



**Corporate
Revenue & Capital
Budgets
2012/13**

THE MAIDSTONE BOROUGH COUNCIL

BUDGET ESTIMATES 2012/13

CONTENTS

	<u>PAGES</u>
Statement of Robustness of Estimates & Adequacy of Reserves	1
Calculation of Council Tax for Year Ending 31 st March 2013	7
Details of Parish Requirements 2012/13	8
Statement of General Fund Balances	9
Medium Term Financial Strategy	10
5 Year Strategic Projection	23
<u>REVENUE ESTIMATES</u>	
Overall Budget Summary	24
Portfolio Budgets:	
- Leader of the Council	26
- Community & Leisure Services	38
- Corporate Services	70
- Economic Development & Transport	102
- Environment	130
<u>CAPITAL PROGRAMME</u>	
Summary	159
Schemes by Portfolio:	
- Community & Leisure Services	160
- Corporate Services	160
- Economic Development & Transport	161
- Environment	161
- Prudential Indicators	163

MAIDSTONE BOROUGH COUNCIL

CORPORATE REVENUE AND CAPITAL BUDGETS 2012/13

STATEMENT OF ROBUSTNESS OF ESTIMATES AND ADEQUACY OF RESERVES BY DIRECTOR OF REGENERATION & COMMUNITIES

1 Introduction

- 1.1 Section 25 of the Local Government Act 2003 requires the Chief Financial Officer to report to the Council when setting its Council Tax on the robustness of the estimates included in the budget and the adequacy of the reserves for which the budget provides.
- 1.2 This statement is given in respect of the 2012/13 Budget Setting Process for Maidstone Borough Council. I acknowledge my responsibility for ensuring the robustness of the estimates and the adequacy of the reserves as part of this process.
- 1.3 The Council has adopted a Medium Term Financial Strategy covering both Capital and Revenue budgets and including a 5 year Strategic Revenue projection for the period 2012/13 to 2016/17. It is this Strategy that will underpin the budget setting process over the coming five-year period.
- 1.4 The Strategy sets out the high level financial objectives the Council wishes to achieve over the agreed time period. The constraints include achieving a reasonable level of council tax increase over the period that incorporates a second year freeze and avoids the threat from excessive increase in future years; maintaining balances at £2.3m which is greater than 10% of net revenue spend due to the current financial climate; accommodating government grant reductions and budget growth; and identifying efficiencies throughout the remaining period of the spending review. The Strategy also sets out, based on current financial information, the budgets for the period and the levels of savings that are projected to be required to maintain the Council's spending plans within budget.

2 Robustness of Estimates

- 2.1 The aim of the Medium Term Financial Strategy is to give the Council a realistic and sustainable plan that reflects the Council's priorities and the policy of reasonable Council Tax increases.
- 2.2 Detailed estimates formulated in conjunction with Services underpin the strategy, taking into account past outturn, current spending plans, likely

future demand level and pressures from the economic climate.

2.3 Factors taken into account for the 2012/13 Budget Setting Process and in developing the Strategy are:

The Council's Aims and Priorities	The estimates reflect the level of resources required to achieve the key outcomes from the Council's priorities within the strategic plan. The estimates also include resources to deliver the outcomes of other key strategies including partnership working.
Consultation with Council Taxpayers	The results of the budget consultation undertaken in October and November 2011 and the views expressed in prior year consultations have all been taken into account when developing the medium term financial strategy.
Consultation with Non-Domestic Ratepayers	The Council consults representatives of its non-domestic ratepayers about its expenditure proposals who may make written representations if they deem it appropriate. No such representations have been received.
Consultation with Overview and Scrutiny Committee	The Cabinet has consulted, on a voluntary basis, Overview and Scrutiny Committee on its initial strategy and later, in accordance with the Constitution, on its Budget Strategy as at December 2011.
The level of funding likely from Central Government towards the costs of local services	The level of Government Grant reduced by 12% between 2011/12 and 2012/13. The grant was enhanced, following that reduction, by the second payment of the Council Tax freeze grant awarded in 2011/12. The government is currently in consultation over the local retention of business rates income. This is expected to commence during 2013/14 and the expected consequences are factored into the medium term financial strategy.
Council Tax Base	The recommended Council Tax Base for 2012/13 is 60,985.3 band D equivalents with an expectation that this will rise by 0.5% year on year over the medium term.
Power of the Secretary of State to require a local referendum in respect of rising Council Tax levels	The Localism Act 2011 contained requirements for the Council to hold a referendum in circumstances where it plans an increase in Council Tax that is considered excessive. Due regard has been paid to this requirement, which replaces the Council Tax capping powers of the Secretary of State. This is consistent with the medium term financial strategy's objective to achieve a balanced budget whilst maintaining a reasonable level of Council Tax increase.
The Prudential Code and its impact on Capital Planning	The Council became a debt-free authority in 2004 and has used capital receipts to fund the Capital Programme. Projections suggest that over the capital programme period reliance on the use of capital receipts will not be possible. The use of other resources including the possible use of borrowing to fund capital expenditure may therefore be likely in the foreseeable future. A key

