and shall contain the nature, content and frequency of all training.
 - d. Records must be made available for inspection by Police, Police Licensing Officer and the authorised licensing officers from the Local Authority upon request either electronically or hard copy.
6. A refusal register will be in operation at the premises. All staff involved in the sale of alcohol will be fully trained in the system and it will record the following:
 - a. Item refused.
 - b. Name of description of the person refused.
 - c. Reason for refusal.
 - d. Name of staff member making refusal
7. The register will be available for inspection to any Police Officer, Local Authority Licensing Officer or Trading Standards Officer at any reasonable time.
8. No persons under the age of 18 will be permitted in the building unless accompanied by an adult with the exception of staff members working at the time.
9. Door Supervisors conducting security activities as a condition of any premises licence shall be registered with the Security Industry Authority (SIA) and shall display or be able to display at least one of the following articles upon request

by the Licensing Authority, the Police, a responsible authority, and/or any other relevant authorities including the Security Industry Authority (SIA):

- i. A Security Industry Authority (SIA) name badge;
- ii. Proof of registration to the Security Industry Authority (SIA) scheme allowing them to carry out security activities at licensed premises.

11. On Fridays and Saturdays a minimum of 3 SIA registered door staff will be employed at the premises, these staff will be on duty from 20.00hrs until 30 minutes after the premises closes to the public. The Premises Licence Holder will risk assess the need for door staff on other nights of the week (Sundays to Thursday) and if so the number of door staff to be engaged.

12. If premises is open on Christmas Eve and/or New Years Eve then at least 3 door supervisor will be employed from 20:00hrs until close of business.

12. On any Sunday preceding a Bank Holiday at least 3 door supervisors will be employed from 20:00hrs until close of business.

13. The premises shall have a written dispersal and search policy that outlines the procedure for management, door supervisors and staff. The policy will contain procedures on

- a) How door staff prevent overcrowding
- b) Supervise the queue to ensure that it is managed in a way that avoids rowdy, unpleasant behaviour and to keep customers quiet as to not disturb neighbours in the vicinity
- c) A procedure for door staff engaged in searching persons as a condition of entry
- d) To ensure the dispersal of patrons from the curtilage and grounds of the licensed premise immediately after the end of licensable activities

e) Prevent patrons from leaving the premises with open containers and bottles

f) To provide evidence by written statement to police in any criminal investigation as and when required.

G. The toilets shall be regularly monitored.

14. Door Supervisors will wear high visibility reflective vests or such other identifying garments eg Armband. Leave as this

15. When door staff are working at the venue searching will be conducted on all patrons as a condition of entry.

16. The premises shall have a written drug policy, this will detail the strategies to minimise the use and supply of illegal drugs within the premises. This will entail an agreed procedure for the handling and retention of any article seized. Where premises consider a drug's safe to deposit drugs found, there will be a clear policy for the handling and packaging of seized items. For premises with a suitable 'drug safe' the items secured within the safe would not be considered as being in possession. For premises that do not have a drug safe they must have a written agreement with police as to a procedure in the collection or delivering drugs to police.

17. To allow the use of IONTRACK. (Drug testing Machine), within the premises, (or curtilage of the premises), as a condition of entry, at the request of, and after consultation with Police. To allow swabbing for detection of drugs use when deemed necessary by Police.

18. Only Home Office approved ID of proof of age will be accepted by staff. This will include photographic driving licence, a passport or a 'PASS' marked proof of age card.

19. The premises will undertake the "Challenge 25" Scheme which will be advertised within the premises by way of sufficient posters to make the public aware.
20. All staff involved in the sale or supply of alcohol will be trained in the "Challenge 25" Scheme and such training will be recorded.
21. The Licence holder shall erect and maintain clear and prominent notices displayed at all exits requesting the public to respect the needs of residents and to leave the premises and the area quietly.
22. There will be no admittance or re-admittance to the premises after 00:00 hours, customers leaving to smoke must remain within the designated smoking area at all times or re-admittance will be refused. The only exception to this condition will be for patrons who have pre-booked their admission to the premises before 23:00hrs. Confirmation of booking will be recorded on a digital platform, date, time and shown on request to the licensing authority.
23. The premises shall produce a full Risk Assessment to cover the running of events at the premises. All events whether run as "in house" or by outside organisers will comply with that Risk Assessment unless a separate Risk Assessment is completed for that particular event. The risk assessment will be sent to/shared with Kent Police 120 hours prior to the event taking place.