## SCRUTINY COMMITTEE RECOMMENDATION ACTION AND IMPLEMENTATION PLAN (SCRAIP)

**Committee: Communities Overview and Scrutiny** 

Meeting Date: 14 June 2011

Minute Nº: 8

Topic: Housing Strategy 2011-15

Recommendation <sup>i</sup>	Cabinet Member <sup>ii</sup>	Response <sup>iii</sup>	Timetable <sup>iv</sup>	Lead Officer <sup>v</sup>
a) The Draft Housing Strategy with the revisions recommended by the Committee be circulated to Committee Members and appropriate Substitute Members electronically for approval;		Agreed- revised version sent to the Overview and Scrutiny Officer on 5 July	26 July	Ellie Kershaw
<ul> <li>b) Where a 'Target' is present in the document, this should be changed to read 'Target Date';</li> </ul>		Agreed and actioned		Ellie Kershaw
c) The early creation of the document ahead of the Localism Bill becoming Law created a hiatus in the Committee's understanding of some of strategy's intentions. It is recommended that where the wording in the document can appear		Agreed and actioned		Ellie Kershaw

vague; the sentence should begin 'it is anticipated that'.		
d) The order in which information is presented to demonstrate how priorities will be actioned should be revised to the following for ease of read:	The order has been changed for ease of reading though following comments at Cabinet away day, to a slightly different format than advised here.	Ellie Kershaw
<ul> <li>Priority</li> <li>Why it is important to Maidstone</li> <li>Outcomes (labelled a, b and c if multiple)</li> <li>Actions</li> </ul>		
e) Under Priority 3 in the document there should be an additional paragraph to cover large landlords, offering the assurance that there will be action taken against any landlord providing poor living conditions;	Agreed and actioned	Ellie Kershaw
<ul> <li>f) The outcomes should be harder hitting in their wording, providing a powerful statement rather than a diluted explanation;</li> </ul>	Agreed and actioned	Ellie Kershaw
g) The document provides a reference to risk factors	Agreed and actioned	Ellie Kershaw

and other areas of Housing that have their backing in another overarching document. Where this is the case there should be a footnote or a link to the relevant website;		
h) The Committee expressed their interest in the development of the West Kent Local Investment Plan and the Kent Supported Plan. John Littlemore to provide copies or links to these documents via the Scrutiny Officer; and	Copy to be circulated	John Littlemore
<ul> <li>i) That Assisted Living be addressed and be brought into the Housing Strategy.</li> </ul>	Assisted living will be addressed within the policies that will be written to underpin the strategy.	John Littlemore

## Notes on the completion of SCRAIP

If the recommendation is rejected an explanation for its rejection should be provided. The 'timetable' and 'lead officer' boxes can be left blank

<sup>&</sup>lt;sup>i</sup> Report recommendations are listed as found in the report.

<sup>&</sup>lt;sup>ii</sup> Insert in this box the Cabinet Member whose portfolio the recommendation falls within.

<sup>&</sup>lt;sup>iii</sup> The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box either the acceptance or rejection of the recommendation.

**If the recommendation is accepted** an explanation of the action to be taken to implement the recommendation should be recorded in this box. Please also complete the 'timetable' and 'lead officer' boxes.

<sup>iv</sup> The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box when the action in indicated in the previous box will be implemented.

<sup>v</sup> The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box the Officer responsible for the implementation of the action highlighted in the 'response' box.