	<p>objective of the Prudential Code is to ensure, within a clear framework, the capital investment plans of local authorities are affordable, prudent and sustainable. The funding of the Capital Programme through the period of the Medium Term Financial Strategy is monitored through the Budget Monitoring process. The delivery of the asset disposals programme to achieve Capital Receipts has been identified as a major risk to the Budget Strategy for the last three years and, although it no longer represents the same level of risk, will continue to be carefully managed.</p>
The Council's Capital Programme	<p>The Council has a wide-ranging Capital Programme which is based on a scored assessment applying the principles of prioritisation, affordability and deliverability and has adopted a Capital Strategy and Capital Planning process. The programme is carefully monitored and, due to the risk to delivery of capital receipts, contains no assumptions about expenditure slippage. The majority of the programme will be delivered directly by the Council and the profile of expenditure is directly under its control.</p>
Interest Rates	<p>Interest returns have been assumed at a range of 0.9% to 1.1% in 2012/13 based on the advice of the Council's treasury management advisors. In subsequent years a gradual increase in interest rates is assumed but countered by reducing levels of resources available for investment.</p>
Adequacy of Balances	<p>At the start of 2012/13 it is anticipated that the uncommitted General Fund Balance will be £3.3m with a plan to reduce to £3.2m by 31st March 2013. The Adequacy of Reserves is discussed in more detail in Section 3 below.</p>
Pay and Price Inflation	<p>The estimates reflect a pay increase of 0% for 2011/12 and assume contractual increases in other price inflation over the period.</p>
Fees and Charges	<p>As has been the practice for a number of years now, and in line with the feedback from Council Tax consultation exercises, the strategy is to maximise income, subject to market conditions, opportunities, comparable charges elsewhere and the impact of charges on the delivery of key objectives. A comprehensive review of the market for each service has been undertaken and increased levels of fees and charges are incorporated in the 2012/13 budget.</p>
Growth Pressures	<p>The Budget for 2012/13 and the projections within the Medium Term Financial Strategy include all known and quantified key priorities and growth pressures that the Council is aware of at the present time. New priorities and growth pressures are anticipated to emerge over the period and in consequence, the Strategy will be updated</p>

	at least annually. There is an expectation that expenditure on expanding and improving services should be accommodated by reductions elsewhere within the Council's budget from efficiencies and low priority services through a prioritisation process.
Financial Management	The Council's financial information, management and reporting arrangements are sound and its procedures in relation to budget under / overspend clear. Collection rates for council tax and NNDR remain high despite the recession. The Audit Commission have found the Council's budgetary control procedures to be sound; are satisfied with the overall internal financial control arrangements; are satisfied with the Council's arrangements for ensuring the legality of transactions; and have given an unqualified opinion on the 2010/11 Accounts. It is anticipated that a similar position will be reported for future years.
Insurance Arrangements and Business Continuity	Risks identified via the preparation of Service Risk Registers have wherever possible been mitigated to an acceptable level. Any remaining risk has been transferred to an external insurance provider. In addition, specific arrangements are in place to ensure the continuity of business in the event of both major and minor disruptions to services. As insurance premiums are reactive to the external perception of the risks faced by local authorities and to market pressures, both risks and excess levels are kept under constant review. The Council has a well established Business Continuity Plan for Key Services.
Corporate Governance and Risk Management	The Council has adopted a local Code of Corporate Governance based upon the requirements of the CIPFA/SOLACE Corporate Governance framework. This incorporates Risk Management and the Council has committed itself to a Risk Management Strategy involving the preparation of Risk Registers for each Service area at operational and strategic levels. The Corporate Risk Register was first agreed in 2004 and updated annually, the last update being in December 2011. Council established an Audit Committee in May 2007.

