

APPENDIX 1 – FIRST QUARTER BUDGET MONITORING

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Part A - First Quarter Revenue Budget 2023/24

A1) Revenue Budget: Planning, Infrastructure & Economic Development (PIED) PAC

- A2.1 The table below provides a detailed summary of the budgeted net expenditure position for the services reporting directly into PIED PAC at the end of Quarter 1. The financial figures are presented on an accruals basis (i.e. expenditure for goods and services received, but not yet paid for, is included).
- A2.2 This table now shows the variance split between expenditure and income to give more of an insight into the nature of the variance.

PIED Revenue Budget: NET EXPENDITURE (@ 1st Quarter 2023/24)

Cost Centre	Approved Budget for Year	Approved Budget to 30 June 2023	Actual as at 30 June 2023	Variance as at 30 June 2023			Forecast March 2024	
	Net £000	Net £000	Net £000	Expenditure £000	Income £000	Net £000	Forecast Net £000	Forecast Variance £000
Planning & Economic Development								
Building Regulations Chargeable	-395	-99	-101	11	-9	2	-395	0
Building Control	-1	-0	-1	0	1	1	-1	0
Development Control Advice	-293	-71	-61	3	-13	-10	-293	0
Development Control Appeals	138	27	37	-9	0	-9	138	0
Development Control Majors	-557	-139	-49	1	-91	-90	-407	-150
Development Control - Other	-772	-192	-160	-25	-8	-33	-772	0
Development Control Enforcement	75	18	26	-9	1	-8	75	0
Planning Policy	644	155	160	-5	0	-5	644	0
Neighbourhood Planning	-20	0	0	0	0	0	-20	0
Conservation	-11	-4	0	0	-4	-4	-11	0
Innovation Centre	-36	52	28	0	24	24	-36	0
Business Terrace	83	55	45	9	1	10	83	0
Business Terrace Expansion (Phase 3)	-16	22	39	5	-22	-17	-16	0
Economic Dev - Promotion & Marketing	2	1	8	-7	0	-7	2	0
Land Charges	-263	-65	-56	4	-13	-9	-263	0
Environment Improvements	40	35	14	21	0	21	40	0
Name Plates & Notices	20	5	5	0	0	0	20	0
Spatial Policy Planning Section	394	126	129	-3	0	-3	394	0
Head of Planning and Development	117	29	35	-6	0	-6	117	0
Building Surveying Section	525	131	102	29	0	29	525	0
Economic Development Section	84	25	44	-18	0	-18	84	0
Mid Kent Planning Support Service	358	89	64	25	0	25	358	0
Heritage Landscape and Design Section	356	89	68	21	0	21	356	0
Innovation Centre Section	217	69	56	13	0	13	217	0
CIL Management Section	13	3	7	4	-8	-3	13	0
Mid Kent Local Land Charges Section	89	22	5	24	-7	17	89	0
Development Management Section – Majors	244	61	46	15	0	15	244	0
Development Management Section – Others	1,166	291	297	-6	0	-6	1,166	0
Head of Spatial Planning and Economic Develop	125	31	26	5	0	5	125	0
Parking Services Section	413	133	127	6	0	6	413	0
Salary Slippage	-175	-44	0	-44	0	-44	-175	0
Sub-Total: Planning & Economic Development	2,564	858	940	65	-147	-82	2,714	-150

Cost Centre	Approved Budget for Year	Approved Budget to 30 June 2023	Actual as at 30 June 2023	Variance as at 30 June 2023			Forecast March 2024	
	Net £000	Net £000	Net £000	Expenditure £000	Income £000	Net £000	Forecast Net £000	Forecast Variance £000
Parking Services								
On Street Parking	-308	-80	-93	4	9	13	-308	0
Residents Parking	-197	-45	-63	4	14	18	-197	0
Pay & Display Car Parks	-1,329	-131	-134	-14	18	4	-1,329	0
Non Paying Car Parks	15	10	9	1	0	1	15	0
Off Street Parking - Enforcement	-93	-21	-18	8	-10	-3	-93	0
Mote Park Pay & Display	-194	-53	-62	-0	9	9	-194	0
Sandling Road Car Park	-1	-0	-16	10	5	15	-1	0
Former Park & Ride Sites	109	81	1	80	0	80	9	100
Other Transport Services	-3	-1	-8	7	0	7	-3	0
Sub-Total: Parking Services	-2,000	-239	-383	99	45	144	-2,100	100
Totals	565	619	556	164	-102	62	615	-50

By Cabinet Member

Cost Centre	Approved Budget for Year	Approved Budget to 30 June 2023	Actual as at 30 June 2023	Variance as at 30 June 2023			Forecast March 2024	
	Net £000	Net £000	Net £000	Expenditure £000	Income £000	Net £000	Forecast Net £000	Forecast Variance £000
Leader of the Council								
Planning Policy	644	155	160	-5	0	-5	644	0
Economic Dev - Promotion & Marketing	2	1	8	-7	0	-7	2	0
Spatial Policy Planning Section	394	126	129	-3	0	-3	394	0
Economic Development Section	84	25	44	-18	0	-18	84	0
Sub-Total: Leader of the Council	1,124	306	340	-34	0	-33	1,124	0

