

**Medium Term Financial Strategy 2024-25
Fees and Charges
Housing, Health and Environment PAC.**

Fees and Charges April 2024 - March 2025	* Includes VAT	Statutory Fee Discretionary Fee	Actuals 2022-2023	Current Estimate 2023-24	Current Charges 2023-2024	Proposed Charges 2024-2025	Change	+ / - Income 2023-24	Estimate 2024-2025	Comments
			£	£	£	£	%	£	£	
Parks and Open Spaces										
Football										
Seniors - single let (hirer to erect nets)	*	x	9,484	15,900	54.18	60.00	10.74%	0	15,900	Income is under target, so no increase to budget proposed. Owing to materials and delivery increase charges and labour costs (annual pay rise) it has been necessary to increase all costs between 9 and 12% across all pitches. The proposed costings have also been commercially priced. Please note, that the proposed increases will be implemented from 1st June to allow sport playing seasons to complete.
Seniors - 10 or more lets (hirer to erect nets)	exempt	x			45.15	50.00	10.74%			
Juniors - 11 v 11 pitch single let (hirer to erect nets) for U13 and U14 with junior goals	*				29.35	32.00	9.04%			
Juniors - 11 v 11 pitch 10 or more lets (hirer to erect nets) for U13 and U14 with junior goals	exempt				24.45	27.00	10.45%			
Juniors - 11 v 11 pitch single let (hirer to erect nets) for U15, U16 and U18 with adult goals	*				36.12	40.00	10.74%			
Juniors - 11 v 11 pitch 10 or more lets (hirer to erect nets) for U15, U16 and U18 with adult goals	exempt				30.09	33.00	9.67%			
Juniors - 9 v 9 pitch single let (hirer to erect nets)	*				22.58	25.00	10.74%			
Juniors - 9 v 9 pitch 10 or more lets (hirer to erect nets)	exempt				18.80	21.00	11.69%			
Juniors - 7 v 7 pitch single let (hirer to erect nets)	*				15.80	17.50	10.74%			
Juniors - 7 v 7 pitch 10 or more lets (hirer to erect nets)	exempt				13.16	14.50	10.20%			
Juniors - 5 v 5 pitch single let (hirer to erect nets)	*				15.80	17.50	10.74%			
Juniors - 5 v 5 pitch 10 or more lets (hirer to erect nets)	exempt				13.16	14.50	10.20%			
Use of five-a-side football nets - per set	*				23.70	26.00	9.69%			
Juniors - hire of an adult pitch (hirer to erect nets)	*				43.34	48.00	10.74%			
Juniors - 10 or more hires of an adult pitch (hirer to erect nets)	exempt				36.12	40.00	10.74%			
Rugby										
Seniors - single let	*	x	469	600	71.67	80.00	11.62%	0	600	Income is under target, so no increase to budget proposed.
Seniors - 10 or more lets	exempt	x			59.82	66.00	10.32%			
Juniors - single let	*	x			36.12	40.00	10.74%			
Juniors - 10 or more lets	exempt	x			29.91	33.00	10.34%			
Tennis - per court per hour										
Adult - single hire	*	x	0	0	8.40	8.40	0.00%		0	No change - minimal maintenance
Adult - 10 or more hires	exempt	x			7.00	7.00	0.00%			
OAP/Junior - single hire	*	x			4.60	4.60	0.00%			
OAP/Junior - 10 or more hires	exempt	x			3.80	3.80	0.00%			
Bowls - Season - Adult										
- OAP/Junior	*	x	0	0	80.00	87.50	9.38%		0	CPI uplift circa 9% -reflecting increasing grounds costs
- per Green - Adult	*	x			40.00	43.50	8.75%			
- OAP/Junior	*	x			6.00	6.50	8.33%			CPI uplift circa 9%
- Match fees	*	x			3.00	3.25	8.33%			
	*	x			4.80	5.25	9.38%			
Use of Changing Rooms and Showers										
	*	x			20.00	22.00	10.00%			CPI uplift circa 9%
			9,953	16,500				0	16,500	

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			2022-2023	Estimate 2023-24	Charges 2023-2024	Charges 2024-2025		2023-24	2024-2025	
			£	£	£	£	%	£	£	
Monuments			30,689	23,210					23,210	
Headstone		x			173.00	190.00	9.83%			
Kerbstone		x			173.00	190.00	9.83%			
Cremated remains memorial		x			173.00	190.00	9.83%			
Tablet 12" x 12"		x			173.00	190.00	9.83%			
Vase		x			173.00	190.00	9.83%			
Initial inscription		x			173.00	190.00	9.83%			
Additional inscription		x			115.00	125.00	8.70%			
Any other monument		x			173.00	190.00	9.83%			
Memorial inspection re-instatement (standard)		x			173.00	190.00	9.83%			
Search fees										
1-5 years		x			10.00	10.00	0.00%			General searches to be priced at £10, however, should the request be particularly involved or urgent then it is suggested that the £40.00 charge be made.
