

Correct as at 21 September 2010

Corporate Services Overview and Scrutiny Committee

Work Programme 2010-2011

Date	Items to be considered
1 June 2010	<ul style="list-style-type: none"> • Election of Chairman and Vice-Chairman • Work Programming 2010/11
6 July 2010	<ul style="list-style-type: none"> • Cabinet Member for Corporate Services – priorities for the year • Leader of the Council – priorities for the year • Performance Plan • Written Maidstone House Update (rec. 6 April 10) • Interview with the Democratic Services Manager (rec. 6 April 10)
3 August 2010	<ul style="list-style-type: none"> • Budget Strategy (<i>Cllr Garland and Paul Riley</i>)
31 August 2010	<ul style="list-style-type: none"> • Customer Services Review – Gateway (<i>Georgia Hawkes, Lee Davey, Steve McGinnes, Sandra Marchant</i>) • 1st quarter performance monitoring report (<i>to identify topics for subsequent meeting depending if any areas of concern</i>) • Corporate Improvement Plan Update (<i>None</i>)
16 September 2010 (informal - daytime)	<ul style="list-style-type: none"> • Customer Services Review – Gateway (<i>External witnesses with Steve McGinnes as advisor</i>)
5 October 2010	<ul style="list-style-type: none"> • Customer Services Review (<i>Job Centre Plus</i>) • Green IT Policy (<i>Jen Hunt and Dave Lindsay</i>)
19 October (11.30 am - informal)	<ul style="list-style-type: none"> • Customer Services Review (<i>Citizens Advice Bureau</i>)
2 November 2010	<ul style="list-style-type: none"> • Interview with Cabinet Member for Corporate Services – mid-year progress (<i>Cllr Ring</i>) • Interview with Leader of the Council – mid year progress (<i>Cllr Garland</i>) • Customer Services Review (<i>External - TBC</i>)
30 November 2010	<ul style="list-style-type: none"> • Customer Services Review (<i>External - TBC</i>) • 2nd quarter performance monitoring report (<i>Depends if any areas of concern</i>)
10 January 2011	<ul style="list-style-type: none"> • Budget Strategy (<i>Cllr Garland & Paul Riley</i>) • Strategic Plan 2011/12 Update (<i>Angela Woodhouse and Ellie Kershaw</i>) • LSP thematic quarterly performance report (<i>Depends if any areas of concern</i>)

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1 February 2011	<ul style="list-style-type: none">• Customer Services Review Report (<i>External - TBC</i>)
1 March 2011	<ul style="list-style-type: none">• LSP thematic quarterly performance report (<i>Depends if any areas of concern</i>)• 3rd quarter performance monitoring report (<i>Depends if any areas of concern</i>)
5 April 2011	<ul style="list-style-type: none">• Interview with Leader and Cabinet Member for Corporate Services – Progress Over the Year (<i>Cllrs Garland and Ring</i>)