

Medium Term Financial Strategy 2024/25  
Fees and Charges  
Communities, Leisure and Arts PAC

Fees and Charges April 2024- March 2025	* Includes VAT	Discretionary Fee	Statutory Fee	Actuals	Current Estimate	Current	Proposed	Change	+ / - Income	Estimate	Comments
				2022-2023	2023-24	Charges 2023-2024	Charges 2024-2025		2023-24	2024-2025	
				£	£	£	£	%	£	£	
<b>Museum</b>											
<b>School Education Activities</b>		x		26,097	24,300					24,300	No increase proposed as schools are unable to meet any increases.
First workshop		x				90.00	90.00	0.00%			
Each Subsequent workshop		x				75.00	75.00	0.00%			Per additional class.
Craft Sessions		x				75.00	75.00	0.00%			No increase as we aim to raise interest.
Lunch room hire						20.00	20.00	0.00%			School charged to use lunch room (studio/AL room) if on an unpaid for visit - only if available and not already in use by another school.
<b>Outreach to schools</b>											
<b>Out with 1 staff member</b>											
1 workshop		x				200.00	200.00	0.00%			
2 workshops		x				275.00	275.00	0.00%			
3 workshops		x				350.00	350.00	0.00%			
4 workshops		x				450.00	450.00	0.00%			
<b>Room hire</b>											
Glass Room - Per day		x		1,555	5,000					5,000	
Library - Per day		x				230.00	230.00	0.00%			
Museum out of hours (based on 4 hours))		x				650.00	650.00	0.00%			
<b>Events</b>											
Holiday activities -per child minimum charge depending on activity		x		8,928	8,000					8,000	
Talks (external speaker)						3.00	3.85	28.33%			Now £3.50 so Hazlitt 10% ticket fees are covered plus 10%
Talks (external speaker) + refreshment						6.00/5.00	7.00/6.00				
Talks (external speaker + refreshment + free entry to exhibition (if charged)						10.00/8.00	11.00/9.00				Increase to cover Hazlitt 10% booking fees.
Tour or film showing + refreshments						12.00/10.00M	14.00/12.00				MMF = Maidstone Museum Foundation
Father Christmas						15.00/13.00M	16.50/14.50				
Market - stallholders per space						10.00	11.00	10.00%			
						20.00	20.00	0.00%			
<b>Exhibitions</b>											
Charged entry											
Adult						4.00	4.00	0.00%			
Child						2.00	2.00	0.00%			
Family ticket						10.00	10.00	0.00%			
Sponsored or charged to exhibitor (& therefore free visitor entry) per 4 weeks											
Large space						600.00	600.00	0.00%			
Smaller space						300.00	300.00	0.00%			

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				£	£	£	£	%	£	£	
<b>Children's Parties</b>	*			0	5,000					5,000	
Per Child minimum charge depending on activity		x				13.00	13.00	0.00%			
<b>Collections enquiries</b>											
QORWK - enquiries (Queen's Own Royal West Kent Regiment)		x		0	500	20.00	20.00	0.00%		500	QORWK enquiry £15 per family history enquiry. The fee is waived for collections based enquiries or where the museum gains research/information
<b>Museum Total</b>				<b>36,580</b>	<b>42,800</b>				<b>0</b>	<b>42,800</b>	
<b>Parks and Open Spaces-Leisure Activities</b>											
<b>Events</b>											
Fairs and circuses - per day (min. charge)	exempt	x				635.00	665.00	4.72%			
<b>Hire of Parks</b>											
Fitness Classes (10-70 participants) - per session (min charge) B904		x		2,860	5,200	19.95	19.95	0.00%		5,200	
<b>All Events</b>											
<b>Event day fee (min charge) per day</b>				52,930	39,430					39,430	
- up to 100 participants	exempt	x				55.00	60.00	9.09%			
100 to 499 participants	exempt	x				105.00	115.00	9.52%			
500 - 899 participants	exempt	x				460.00	485.00	5.43%			
901+ by negotiation	exempt	x									Based on multiplier of participant fees
<b>Plus Booking and disruption fee (min charge) per day on site (including all event days and build days)</b>											
Commercial and charity ticketed events - Mote Park		x				325.00	345.00	6.15%			
Free events - Mote Park		x				70.00	75.00	7.14%			
Additional hire fee for event parking per day (Mote Park on		x				325.00	345.00	6.15%			Price point should be in multiples of £5 for customer ease.
Commercial and charity ticketed events - All other Parks		x				165.00	175.00	6.06%			
Free events - All other Parks		x				65.00	75.00	15.38%			In line with all free events in parks
<b>Filming companies</b> -(min charge) per day											
- Mote Park	exempt	x				380.00	405.00	6.58%			In line with small one day event
- Brenchley Gardens	exempt	x				230.00	240.00	4.35%			
- others by negotiation											
<b>Commercial medical units</b> - per day		x				145.00	150.00	3.45%			
				<b>55,790</b>	<b>44,630</b>				<b>0</b>	<b>44,630</b>	

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				£	£	£	£	%	£	£	
<b>Market</b>											
<b>Office Rent C250</b>											
Mon/Tue/Fri charge per month 1st April - 31st March	x			1,000	1,200	460.00	460.00	0.00%	0	1,200	This is per contract so F&Cs should not change
<b>Tuesday Market Pitches C223/C226</b>				29,732	31,310				0	31,310	
<b>Open Market</b>											
<b>Regular Rate Market Square</b>											
Up to 10 feet - 1 April - 31 Dec	x					15.00	15.00	0.00%			
Undercroft Rate - 1 April - 31 Dec	x					15.00	15.00	0.00%			
<b>Saturday Market Pitches C223/C226</b>											
<b>Open Market</b>											
<b>Regular Rate Market Square</b>											
Up to 10 feet - 1 April - 31 Dec						20.00	20.00				
Undercroft Rate - 1 April - 31 Dec						20.00	20.00				
<b>Lettings-General C251/D358/C227</b>				56,268	55,420				5,580	61,000	Based on last full year bookings.
<b>Hire of Agricultural Hall</b>											
Standard Hire - per day - casual hire	x					525.00	550.00	4.76%			Casual hire - once per month
Standard Hire - minimum 3 hours	x					35.00	40.00	14.29%			£35.00 per hour / £105 per session to C251 changes to £40.00 per hour / £120 per session to C251
<b>Boot Fair -When in undercroft</b>											
10' - pitch (£10 per each additional 10' pitch)	x					10.00	10.00	0.00%			
<b>Commercial Hire</b>											
Per half day ( maximum 8 hours )	x					550.00	550.00	0.00%			
Per day ( over 8 hours )	x					1,050.00	1,050.00	0.00%			
Hire of chairs for events - per 100	x					50.00	50.00	0.00%			Charged pro rata
<b>Farmers Market C253</b>	x			0	0	0.00	0.00	0.00%	0	0	
Every other Friday - daily rate April - March											
<b>Market Total</b>				<b>87,000</b>	<b>87,930</b>				<b>5,580</b>	<b>93,510</b>	
<b>GRAND TOTAL</b>				<b>179,370</b>	<b>175,360</b>				<b>5,580</b>	<b>180,940</b>	