6-10 years		x			10.00	10.00	0.00%			
Over 10 years		x			10.00	10.00	0.00%			
Personal search (by appointment)		x			40.00	40.00	0.00%			
Maintenance										
Earthing		x			100.00	100.00	0.00%			
Turfing		x			100.00	100.00	0.00%			
Memorials			6,728	3,950					3,950	
Mushrooms		x			97.00	97.00	0.00%			As we won't know what price increase our suppliers will make in terms of memorials, we will increase to whatever their additional charges are + 3% Dedication prices will stay the same as this financial year to retain customers
Mushrooms dedication		x			125.00	125.00	0.00%			
Benches (new location)		x			473.00	473.00	0.00%			
Existing bench		x			368.00	368.00	0.00%			
Benches dedication annual		x			75.00	75.00	0.00%			
Majestic Mausolea		x								
Majestic Mausolea dedication 30 year (new) with 4 caskets		x			2,500.00	2,500.00	0.00%			
Inscription on Mausolea plaque front (price per line)		x			36.00	36.00	0.00%			
Additional removal of plaque for additional inscription		x			52.00	52.00	0.00%			
Posy Holder for Mausolea		x								
Circular Bench		x			164.00	164.00	0.00%			
Circular Bench dedication		x			66.00	66.00	0.00%			
Cemetery Total			222,969	242,080				0	242,080	

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			2022-2023	Estimate 2023-24	Charges 2023-2024	Charges 2024-2025		2023-24	2024-2025	
			£	£	£	£	%	£	£	
Crematorium										
Cremations			1,210,802	1,111,430				50,000	1,161,430	
Service charges	x									
Medical Referee's Fee					29.00	30.00	3.45%			£24 fee set by relevant professional body. £6 per visit to cover mileage. Medical Referees should be phased out from 01/10/24 due to change in legislation and introduction of Medical Examiners
Non viable foetus and stillborn	x				no charge	no charge				
Less than 5 years	x				100.00	100.00	0.00%			
5 to 18 years	x				115.00	115.00	0.00%			Charges recovered from Children's Funeral Fund (CFF)
Adult (18 + 1 day)	x				652.00	710.00	8.90%			
08.15 cremation only - no service and no attendees					365.00	365.00	0.00%			
08.30 cremation only - no service and no attendees	x				365.00	365.00	0.00%			
08.45 cremation only - no service and no attendees	x				365.00	365.00	0.00%			No price increase so we remain competitive.
Adult - committal slot 9.00 A.M. (includes Environmental surcharge, Medical Referee fee & Cremation Carton)	x				495.00	495.00	0.00%			
Adult - reduced cremation slot 9.30 A.M. (includes Environmental surcharge, Medical Referee fee & Cremation Carton)	x				565.00	590.00	4.42%			
Environmental Surcharge	x				73.50	75.00	2.04%			
Cremation of body parts	x				105.00	105.00	0.00%			
Use of chapel (additional item)					330.00	340.00	3.03%			Double ceremony slots - this is an additional 1/2 hour in the Chapel, so effectively eliminates potential fee generation from the days capacity - this increase reflects the income lost by offering a double ceremony.
