

Maidstone Borough Council

Corporate Services Overview and Scrutiny Committee

Tuesday 1 November 2011

Future Work Programme and Scrutiny Officer Update

Report of: Overview & Scrutiny Officer

1. Introduction

- 1.1 To consider the Committee's future work programme and the Forward Plan of Key Decisions.
- 1.2 To consider the information update given by the Overview and Scrutiny Officer.

2. Recommendation

- 2.1 That the Committee considers the draft Future Work Programme, attached at **Appendix A**, to ensure that it is appropriate and covers all issues Members currently wish to consider within the Committee's remit.
- 2.2 That the Committee considers the sections of the Forward Plan of Key Decisions relevant to the Committee and discuss whether these are items requiring further investigation or monitoring by the Committee.

3 Future Work Programme

- 3.1 Throughout the course of the municipal year the Committee is asked to put forward work programme suggestions. These suggestions are planned into its annual work programme. Members are asked to consider the work programme at each meeting to ensure that remains appropriate and covers all issues Members currently wish to consider within the Committee's remit.
- 3.2 The Committee is reminded that the Constitution states under Overview and Scrutiny Procedure Rules number 9: Agenda items that 'Any Member of an Overview and Scrutiny Committee or Sub-Committee shall be entitled to give notice to the proper officer that he wishes an item relevant to the functions of the Committee or Sub-Committee to be included on the agenda for the next available meeting. On receipt of such a request the proper officer will ensure that it is included on the next available agenda.'

4 Forward Plan of Key Decision

4.1 The Forward Plan for 1 November 2011 to 29 February 2012 (**Appendix B**) contains the following decisions relevant to the Corporate Services Overview and Scrutiny Committee' s current work programme:

- Budget Strategy 2012-13 Fees and Charges
- Budget Strategy 2012-13 Onwards
- Council Tax 2012-13 – Collection Fund Adjustments
- Building Surveying Charges
- Treasury Management Strategy 2012-13
- Parish Services Scheme

6. Impact on Corporate Objectives

6.1 The Committee will consider reports that deliver against the following Council priority:

- 'Corporate and Customer Excellence.

6.2 The Strategic Plan sets the Council's key objectives for the medium term and has a range of objectives which support the delivery of the Council's priorities. Actions to deliver these key objectives may therefore include work that the Committee will consider over the next year.