

**Internal Audit Progress Report 2023-24**

**Timetable**

<b>Meeting</b>	<b>Date</b>
Audit Governance and Standards Committee	13 <sup>th</sup> November 2023

<b>Will this be a Key Decision?</b>	No
<b>Urgency</b>	Not Applicable
<b>Final Decision-Maker</b>	Audit Governance and Standards Committee
<b>Lead Head of Service</b>	Katherine Woodward – Head of Mid Kent Audit Partnership
<b>Lead Officer and Report Author</b>	Katherine Woodward – Head of Mid Kent Audit Partnership
<b>Classification</b>	Public
<b>Wards affected</b>	All

**Executive Summary**

This report summarises the work towards completing the 2023/24 Audit and Assurance Plan, agreed by this Committee in March 2023. It also provides an update on the changes within the resources of the Mid Kent Audit Partnership.

**Purpose of Report**

Noting

**This report makes the following recommendation to the Committee**

1. That work completed so far on the 2023/24 Audit and Assurance Plan be noted.

# Internal Audit Progress Report 2023-24

## 1. CROSS-CUTTING ISSUES AND IMPLICATIONS

<b>Issue</b>	<b>Implications</b>	<b>Sign-off</b>
<b>Impact on Corporate Priorities</b>	The report is for noting only, providing Members an update on progress. It seeks no new decisions and makes no new proposals.	Katherine Woodward – Head of Mid Kent Audit
<b>Cross Cutting Objectives</b>	The report is for noting only, providing Members an update on progress. It seeks no new decisions and makes no new proposals.	Katherine Woodward – Head of Mid Kent Audit
<b>Risk Management</b>	The report introduces no risks that require separate description in the Council’s risk registers, nor materially impacts any currently described.	Katherine Woodward – Head of Mid Kent Audit
<b>Financial</b>	The report author confirms that remaining work will be completed within agreed budgets and within agreed staffing levels.	Katherine Woodward – Head of Mid Kent Audit
<b>Staffing</b>	Remaining work will be completed within agreed budgets and within agreed staffing levels.	Katherine Woodward – Head of Mid Kent Audit
<b>Legal</b>	The report is for noting only, providing Members an update on progress. It seeks no new decisions and makes no new proposals.	Katherine Woodward – Head of Mid Kent Audit
<b>Information Governance</b>	The report is for noting only, providing Members an update on progress. It seeks no new decisions and makes no new proposals.	Katherine Woodward – Head of Mid Kent Audit
<b>Equalities</b>	The report is for noting only, providing Members an update on progress. It seeks no new decisions and makes no new proposals. An EQIA will not be required	Katherine Woodward – Head of Mid Kent Audit
<b>Public Health</b>	The report is for noting only, providing Members an update on progress. It seeks no new decisions and makes no new proposals.	Katherine Woodward – Head of Mid Kent Audit

<b>Crime and Disorder</b>	The report is for noting only, providing Members an update on progress. It seeks no new decisions and makes no new proposals.	Katherine Woodward – Head of Mid Kent Audit
<b>Procurement</b>	The audit support contracts mentioned in the report have been progressed in consultation with the shared procurement service.	Katherine Woodward – Head of Mid Kent Audit
<b>Biodiversity and Climate Change</b>	The report is for noting only, providing Members an update on progress. It seeks no new decisions and makes no new proposals.	Katherine Woodward – Head of Mid Kent Audit

## **2. INTRODUCTION AND BACKGROUND**

- 2.1 This committee approved the 2023/24 Audit and Assurance Plan in March 2023. This report summarises progress towards delivering the plan up to 31 October 2023 and sets out the path towards completing the plan over the next 6 months. It also provides updates on staffing the service.
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## **3. AVAILABLE OPTIONS**

- 3.1 We present the report for Member information and for noting.
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## **4. PREFERRED OPTION AND REASONS FOR RECOMMENDATIONS**

- 4.1 We present the report for Member information and for noting.
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## **5. RISK**

- 5.1 The risks associated with this proposal, including the risks if the Council does not act as recommended, have been considered in line with the Council's Risk Management Framework. We are satisfied that the risks associated are within the Council's risk appetite and will be managed as per the Policy.

## **6. CONSULTATION RESULTS AND PREVIOUS COMMITTEE FEEDBACK**

- 6.1 We present the report for Member information and for noting. There has been no formal consultation, but its content has been discussed with the Director of Finance, Resources and Business Improvement.
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## **7. NEXT STEPS: COMMUNICATION AND IMPLEMENTATION OF THE DECISION**

7.1 We present the report for Member information and noting.

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## **8. REPORT APPENDICES**

The following documents are to be published with this report and form part of the report:

- Appendix 1: Internal Audit Progress Report 2023/24
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## **9. BACKGROUND PAPERS**

- Internal Audit and Assurance Plan 2023/24 – 13<sup>th</sup> March 2023