Use of chapel organ	x				10.00	10.50	5.00%			
Visual Tributes for services up to 25 slides	x				45.00	50.00	11.11%			
Pro Visual Tributes for services up to 25 slides	x				70.00	75.00	7.14%			
Additional 25 slides for visual tribute	x				25.00	25.00	0.00%			
Family made video shown as tribute	x				30.00	35.00	16.67%			
Downloadable copy of visual tribute	x				40.00	45.00	12.50%			
Keepsake copy of Visual Tribute or Webcast on DVD/Blu-Ray/USB	x				55.00	55.00	0.00%			
Webcasting - live only	x				60.00	65.00	8.33%			Not offering going forward, only offering with watch again (this has proved to be an admin nightmare as they change their mind afterwards and we have to change the charges)
Webcast + 28 day viewing	x				60.00	65.00	8.33%			
Witness fee	x				42.00	42.00	0.00%			
Saturday morning supplement fee	x				830.00	900.00	8.43%			Charge reflects cost for staff premium rates + high utility costs
Service over-run fee	x				From 150.00	From 200.00				Service over-run can severely affect the days schedule - charges is levied on Funeral Directors who fail to control length of services
Containers for cremated remains										
Polytainer / Cremation carton / strewing tube	*	x			20.00	21.00	5.00%			
Pictured Strewing Tubes					23.50	24.00	2.13%			
Urn	*	x			63.00	63.00	0.00%			
Casket	*	x			68.00	68.00	0.00%			
Baby urn	*	x			12.75	12.75	0.00%			
Other related services										
Exhumation of cremated remains		x			295.00	500.00	69.49%			In line with Medway Crematorium in financial year 2023-24
Disposal from other crematoriums					60.00	60.00	0.00%			To satisfy VAT regulations the elements of the memorial charge are identified separately as distinct elements. Customers may provide such elements of the memorial as appropriate providing that such elements satisfy the specification set by the Bereavement Services Officer from time to time to ensure the correct management and presentation of the site and services.
Burial in individual plot		x			55.00	55.00	0.00%			

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				2022-2023	Estimate	Charges	Charges		2023-24	2024-2025	
				£	£	£	£		%	£	
Memorials				438,038	415,810				0	415,810	
Book of Remembrance											
line entry (min 2 lines) *	*	x				110.00	110.00	0.00%	.		As we won't know what price increase our suppliers will make in terms of memorials, we will increase to whatever their additional charges are + 3% Dedication prices will stay the same as this financial year to retain customers
Flower/Crest/or Badge *	*	x				275.00	275.00	0.00%	.		
Folded Remembrance Card		x							.		
Card purchase *	*	x				10.00	10.00	0.00%	.		
per line entry (minimum 2 lines) *	*	x				55.00	55.00	0.00%	.		
Flower/Crest/or Badge *	*	x				285.00	285.00	0.00%	.		
									.		
Cloister Hall of Remembrance			x						.		
Wall vases		x							.		
Vase	*	x				44.00	44.00	0.00%	.		
Plot Rental - per annum		x				49.00	49.00	0.00%	.		
Stone Block vase	*	x				83.00	83.00	0.00%	.		
Plot Rental - per annum		x				49.00	49.00	0.00%	.		
Cloister Hall of Remembrance			x						.		
Cloister wall tablets		x							.		
Single	*	x				186.00	186.00	0.00%	.		
Plot Rental - 10 year dedication		x				210.00	210.00	0.00%	.		
Double (2 inscriptions)	*	x				372.00	372.00	0.00%	.		
Plot Rental - 10 year		x				260.00	260.00	0.00%	.		
