

THE CHARITY KNOWN AS COBTREE MANOR ESTATE

COBTREE MANOR ESTATE CHARITY COMMITTEE

8 JUNE 2011

REPORT OF THE COBTREE OFFICER

Report Prepared by: Brian Latimer – Cobtree Officer

1. COBTREE MANOR ESTATE – RISK MANAGEMENT

1.1 Issue for Decision

1.1.1 To consider if amendments need to be made to the Risk Assessment for the operation and management of the Charity.

1.2 Recommendation of the Cobtree Officer

1.2.1 It is recommended that the Risk Assessment document attached as an appendix to the report be endorsed.

1.3 Reasons for Recommendation

1.3.1 The Committee resolved to review the risks associated with the operation and management of the Charity on an annual basis.

1.3.2 The Risk Assessment document used in the past is attached at **Appendix B**. Officers have reviewed the document, modified it as necessary, and now recommend it for endorsement.

1.3.3 The greatest level of activity generating most risk to the wellbeing of the Charity is the operation and management of the Cobtree Manor Park Golf Course. The Partnership Board, which was put in place at the beginning of the new management contract to review and monitor the performance of the contractor, has met quarterly as envisaged. This has ensured that the contractor has continued to work well up to expectation and continues to develop a successful facility.

1.4 Alternative Action and why not Recommended

1.4.1 The alternative course of action is to change the format and/or content of the document, but this is not considered necessary.

1.5 Impact on Charity Objects

1.5.1 The essence of the risk assessment is to ensure that the Charity continues to operate effectively within the terms of its objects and the obligations set out in the 1971 Lease.

1.6 Other Implications

1.6.1

- Financial
- Staffing
- Legal
- Social Inclusion
- Considerations for Disabled Persons
- Environmental/Sustainable Development
- Community Safety
- Human Rights Act
- Procurement

Background Documents

NO REPORT WILL BE ACCEPTED WITHOUT THIS BOX BEING COMPLETED

Is this a Key Decision? Yes No

If yes, when did it appear in the Forward Plan? _____

Is this an Urgent Key Decision? Yes No

Reason for Urgency