

APPENDIX A**SCRUTINY COMMITTEE RECOMMENDATION ACTION AND IMPLEMENTATION PLAN (SCRAIP)****Committee: Corporate Services****Meeting Date: 1 March 2011****Minute N^o: 109****Topic: Corporate Improvement Plan Update**

Recommendationⁱ	Chief Officer/ Cabinet Memberⁱⁱ	Responseⁱⁱⁱ	Timetable^{iv}	Lead Officer^v
The Cabinet be requested to reduce the number of actions in the Corporate Improvement Plan;	Cabinet	As the majority of actions have been completed it was agreed that the number of actions did not need to be reduced. In the future the plan will separate out live actions from completed when it is reported.	September 2011	Angela Woodhouse
Cabinet agree that all actions should include comments; and	Cabinet	Agreed.	September 2011	Angela Woodhouse
The Carbon Reduction Action Plan information be finalised by the beginning of the new financial year, in order to ensure funding from Central Government.	Councillor Sherreard	The Carbon Reduction Action Plan was being developed in conjunction with the Energy Saving Trust One to One programme. Although never formalised, 15 agreed actions were taken forward and have been delivered over the past year. Maidstone finishes the programme at the end of March and with structural changes at the Energy Saving Trust, limited support will be available past this point. Please note that no direct funding was ever provided by the Energy Saving Trust to support this plan. However, once more detailed information is available on the governments stance in relation to NI 186 (around which the plan was based) we	End of May	Jennifer Hunt

		will work to update this action plan in a formal manner to continue this work.		
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Notes on the completion of SCRAIP

ⁱ Report recommendations are listed as found in the report.

ⁱⁱ Insert in this box the Cabinet Member whose portfolio the recommendation falls within.

ⁱⁱⁱ The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box either the acceptance or rejection of the recommendation.

If the recommendation is rejected an explanation for its rejection should be provided. The 'timetable' and 'lead officer' boxes can be left blank

If the recommendation is accepted an explanation of the action to be taken to implement the recommendation should be recorded in this box. Please also complete the 'timetable' and 'lead officer' boxes.

^{iv} The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box when the action in indicated in the previous box will be implemented.

^v The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box the Officer responsible for the implementation of the action highlighted in the 'response' box.