Refurbishment per letter - re-gild	*	x				4.00	4.00	0.00%	.		
Refurbishment per letter - repaint	*	x				4.00	4.00	0.00%	.		
Second inscription	*	x				186.00	186.00	0.00%	.		
		x							.		
Memorial Hall			x						.		
Leather plaques	*	x				71.00	71.00	0.00%	.		
Plot Rental -5 year		x				95.00	95.00	0.00%	.		
Added inscription	*	x				71.00	71.00	0.00%	.		
									.		
Gardens of Remembrance			x						.		
Stone effect plaque	*	x				125.00	125.00	0.00%	.		
Stone effect plaque for bench	*	x				125.00	125.00	0.00%	.		
Stone effect plaque on spike	*	x				125.00	125.00	0.00%	.		
Plot Rental 10 year		x				240.00	240.00	0.00%	.		
Added inscription	*	x				125.00	125.00	0.00%	.		
Refurbishment	*	x				28.00	28.00	0.00%	.		
Plaque						99.00	99.00	0.00%	.		
Plaque rental						24.00	24.00	0.00%	.		
Heart shaped plaque						150.00	150.00	0.00%	.		
Heart shaped plaque renewal						24.00	24.00	0.00%	.		

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			2022-2023	Estimate 2023-24	Charges 2023-2024	Charges 2024-2025		2023-24	2024-2025	
			£	£	£	£	%	£	£	
<u>Gardens of Remembrance</u>		x								
<u>Sanctum Vault</u>		x								
5 year lease		x			1,085.00	1,085.00	0.00%			
10 year lease		x			1,640.00	1,640.00	0.00%			
20 year lease		x			2,610.00	2,610.00	0.00%			
30 year lease		x			3,310.00	3,310.00	0.00%			
<u>Family Sanctum Vault (From Jan 15)</u>		x								
5 Year lease					1,155.00	1,155.00	0.00%			
10 year lease		x			1,710.00	1,710.00	0.00%			
20 year lease		x			2,680.00	2,680.00	0.00%			
30 year lease		x			3,380.00	3,380.00	0.00%			
<u>Gardens of Remembrance</u>		x								
Bench & Plaque	*	x			285.00	285.00	0.00%			
Plot Rental - 5 years		x			375.00	375.00	0.00%			
Plot Rental - bench and SE Plaque - Annual		x			75.00	75.00	0.00%			
Added inscription	*	x			72.00	72.00	0.00%			
Sanctum Panorama Vault 5 years					885.00	885.00	0.00%			
Sanctum Panorama Vault 10 years		x			1,280.00	1,280.00	0.00%			
Sanctum Panorama Vault 20 years		x			1,970.00	1,970.00	0.00%			
Sanctum Panorama Vault 30 years					2,470.00	2,470.00	0.00%			
Barbican		x			214.00	214.00	0.00%			
Barbican - annual renewal		x			26.00	26.00	0.00%			
Woodside Sundial		x			214.00	214.00	0.00%			
Woodside Sundial annual renewal		x			26.00	26.00	0.00%			
Granite bench x 2 plaques		x			160.00	160.00	0.00%			
Granite bench		x			20.00	20.00	0.00%			
Illustration, photo plaques etc.		x			P.O.A.	P.O.A.				