These assumptions and changing circumstances will require the Strategy to be reviewed in each financial year.

3 **Adequacy of Reserves**

- 3.1 The minimum prudent level of reserves that the Council should maintain is a matter of judgement. It is the Council's safety net for unseen or other circumstances. The minimum level cannot be judged merely

against the current risks facing the Council as these can and will change over time. The target for the minimum General Fund balance has been set at 10% of Net Revenue Spend over the last few years. Moving forward with the reduced level of revenue spend brought about by the reduced levels of grant and service spend the minimum level of General Fund balance has been fixed for 2 years now at the 2010/11 level of £2.m which is 11.5% of Net Revenue Spend. This recognises the increased risk inherent in the significant loss of resources that has occurred. Given below are the major areas of operational and financial risk (not exhaustive) considered in determining the appropriate minimum level.

- Interest Rate volatility
- Income volatility
- Localisation of Business Rates
- Emergencies/Business Continuity
- Economic and world recession
- Future potential pension costs
- Bankruptcy / liquidation of a major service partner
- Problems with computer systems causing shortfall or halt in collection performance
- Government Legislation
- Ability to take advantage of opportunities
- Uninsured risks
- Unplanned additional costs

3.2 The Council has previously operated with relatively low levels of balances for a number of years and its budgetary control arrangements have developed effectively to manage the risk associated with this.

3.3 The uncommitted General Fund balance as at 31 March 2012 is estimated to be £3.3m with a further £0.8m from VAT reclaims being unallocated. Other earmarked balances total £0.6m. At the 31 March 2013 the General Fund balance is estimated to be £3.2m with earmarked balances remaining around £0.6m. This is significantly above the minimum level of balances set by Council previously. The Council uses balances proactively and ensures that, whilst being used to deliver priorities, the resources are not used to support general fund base budget levels.

4 **Opinion**

- 4.1 I am of the opinion that the approach taken in developing the 2012/13 budget meets the requirements contained in the Local Government Act 2003 to ensure the robustness of the estimates and the adequacy of reserves.

Zena Cooke
Director of Regeneration & Communities

Date: 29 February 2012

THE MAIDSTONE BOROUGH COUNCIL

STATEMENT OF COUNCIL TAX REQUIREMENT - 2012/13

	£	£	BAND D £
MAIDSTONE BOROUGH COUNCIL NET SPEND		19,939,950	326.96
ADD:			
Parish Precepts		1,115,812	18.30
LESS:			
(Including Council Tax Freeze Grant)			
NNDR Redistribution	5,923,334		
Revenue Support Grant	<u>454,063</u>	6,377,397	104.57
TOTAL COUNCIL TAX REQUIREMENT		<u>14,678,365</u>	<u>240.69</u>
ADD PRECEPTS			
Kent County Council Precept		63,899,178	1,047.78
Kent Police Authority Precept		8,457,441	138.68
Kent and Medway Towns Fire Authority Precept		<u>4,143,951</u>	<u>67.95</u>
TOTAL COUNCIL TAX REQUIREMENT		<u>91,178,935</u>	<u>1,495.10</u>
MAIDSTONE BOROUGH COUNCIL(EXCLUDING PARISH PRECEPTS)			222.39
TOTAL COUNCIL TAX (EXCLUDING PARISH PRECEPTS)			1,476.80
TAX BASE			60,985.3

