

MAIDSTONE BOROUGH COUNCIL

FORWARD PLAN

**1 March 2011 to
30 June 2011**

**Councillor Christopher Garland
Leader of the Council**



Forward Plan March 2011 - June 2011

INTRODUCTION

This is the Forward Plan which the Leader of the Council is required to prepare. Its purpose is to give advance notice of all the "key decisions" which the Executive is likely to take over the next 4 month period. The Plan will be up-dated monthly.

Each "key decision" is the subject of a separate entry in the Plan. The entries are arranged in date order – i.e. the "key decisions" likely to be taken during the first month of the 4 month period covered by the Plan appear first.

Each entry identifies, for that "key decision" –

- the subject matter of the decision
- a brief explanation of why it will be a "key decision"
- the date on which the decision is due to be taken
- who will be consulted before the decision is taken and the method of the consultation
- how and to whom representations (about the decision) can be made
- what reports/papers are, or will be, available for public inspection
- the wards to be affected by this decision

DEFINITION OF A KEY DECISION

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

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HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?

The Council encourages and welcomes anyone wishing to express his or her views about decisions the Cabinet plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (the details of which are shown for each decision to be made).

Alternatively, the Cabinet are contactable via our [website](#) where you can submit a question to the Leader of the Council or any Cabinet Member on-line. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

Cabinet Roadshows are held 3 times a year in different wards. This is an opportunity for you to meet the Cabinet Members direct and discuss any issues that may concern you.

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Decision Maker, Date of Decision/Month in which decision will be made and, if delayed, reason for delay:	Title of Report and Brief Summary of Decision to be made:	Consultees and Method:	Contact Officer and deadline for submission of enquiries:	Relevant Documents:
Cabinet Member for Environment Due Date: 25 Mar 2011	King St Multi Storey Car Park To consider the options for the future of King St Multi Storey Car Park	Ward Members Management Team	Steve Goulette, Assistant Director of Environment & Regulatory Services 31 January 2011	Exempt Cabinet Member Report for King St Multi Storey Car Park
Cabinet Member for Environment Due Date: 15 Apr 2011	Fees and Charges for Private Water Sampling 2011/2012 To agree Environmental Health Fees and Charges for the period 2011/2012	Cabinet member and Management Team Internal Consultation	Steve Wilcock 15/03/11	Cabinet Member Report for Fees and Charges for Private Water Sampling 2011/2012
Cabinet Member for Leisure and Culture Due Date: 25 Mar 2011	Maidstone Local Bio Diversity Action Plan To approve the above plan	Public On Parks Pages for consultation and MBC consultation portal	Jason Taylor, Parks and Open Spaces Officer 25/02/2011	Cabinet Member Report for Maidstone Local Bio Diversity Action Plan