Chapel Lawn Planter		x								
Plaque with inscription	*	x			123.00	123.00	0.00%			
Plus 10 year dedication		x			220.00	220.00	0.00%			
Birdbath Memorial	*	x								
6" x 3" plaque with inscription	*	x			123.00	123.00	0.00%			
Annual dedication		x			19.00	19.00	0.00%			
7 1/4" x 3" plaque with inscription	*	x			133.00	133.00	0.00%			
Annual dedication		x			20.00	20.00	0.00%			
8 1/2 " x 3" plaque with inscription	*	x			143.00	143.00	0.00%			
Annual dedication		x			21.00	21.00	0.00%			
9 3/4 " x 3" plaque with inscription	*	x			153.00	153.00	0.00%			
Annual dedication		x			22.00	22.00	0.00%			
11 " x 3" plaque with inscription	*	x			163.00	163.00	0.00%			
Annual dedication		x			23.00	23.00	0.00%			
<u>Woodside Walk Book</u>		x								
Plaque with inscription	*	x			69.00	69.00	0.00%			
Plus 10 year dedication		x			160.00	160.00	0.00%			

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			£	£	£	£	%	£	£	
<u>Woodside Walk Mushrooms</u>		x								
Tablet with inscription	*	x			97.00	97.00	0.00%			
Plus 10 year dedication		x			250.00	250.00	0.00%			
3 tablet Family Mushrooms (New Memorial)	*	x			291.00	291.00	0.00%			
3 tablet Family Mushrooms (New Memorial) dedication					75.00	75.00	0.00%			
5 tablet Family Mushrooms (new memorial)	*	x			388.00	388.00	0.00%			
5 tablet Family Mushrooms (new memorial) dedication					100.00	100.00	0.00%			
Blossom Valley Barbican (new memorial)	*	x			214.00	214.00	0.00%			
Blossom Valley Barbican (new memorial) dedication	*	x			26.00	26.00	0.00%			
Standing Stone (new memorial)	*	x			312.00	312.00	0.00%			
Standing Stone (new memorial) dedication	*	x			30.00	30.00	0.00%			
<u>Gardens of Remembrance</u>		x								
<u>Memorial shrubs in beds</u>		x								
Shrubs with Stone Effect Plaque on Spike Annual	*	x			99.00	99.00	0.00%			
Adoption renewal (Shrub only)	*	x			120.00	120.00	0.00%			
Adoption renewal (Shrub & Plq) only)					245.00	245.00	0.00%			
Added inscription	*	x			99.00	99.00	0.00%			
Adoption renewal annual (standard Rose no plq)	*	x			25.00	25.00	0.00%			
Adoption renewal annual - Individual rose no plaque	*	x			25.00	25.00	0.00%			
Rose and plaque	*	x			197.00	197.00	0.00%			
					49.00	49.00	0.00%			
Tree and SE Plaque - Annual	*	x			137.00	137.00	0.00%			
Plot rental - annual Tree					49.00	49.00	0.00%			
Acer & Plaque on stake	*	x			185.00	185.00	0.00%			
Adoption renewal					70.00	70.00	0.00%			
<u>Search fees</u>		x								
1-5 years		x			10.00	10.00	0.00%			
6-10 years		x			10.00	10.00	0.00%			
Over 10 years		x			10.00	10.00	0.00%			
Personal search (by appointment)		x			35.00	35.00	0.00%			
Crematorium Total			1,648,840	1,527,240				50,000	1,577,240	

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			2022-2023	Estimate 2023-24	Charges 2023-2024	Charges 2024-2025		2023-24	2024-2025	
			£	£	£	£	%	£	£	
Environmental Health										
Food Hygiene			5,442	3,570					3,570	Service provided when requests are received.
Voluntary Surrender of unsound food (certificate)		x			229.00	247.00	7.86%			
Food Export certificate		x			135.00	146.00	8.15%			
Food Export certificate (New Business)		x			280.00	302.00	7.86%			
Export Health Certificate for transit to destination country - New charge		x			39.00	42.00	7.69%			
Admin Charge for changes to certificates, re-issue of certificates		x			27.00	29.00	7.41%			
Food business pre-opening advice, sampling etc. (hourly rate)	x	x			79.00	85.00	7.59%			Inflationary pressures.
Charge for Re-Visit and Re-scoring under the Food Hygiene Rating Scheme - C045		x			183.00	205.00	12.02%			Re-evaluation of time spent, and costs associated with inspections.
