

MAIDSTONE BOROUGH COUNCIL

FORWARD PLAN

**1 November 2010 to
28 February 2011**

**Councillor Christopher Garland
Leader of the Council**



Forward Plan November 2010 - February 2011

INTRODUCTION

This is the Forward Plan which the Leader of the Council is required to prepare. Its purpose is to give advance notice of all the "key decisions" which the Executive is likely to take over the next 4 month period. The Plan will be up-dated monthly.

Each "key decision" is the subject of a separate entry in the Plan. The entries are arranged in date order – i.e. the "key decisions" likely to be taken during the first month of the 4 month period covered by the Plan appear first.

Each entry identifies, for that "key decision" –

- the subject matter of the decision
- a brief explanation of why it will be a "key decision"
- the date on which the decision is due to be taken
- who will be consulted before the decision is taken and the method of the consultation
- how and to whom representations (about the decision) can be made
- what reports/papers are, or will be, available for public inspection
- the wards to be affected by this decision

DEFINITION OF A KEY DECISION

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

**Forward Plan
November 2010 - February 2011**

Decision Maker, Date of Decision/Month in which decision will be made and, if delayed, reason for delay:	Title of Report and Brief Summary of Decision to be made:	Consultees and Method:	Contact Officer and deadline for submission of enquiries:	Relevant Documents:
<p>Cabinet</p> <p>Due Date: 10 Nov 2010</p>	<p>Park Wood Neighbourhood Action Plan - Interim Report</p> <p>To determine whether to adopt the Park Wood Planning for Real Action Plan and release the resources necessary to implement the actions it identifies. To identify and agree the second phase of work necessary to complete the Park Wood Neighbourhood Action Plan.</p>	<p>Local residents and stakeholders. Extensive consultation with local residents over a six month period as detailed in the report.</p>	<p>Brian Morgan, Assistant Director of Regeneration & Cultural Services</p> <p>1/11/10</p>	<p>Cabinet, Council or Committee Report for Park Wood Neighbourhood Action Plan - Interim Report</p>
<p>Cabinet</p> <p>Due Date: 22 Dec 2010</p>	<p>Strategic Planning 2011/12</p> <p>To provide an update on the agreed key priorities for 2011/12 and agree the draft update to the Strategic plan</p>	<p>Public, Members and staff With the public as part of the budget consultation and with Members and managers as planning meetings</p>	<p>Ellie Kershaw</p> <p>8 December 2010</p>	<p>Cabinet, Council or Committee Report for Strategic Planning 2011/12</p>

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<p>Cabinet</p> <p>Due Date: 22 Dec 2010</p>	<p>Council Tax 2011/12 - Collection Fund Adjustments</p> <p>To agree the levels of collection fund adjustments</p>	<p>Management Team, Heads of Service and Members Internal</p>	<p>Paul Riley, Head of Finance & Customer Services</p> <p>23 November 2010</p>	<p>Cabinet, Council or Committee Report for Council Tax 2011/12 - Collection Fund Adjustments</p>
<p>Cabinet</p> <p>Due Date: 22 Dec 2010</p>	<p>Budget Strategy 2011/12 Onwards</p> <p>To agree a draft Council Tax and Budget Strategy for 2011/12 onwards</p>	<p>Management Team, Heads of Service and Members Internal and External (External - options as agreed by Cabinet in August 2010)</p>	<p>Paul Riley, Head of Finance & Customer Services</p> <p>23 November 2010</p>	<p>Cabinet, Council or Committee Report for Budget Strategy 2011/12 Onwards</p>

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<p>Cabinet</p> <p>Due Date: 9 Feb 2011</p>	<p>Treasury Management Strategy 2011/12</p> <p>Review Treasury Management for 2010/11 and consider future Treasury Management Strategy for 2011/12. This will include Prudential Borrowing limits and a proposed Approved Investment Strategy. These matters will be submitted to Council.</p>	<p>Management Team, Heads of Service and Members Internal</p>	<p>Paul Riley, Head of Finance & Customer Services</p> <p>17 January 2011</p>	<p>Cabinet, Council or Committee Report for Treasury Management Strategy 2011/12</p>
<p>Cabinet</p> <p>Due Date: 9 Feb 2011</p>	<p>Budget Strategy 2011/12 Onwards</p> <p>Agree proposed General Fund revenue and capital estimates for 2011/12 and revised figures for 2010/11 in accordance with the Budget Strategy and the Medium Term Financial and Capital Strategies and Projections, and the consequent level of Council Tax for submission to the Council.</p>	<p>Management Team, Heads of Service and Members Internal</p>	<p>Paul Riley, Head of Finance & Customer Services</p> <p>17 January 2011</p>	<p>Cabinet, Council or Committee Report for Budget Strategy 2011/12 Onwards</p>

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<p>Cabinet Member for Corporate Services</p> <p>Due Date: 26 Nov 2010</p>	<p>Sale of Land adjacent to Hayle Place Stud Farm, Postley Road, Tovil.</p> <p>To consider amendment of the Cabinet Member Decision 21/12/2007 concerning the process and methodology for sale of Council-owned land at Postley Road</p>	<p>Council's Management Team Pre-report discussions</p>	<p>Steve Goulette, Assistant Director of Environment & Regulatory Services</p> <p>10/11/2010</p>	<p>Cabinet Member Report for Sale of Land adjacent to Hayle Place Stud Farm, Postley Road, Tovil.</p>