MAIDSTONE BOROUGH COUNCIL

Schedule of Council Tax Base and Additional Basic Amounts of

Council Tax in parts of the area with Parish Precepts

PARISH	TAX BASE	PRECEPT £	BAND 'D' TAX £
Barming	749.50	16,500	22.01
Bearsted	3,681.50	95,000	25.80
Boughton Malherbe	228.90	2,100	9.17
Boughton Monchelsea	1,312.00	40,672	31.00
Boxley	3,902.10	81,916	20.99
Bredhurst	179.40	8,500	47.38
Broomfield & Kingswood	730.70	33,000	45.16
Chart Sutton	427.10	17,000	39.80
Collier Street	359.20	9,814	27.32
Coxheath	1,629.40	54,550	33.48
Detling	382.00	19,074	49.93
Downswood	861.80	23,500	27.27
East Sutton	144.50	5,000	34.60
Farleigh East	694.90	26,574	38.24
Farleigh West	222.20	12,000	54.01
Harrietsham	924.10	25,750	27.86
Headcorn	1,546.00	81,070	52.44
Hollingbourne	466.20	16,000	34.32
Hunton	321.90	15,000	46.60
Langley	524.70	18,406	35.08
Leeds	362.50	21,800	60.14
Lenham	1,436.90	58,762	40.89
Linton	260.60	8,775	33.67
Loose	1,105.20	51,390	46.50
Marden	1,638.60	69,500	42.41
Nettlestead	357.60	8,602	24.05
Otham	224.70	7,400	32.93
Staplehurst	2,378.80	96,100	40.40
Stockbury	330.90	11,000	33.24
Sutton Valence	665.40	28,000	42.08
Teston	324.60	18,000	55.45
Thurnham	544.70	13,918	25.55
Tovil	1,346.00	62,940	46.76
Ulcombe	398.00	12,199	30.65
Yalding	1,030.30	46,000	44.65
	<u>31,692.90</u>	<u>1,115,812</u>	

MAIDSTONE BOROUGH COUNCIL
PROVISIONAL GENERAL FUND BALANCES

	PROVISIONALLY ALLOCATED					Overall Total £000	
	Total General Fund £000	Trading Accounts £000	Asset Replacement £000	VAT Reclaim £,000	Invest to Save £000		LDF Fund £000
Balance 01/04/2011	7,117	30	47	1,977	559	203	9,933
Use of 2010/11 carry forward in 2011/12	-2,850						-2,850
Proposed Use 2011/12					5		5
Local Development Framework	-400					-203	-603
Rural Busses	-46						-46
Shared Service Set-up Cost				-336			-336
Carbon Reduction Plans					-55		-55
Contribution to Capital Financing							
General				-1,541			-1,541
Theatre	-310						-310
Additional Refund				797			797
Olympics	-170						-170
Projected Balance 31/03/2012	3,341	30	47	897	509	0	4,824
Future Proposed Use					3		3
New Homes Bonus	180						180
Localism Related Activity	-180			-100			-280
Concurrent Functions Support	-100						-100
Projected Future Balance	3,241	30	47	797	512	0	4,627

MAIDSTONE BOROUGH COUNCIL
MEDIUM TERM FINANCIAL STRATEGY 2012/13
ONWARDS

Index	Page
Introduction	1
Revenue	
Expenditure	2
Funding	3
Capital	
Programme	6
Funding	7
Reserves	
General Fund	8
Provisions	8
Capital Receipts & Contributions	8
Efficiency	9
Consultation	11
Risk Management	12

1. **INTRODUCTION**

- 1.1 This financial strategy aims to support the Council's corporate objectives as identified in the strategic plan 2012 to 2017. Whilst achieving this, major issues relating to resources and facing the Council in the medium term will also be highlighted.
- 1.2 This strategy document sets out the revenue and capital spending plans of the Council at a high level. The success of these plans will depend upon the resources available to the Council, the approach taken to ensure that these resources are aligned over the medium term to reflect corporate objectives and the resources being controlled in a way that ensures long-term stability.
- 1.3 The approach of this strategy is to develop a four year plan with consideration of the impact of material issues on a fifth year. The current year's formula grant settlement, being the final year of the current system, required a number of assumptions about further years of the strategy and these have been based around the Spending Review 2010 data.
- 1.4 Although this document is developed for the medium term with an outlook from four to five years, the Council will review the strategy on an annual basis for the following period in order to reflect changes in circumstances which impact upon the strategy. This review will be completed to coincide with the annual review of the strategic plan. This will enable Members and Officers to ensure changes are appropriately reflected in both documents through links to the strategic plan key outcomes. Production of this document and the balanced budget it facilitates support the key outcomes of the strategic plan in their own right.
- 1.5 In addition the Council has consulted with a wide range of stakeholders and partners during the development period and give serious consideration to their views and responses.

2. REVENUE

2.1 Expenditure

2.1.1 The portfolio budgets in the full revenue estimates include detailed proposals for dealing with financial pressures and service demand, this financial strategy adopts a high-level review of the corporate objectives and budget pressures over the five-year period. This approach ensures a focus on factors that may influence the Council's stated aim to maintain working balances and ensure that they are used for specific and special activities and not to balance the budget. The financial projection assumes that the level of balances will be maintained, over the five year period, at or above the working level set annually by Cabinet.