Cost Centre	Approved Budget for Year	Approved Budget to 30 June 2023	Actual as at 30 June 2023	Variance as at 30 June 2023			Forecast March 2024	
	Net £000	Net £000	Net £000	Expenditure £000	Income £000	Net £000	Forecast Net £000	Forecast Variance £000
Cabinet Member for Planning, Infrastructure & Economic Development								
Building Regulations Chargeable	-395	-99	-101	11	-9	2	-395	0
Building Control	-1	-0	-1	0	1	1	-1	0
Development Control Advice	-293	-71	-61	3	-13	-10	-293	0
Development Control Appeals	138	27	37	-9	0	-9	138	0
Development Control Majors	-557	-139	-49	1	-91	-90	-407	-150
Development Control - Other	-772	-192	-160	-25	-8	-33	-772	0
Development Control Enforcement	75	18	26	-9	1	-8	75	0
Neighbourhood Planning	-20	0	0	0	0	0	-20	0
Conservation	-11	-4	0	0	-4	-4	-11	0
Innovation Centre	-36	52	28	0	24	24	-36	0
Business Terrace	83	55	45	9	1	10	83	0
Business Terrace Expansion (Phase 3)	-16	22	39	5	-22	-17	-16	0
Land Charges	-263	-65	-56	4	-13	-9	-263	0
Environment Improvements	40	35	14	21	0	21	40	0
Name Plates & Notices	20	5	5	0	0	0	20	0
On Street Parking	-308	-80	-93	4	9	13	-308	0
Residents Parking	-197	-45	-63	4	14	18	-197	0
Pay & Display Car Parks	-1,329	-131	-134	-14	18	4	-1,329	0
Non Paying Car Parks	15	10	9	1	0	1	15	0
Off Street Parking - Enforcement	-93	-21	-18	8	-10	-3	-93	0
Mote Park Pay & Display	-194	-53	-62	-0	9	9	-194	0
Sandling Road Car Park	-1	-0	-16	10	5	15	-1	0
Former Park & Ride Sites	109	81	1	80	0	80	9	100
Other Transport Services	-3	-1	-8	7	0	7	-3	0
Head of Planning and Development	117	29	35	-6	0	-6	117	0
Building Surveying Section	525	131	102	29	0	29	525	0
Mid Kent Planning Support Service	358	89	64	25	0	25	358	0
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Innovation Centre Section	217	69	56	13	0	13	217	0
CIL Management Section	13	3	7	4	-8	-3	13	0
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Development Management Section – Majors	244	61	46	15	0	15	244	0
Development Management Section – Others	1,166	291	297	-6	0	-6	1,166	0
Head of Spatial Planning and Economic Develop	125	31	26	5	0	5	125	0
Parking Services Section	413	133	127	6	0	6	413	0
Salary Slippage	-175	-44	0	-44	0	-44	-175	0
Sub-Total: Cabinet Member for Planning, Infrastructure & Economic Development	-559	312	217	198	-102	96	-509	-50
Totals	565	619	556	164	-102	62	615	-50

A2) PIED Revenue Budget: Significant Variances

A2.1 Within the headline figures, there are a number of both adverse and favourable net expenditure variances for individual cost centres. It is important that the implications of variances are considered at an early stage, so that contingency plans can be put in place and, if necessary, be used to inform future financial planning. Variances will be reported to each of the Policy Advisory Committees on a quarterly basis throughout 2023/24.

A2.2 The table below highlights and provides further detail on the most significant variances at the end of Quarter 1.

PIED PAC Variances (@ 1st Quarter 2023/24)

	Positive Variance Q4	Adverse Variance Q4	Year End Forecast Variance
Planning, Infrastructure & Economic Development	£000		
PLANNING & ECONOMIC DEVELOPMENT			
Former Park & Ride Sites – These are budgets that were used to fund the Business Rates and running costs for the site. They are no longer required and will be removed for 2024/25.	80		100

	Positive Variance Q4	Adverse Variance Q4	Year End Forecast Variance
Planning, Infrastructure & Economic Development	£000		
PLANNING SERVICES			
Development Control (Majors) – Numbers of applications are down as developers are waiting for the Local Plan to be approved before they submit new ones.		-90	-150

Part B - First Quarter Capital Budget 2023/24

B1) Capital Budget 2023/24 (@ 1st Quarter 2023/24)

Capital Programme Heading	Adjusted Estimate 2023/24 £000	Actual to June 2023 £000	Budget Remaining £000	Q2 Profile £000	Q3 Profile £000	Q4 Profile £000	Projected Total Expenditure £000	Projected Slippage to 2024/25 £000
Planning, Infrastructure & Economic Development								
Bridges Gyratory Scheme	206		206			206	206	
Town Centre Strategy	450		450			100	100	350
Total	450		450			100	100	350

B2) Capital Budget Variances (@ 1st Quarter 2023/24)

Planning, Infrastructure & Economic Development

Town Centre Strategy – The current strategy is being reviewed and updated and is unlikely to be adopted until early 2024, so it is anticipated that there will be some spend in the final quarter of the year.