Contaminated Land			5,865	4,000					4,000	
Contaminated Land search fee per hour		x			26.00	27.00	3.85%			
Requests for Enhanced Environmental Information for Contaminated Land and Professional Opinion	x	x			79.00	85.00	7.59%			see above
Pre-Application Consultation for Environmental Health Advice for Acoustics, Air Quality, Contaminated Land Assessments and S.61 Control of Pollution Act 1974 agreements (hourly rate)	x	x			79.00	85.00	7.59%			see above
Private Water Risk Assessment - per hour - (hourly rate)	x	x			79.00	85.00	7.59%			The charge setting arrangement has transferred to district authority from central government.
Private Water Sampling Charge - (hourly rate)	x	x			79.00	85.00	7.59%			The proposal is to cover costs based on an hourly officer charge, increase due to a review of officers charges. Increase based on likely inflation rates.
Private water Authorisation Charge - (hourly rate)	x	x			79.00	85.00	7.59%			
Private Water Investigation Charge - (hourly rate)	x	x			79.00	85.00	7.59%			
Derogation Request (hourly rate)	x	x			79.00	85.00	7.59%			
Analysis – Group A		x								The local authority undertake and arrange sampling, with cost of laboratory charges to owner/occupier/person requesting sample.
Analysis – Group B		x								
Tattooing, Electrolysis, Acupuncture & Ear-piercing - C205			11,935	7,550				3,450	11,000	Based on 22-23 income from registrations and the Tattoo Extravaganza, Detting.
Skin Piercing/Tattooing Registration		x			338.00	354.00	4.73%			
Additional registration of tattoo/piercing or other beauty treatment		x			61.00	64.00	4.92%			Fee charged for amendment/ increase in variety of treatments for previously registered practitioners.
Tattoo & other beauty treatment Events		x			205.00	222.00	8.29%			Event organisation review, administration, inspection.
Per New Artist & Practitioner at Events		x			27.00	35.00	29.63%			Individual artist's fee attending the above event.
Pollution Control										
Statutory Fees for 48 Pollution Prevention Control Processes - C061		x			*	*				Note fees set by Defra. Number of processes limited to industrial processes in the Borough. Reducing fee base as pollution levels reduce and technical capabilities improve. This is not a growth area, no uplift in budget can be guaranteed.
			8,400	7,300					7,300	
Environmental Health Total			31,642	22,420				3,450	25,870	

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Fees and Charges
Housing, Health and Environment PAC.**

Fees and Charges April 2024 - March 2025	* Includes VAT	Statutory Fee Discretionary Fee	Actuals	Current	Current	Proposed	Change	+ / - Income	Estimate	Comments	
			2022-2023	Estimate 2023-24	Charges 2023-2024	Charges 2024-2025		2023-24	2024-2025		
			£	£	£	£	%	£	£		
Community Safety Charges											
Road closure application		x	825	0	75.00	125.00	66.67%		0	Standard fee to cover the cost of trained operatives displaying signage and an administration fee based on current costs.	
CCTV Footage request (insurance companies etc.)		x			0.00	0.00				These are considered to be subject access requests and we cannot charge for them.	
Fixed Penalty Fines											
Public Space Protection Order (Dog Control) Fixed Penalty Notice		x	360	0		100.00	100.00	0.00%		0	Set by Order
Public Space Protection Order (Town Centre) Fixed Penalty Notice		x				100.00	100.00	0.00%			Set by Order
Community Protection Total											
			1,185	3,900				0	3,900		
Recycling & Refuse Collection											
Bulky Collection											
1-4 items		x	146,935	154,320	29.00	30.00	3.45%	0	154,320		
5-8 items		x			39.00	40.00	2.56%				
Fridge/Freezers		x			21.00	21.00	0.00%				
Clinical Waste Collection											
2 collections annually- No charge		x	240	0	0.00	0.00	0.00%	0	0		
Per collection more than 2 collections annually					5.00	5.00	0.00%				
Garden Waste Service											
			1,193,388	1,144,400				10,000	1,154,400	The fee increase in income includes bringing forward the implementation of the Garden Waste Charge Increase when approved by Cabinet. This is within the savings proposals.	
