

MAIDSTONE BOROUGH COUNCIL

COUNCIL

25 FEBRUARY 2009

REPORT OF THE DEMOCRATIC SERVICES MANAGER

Report prepared by Janet Barnes

1. CALENDAR OF MEETINGS 2009/10

1.1 Issue for Decision

1.1.1 To approve the calendar of meetings for the forthcoming year for Council and the Non Executive meetings of the Authority.

1.2 Recommendation of Democratic Services Manager

1.2.1 That the Calendar of Meetings for 2009/10 as attached at Appendix A be approved.

1.3 Reasons for Recommendation

1.3.1 On 7 January 2009 the General Purposes Group considered the calendar of meetings for 2009/10 and resolved:

- i) That Council be recommended to approve the calendar of meetings for 2009/10 as attached at Appendix A to the Report of the Democratic Services Manager.
- ii) That each Committee/Group be asked to review their own arrangements if they so wish.

1.3.2 The calendar of meetings for 2009/10 attached as Appendix A to this report sets out proposed dates for the Council and various non Executive meetings. These dates follow the normal pattern of meetings for each of the Committees.

1.3.3 There have been three minor alterations to the calendar of meetings since approval by the General Purposes Group. The Licensing meeting has moved from 4 June 2009 to 8 June 2009 as the County and European elections will now be taking place on 4 June 2009. The

General Purposes Group meeting has moved from 10 December 2009 to 6 January 2010 as the report on the Council Tax Base will not be ready for consideration until this date. Finally, the Regeneration and Sustainable Communities Overview and Scrutiny Committee meeting has moved from 29 December 2009 to 22 December 2009 as, due to the days of the week that Christmas falls in 2009, the Council offices will be closed on 29 December 2009.

1.3.4 Extraordinary Council meetings will be called if necessary.

1.3.5 Included in the calendar of meetings are dates for Quarterly Council Seminars and training dates for Members.

1.4 Alternative Action and why not Recommended

1.4.1 The dates of the above meetings are in accordance with the normal pattern for meetings.

1.5 Other Implications

Financial

Staffing

Legal

Social Inclusion

Environmental/Sustainable Development

Community Safety

Human Rights Act

Procurement

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1.6 Background Documents

1.6.1 None

NO REPORT WILL BE ACCEPTED WITHOUT THIS BOX BEING COMPLETED

Is this a Key Decision? Yes No

If yes, when did it appear in the Forward Plan? _____

Is this an Urgent Key Decision? Yes No

Reason for Urgency

N/A