

**From:** Banfield, Gillian [REDACTED]  
**Sent:** 06 March 2023 14:17  
**To:** [REDACTED]  
**Cc:** Licensing <[licencing@sevenoaks.gov.uk](mailto:licencing@sevenoaks.gov.uk)>; Kent Police - West Division Licensing <[west.division.licensing@kent.pnn.police.uk](mailto:west.division.licensing@kent.pnn.police.uk)>  
**Subject:** BS - LIC01 Licensing The Kings Head

**EXTERNAL EMAIL:** Exercise caution unless you recognize the sender and know the content is safe.

Good afternoon

Please find attached my response to the licence review.

Kind regards

Gill

**Gill Banfield | Senior Building Safety Inspector | Fire Risk Inspection Team |  
Maidstone Building Safety | Kent Fire and Rescue Service, Maidstone Fire  
Station, Loose Road, Maidstone, Kent ME15 9QB**

**Tel:** [REDACTED]

**Email:** [REDACTED]



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Kent Fire &  
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together

To  
Kings Head  
Headcorn Road  
Grafty Green  
ME17 2AN

FAO Mr K. Sweet

Contact  
Gillian Banfield

Direct line

Email  
Buildingsafety.maidstone@kent.fire-uk.org

Our ref  
CAS-051980

Your ref  
####

Date  
6 March 2023

Dear Ken

### **Licensing Act 2003**

### **Re: Kings Head, Kings Head, Headcorn Road, Grafty Green, ME17 2AN**

With reference to the application dated **23 February 2023** the Fire Authority does not propose to make any representation to the Licensing Authority, provided that the premises are constructed and managed in accordance with the information supplied within your application.

It is the duty of the “responsible person” to make a suitable and sufficient assessment of the risks to which relevant persons are exposed, for the purpose of identifying the general fire precautions needed to comply with the requirements of The Regulatory Reform (Fire Safety) Order 2005.

A competent person should carry out the fire risk assessment. Where any doubt exists, or the assessment identifies areas for concern, it may be appropriate to employ the services of a suitably qualified consultant.

The significant findings of the fire risk assessment must be recorded if:

- Five or more people are employed; or
- A licence under an enactment is in force; or
- An alterations notice requiring this is in force.

To remain valid, the fire risk assessment will need to be kept under constant review and revised as necessary.

If you need further advice, please consult the publication **Fire Risk Assessments in Small and Medium Places of Assembly** which provides information about the Regulatory Reform (Fire Safety) Order 2005. This publication is available from the MHCLG website ([www.gov.uk/workplace-fire-safety-your-responsibilities/who-is-responsible](http://www.gov.uk/workplace-fire-safety-your-responsibilities/who-is-responsible)).

We recommend that you use the attached link to the Kent Fire and Rescue Service Business & Property Protection Portal: <http://www.kent.fire-uk.org/your-safety/business-safety>. This will

**Fire Risk Inspection Team, Maidstone Fire Station, Loose Road, ME15 9TX**

[Buildingsafety.maidstone@kent.fire-uk.org](mailto:Buildingsafety.maidstone@kent.fire-uk.org)

**01622 212430**



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enable you to generate a risk based report, which provides you with advice and guidance on specific areas relevant to your business type and location.

This letter is without prejudice to the powers of the licensing authority and to any requirements or recommendations that may be made by enforcing authorities under other legislation.

If you need further advice or want to ask questions about this letter, please contact me using the details above. Please be aware the Building Safety office hours are 09:00 – 17:00, Monday to Friday.

Yours sincerely

[Redacted signature]

Gill Banfield  
Senior Building Safety Inspector

cc: Licensing Authority  
Police Licensing Officer

Fire Risk Inspection Team, Maidstone Fire Station, Loose Road, ME15 9TX  
[Buildingsafety.maidstone@kent.fire-uk.org](mailto:Buildingsafety.maidstone@kent.fire-uk.org)

[Redacted contact information]