140 litre bin hire		x			40.50	43.50	7.41%				
240 litre bin hire		x			45.00	48.00	6.67%				
Green Bin delivery charge											
Per Delivery		x	0	20,000	10.00	10.00	0.00%	0	20,000		
Trade Waste											
Sack collection - refuse only		x	183,601	188,230	2.40	2.55	6.25%	0	188,230		
240 litre bin - refuse only		x			9.90	10.50	6.06%				
500 litre bin - refuse only		x			23.50	23.50	0.00%				
1100 litre bin - refuse only		x			27.50	29.50	7.27%				
Sack collection - with recycling		x			2.20	2.30	4.55%				
240 litre bin - with recycling		x			8.80	9.25	5.11%				
500litre bin - with recycling		x			18.15	19.25	6.06%				
1100 litre bin - with recycling		x			22.00	23.50	6.82%				
£1 charge per 240 litre bin or weekly sacks collection - for paper/cardboard		x			1.00	1.10	10.00%				
Recycling & Refuse Collection Total											
			1,524,164	1,506,950				10,000	1,516,950		

**Medium Term Financial Strategy 2024-25
Fees and Charges
Housing, Health and Environment PAC.**

Fees and Charges April 2024 - March 2025	* Includes VAT	Statutory Fee Discretionary Fee	Actuals	Current	Current	Proposed	Change	+ / - Income	Estimate	Comments
			2022-2023	Estimate 2023-24	Charges 2023-2024	Charges 2024-2025		2023-24	2024-2025	
			£	£	£	£	%	£	£	
HMO Licensing										
Mandatory HMO Licensing			30,571	20,380				12,885	33,265	
Initial Licence Fees										
Landlord Accreditation Status										
Accredited landlord on application					720	760	5.56%			(These fees are applicable on first application for a licence, or where a licence has been revoked or has lapsed for whatever reason.)
Non-accredited landlord	x	x			700	740	5.71%			
Renewal Licence Fees										
Landlord Accreditation Status										
Accredited landlord on application		x			650	685	5.38%			(These fees are applicable on application for a licence renewal, where a licence remains in force at the time of the application.)
Non-accredited landlord		x			670	705	5.22%			Estimate based on 20 HMO's renewals in 22/23 year. Note that new applications cannot be predicted and renewal licensing for HMO's only occurs every 5 years. Values are based upon average renewal charge.
Variation application licence fees applicable										
Charge for enforcement under S49 of the Housing Act 2004										(These fees are applicable as appropriate in relation to the service of enforcement notices, and taking enforcement action under the Housing Act 2004.)
Enforcement Action										
Service of Improvement Notice under s11 and/or s12	x				560	590	5.36%			
Service of Prohibition Order under s20 and/or s21	x				560	590	5.36%			
Service of Hazard Awareness Notice under s28 and/or s29	x				560	590	5.36%			
Taking Emergency Remedial Action under s40		x			560	590	5.36%			Charge In addition to cost of works plus administration fee of 30% (minimum £100)
Making of Emergency Prohibition Order under s43		x			560	590	5.36%			
Works in Default of Enforcement Notice		x			COST +	COST +	N/A			Cost of works + 30% (minimum of £100)
Immigration - housing inspection and accommodation certificates										
Fee for inspection	*	x			240	255	6.25%			
Housing Register Application Medical Fee					75	75	0.00%			
HMO Licensing Total			30,571	20,380				12,885	33,265	
Gypsy and Travellers Sites										
Gypsy & Traveller Site Plot fee										
Stilebridge Lane		x	20,676	31,860	58.77	58.77	0.00%	-	31,860	
Water Lane		x	29,683	42,000	68.37	68.37	0.00%	-	42,000	
Gypsy & Traveller Site Total			50,359	73,860				0	73,860	
GRAND TOTAL			3,533,223	3,436,330				76,335	3,512,665	