2.1.2 Pay and price inflation:

The financial projection considers any allocation for pay increases on an annual basis. Any increase must allow for a staff pay award, incremental increases earned through competence appraisal and increases in employer contributions such as national insurance.

Other costs will need to consider a suitable inflation index balanced with the objectives of the strategy. Large elements of this cost will be tied to conditions of contracts which will specify the annual increase necessary, other costs will increase by the annual increase in an inflation index such as the retail price index or the consumer price index. The strategy may intentionally use levels of increase lower than these indices to enhance general efficiencies.

Table 1 below details the factors used for each year.

Inflation Indices	2012/13 %	2013/14 %	2014/15 %	2015/16 %	2016/17 %
Pay Inflation	0.0	1.0	1.0	2.0	2.0
Other Costs Inflation	0.0	0.0	0.0	0.0	0.0
Contractual Commitments	4.2	3.8	3.0	3.0	2.0
Business Rates Increases	5.2	4.8	3.5	3.5	3.0
Energy Increases	16.0	5.0	4.0	4.0	3.0
Growth in £,000	£410	£362	£415	£587	£521

[Table 1: Pay & price Indices]

2.1.3 Corporate objectives and key priorities:

In addition to these inflationary pressures the Council will develop and implement improvements to the corporate objectives identified in the strategic plan and, where significant, any local objectives identified in service plans. This may place additional pressure on the revenue budget.

The financial projection will also provide, where necessary, resources for national statutory responsibilities where these are to be provided locally.

Table 2 below identifies the links between the financial projection and key objectives.

Strategic Issues	2012/13 £,000	2013/14 £,000	2014/15 £,000	2015/16 £,000	2016/17 £,000
Revenue support to Capital	150	150			
Changes to the Election Process		-80	180		
Council Tax Benefit Changes		160			
Transition to Universal Credit			150		
Local Development Framework	170	130			
Pay Restructure	160				
Economic Development	30	40			
Homelessness	60				
Service Agreements with Parishes			80		

[Table 2: Strategic Issues, links to other documents]

2.2 Funding

2.2.1 Resources available for the revenue budget are heavily constrained making the issue key to the financial planning process. The financial projection assumes that resources are maximised. The strategy identifies three separate categories of resource government grant, council tax and locally derived income from fees and charges. Where the financial projection includes the use of fixed term grant or other time limited income sources each portfolio is responsible for preparing and acting on suitable exit strategies at the end of the fixed term.

2.2.2 Government Grant:

The revenue support grant, also known as the formula grant, is expected to cease to exist in its current format from 2013/14. The government has confirmed the level of formula grant for 2012/13 and the value is as reported provisionally in January 2011.

The spending review published in October 2010 identified the maximum level of national resources available for each year up to 2014/15. It also identified plans to review formula grant commencing with the local retention of business rates in 2013/14. Whilst it is not yet clear what level of business rates will be retained by the Council, assumptions have been made that reflect the national reduction in resources available and the proposals outlined in the Government's consultation.

Other grants received from the government are similarly under threat from the effects of the governments strategy to reduce public expenditure as it affects government departments. The strategy will assume future grant aid is likely to be at risk but only

freezes such grants at their 2011/12 cash values unless further data is available. Table 4 identifies expected variances from this assumption.

2.2.3 Council Tax

The Council has a responsive approach to the level of Council tax and will set this at an appropriate level commensurate with the needs of the strategic plan. It has set a policy in recent years of an increase that avoids the threat of council tax capping but remains flexible on the level of that increase, thus focusing the strategy on its ability to set a balanced budget.

In 2011/12 the Council set a zero percent council tax increase and now receives council tax freeze grant that is equivalent to a 2.5% increase annually until 2015/16. The removal of this grant is provisioned in the strategy as can be seen in the strategic revenue projection.

The government has, for a second year, set an objective of a national council tax freeze. This has been formulated into this strategy at 2.5%. This year the government has offered a single year's grant.

2.2.4 Fees & Charges

The Council has a policy on the development of fees and charges that fall within its control. This policy ensures that an evaluation of market forces and links to the strategic plan or service plans are drivers of changes in price. This means that any increases in this funding source will be identified through each portfolio's detailed budget preparation work.

