

SCRUTINY COMMITTEE RECOMMENDATION ACTION AND IMPLEMENTATION PLAN (SCRAIP)

Committee: LDD Task & Finish Scrutiny Panel

Meeting Date: 20 September 2011

Minute N^o: 37

Topic: Local Development Scheme 2011

Recommendationⁱ	Chief Officer / Cabinet Memberⁱⁱ	Responseⁱⁱⁱ	Timetable^{iv}	Lead Officer^v
On page 18 of the Local Development Scheme 2011 report, section 2.1 reference be made to the rail links in the south of the borough, not just the Victoria and Medway Valley lines;	Sue Whiteside	Accepted – insert reference to rail link to the south of the borough in paragraph 2.1 of the Local Development Scheme.	October 2011	Sue Whiteside
A diagram illustrating how the various documents in the LDF relate to the Core Strategy and to each other is provided within the Local Development Scheme 2011. This diagram is to be circulated to the Scrutiny Panel prior to the Cabinet on 12 October 2011 for information;	Sue Whiteside	Accepted – the LDF diagram (appended to the SCRAIP) has been circulated and agreed by the Task & Finish Scrutiny Panel. Insert diagram following paragraph 1.3 of the Local Development Scheme.	October 2011	Sue Whiteside
A interactive workshop be organised by Mrs Whiteside between Autumn 2011 – Spring 2012 to allow all Members a chance to engage fully with the Landscape Character Assessment document; and	Sue Whiteside	Accepted – Member workshop to be arranged November/ December 2011.	November/December 2011	Sue Whiteside
The paragraphs detailing the purpose of the LDS on pages 16-17 of the report be placed immediately after section 1.5 on page 14.	Sue Whiteside	Accepted - but recommend paragraphs 1.16 to 1.18 of the Local Development Scheme be placed after the first sentence of paragraph 1.5.	October 2011	Sue Whiteside

Notes on the completion of SCRAIP

ⁱ Report recommendations are listed as found in the report.

ⁱⁱ Insert in this box the Cabinet Member whose portfolio the recommendation falls within.

ⁱⁱⁱ The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box either the acceptance or rejection of the recommendation.

If the recommendation is rejected an explanation for its rejection should be provided. The 'timetable' and 'lead officer' boxes can be left blank

If the recommendation is accepted an explanation of the action to be taken to implement the recommendation should be recorded in this box. Please also complete the 'timetable' and 'lead officer' boxes.

^{iv} The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box when the action in indicated in the previous box will be implemented.

^v The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box the Officer responsible for the implementation of the action highlighted in the 'response' box.