For 2012/13 all fees and charges made by the Council were considered by Cabinet and a range of increases were set in line with the policy statement. Although the increase in each charge was considered and set appropriately for its individual circumstance, the overall position created a 2% increase in expected income.

Table 3 below details the factors used for each resource type and Table 4 details the links between the financial projection and the major risk factors.

Strategic Issues	2012/13 %	2013/14 %	2014/15 %	2015/16 %	2016/17 %
Revenue Support Grant	-12.0	-13.6	-6.4	3.4	8.3
Fees & Charges	2.0	0.0	0.0	0.0	0.0
Council Tax	0.0	2.5	2.5	2.5	2.5

[Table 3: Resource and income indices]

Strategic Issues	2012/13 £,000	2013/14 £,000	2014/15 £,000	2015/16 £,000	2016/17 £,000
Benefit Administration Subsidy	40	40			
Safer Maidstone Partnership	30	30			
Council Tax Freeze Grant		339		335	
Income reduced by Regeneration Projects	100	200	200		

[Table 4: Strategic Issues, links to other documents]

3. CAPITAL

3.1 Programme

3.1.1 The strategy for the capital programme requires consideration of two issues, the scheme specifics and the overall programme.

3.1.2 The overall programme is considered in terms of the prudential borrowing principles of sustainability, affordability and prudence. The overall programme assessment also considers the relative priority of schemes as they enhance the provision of corporate or service based objectives.

3.1.3 The inclusion of specific capital schemes within the overall programme requires an assessment based on affordability in revenue and capital terms, including the whole life cost, deliverability in terms of ability to complete and risk assessment.

3.1.4 Prioritisation of schemes will occur in the following order:

- a) For statutory reasons;
- b) Fully or partly self funding schemes with focus on priority outcomes;
- c) Other schemes with focus on priority outcomes;
- d) Maintenance / Improvement of property portfolio not linked to priority outcomes;
- e) Other non priority schemes with a significant funding gearing.

3.1.5 The programme for the period 2011/12 to 2015/16 focuses on a series of key projects reflecting the strategic plan and a series of projects providing investment in the property assets. The detailed Capital Programme provides the link between the strategic plan key objectives and the current programme.

3.1.6 The capital programme is a four year programme and Table 5 below summarises the programme by portfolio and includes revised figures for the current year.

Portfolio	2011/12 £,000	2012/13 £,000	2013/14 £,000	2014/15 £,000	2015/16 £,000
Corporate Services	293	330	280	280	
Environment	126				
Community & Leisure	2,640	1,400	50	50	
Economic Development & Transport	4,587	2,896	1,688	1,490	
Grand Totals	7,646	4,626	2,018	1,820	0

[Table 5: Capital programme]

3.2 Funding

- 3.2.1 Since 2004 the Council has been debt free and the major funding for capital expenditure has come from capital receipts and government grant. The medium term financial strategy has, in the past, identified the time when such resources would reduce to the point where alternative funding would be required to support a continued programme of capital expenditure. The most recent strategy identifies that the most likely need for alternative funding will occur in 2015/16.
- 3.2.2 In recent years the Council has been in receipt of new homes bonus. At this time the future of this funding stream is uncertain. As a prudent use of this money the Council has supported its capital programme and not the short term deferral of financial savings required in the revenue budget.
- 3.2.3 Although commitment to a scheme is given by its inclusion in the programme, the strategy requires that funding is identified in advance of formal commencement of work. This assumption can be maintained up to the level of the Council's prudential borrowing limit as set in the Prudential Indicators. The quarterly monitoring of the capital programme enables Cabinet to take effective decisions based on current levels of funding before major projects commence.

Table 6 below identifies the current funding assumptions and the minimum risk of prudential borrowing need.

Portfolio	2011/12 £,000	2012/13 £,000	2013/14 £,000	2014/15 £,000	2015/16 £,000
Revenue Support	-3,322	-1,163	-1,568		-1,494
Use of Capital Receipts	-2,183	-1,400		-1,370	-430
Capital Grants and Contributions	-2,141	-2,063	-450	-450	-450
Grand Totals	-7,646	-4,626	-2,018	-1,820	-2,374

[Table 6: Capital financing, confirmed and assumed]

4. RESERVES

- 4.1 The Council holds a series of balances and reserves in order to provide financial stability and protection from unforeseen circumstances or events. In setting the level of these balances and reserves an assessment is made of the potential risks and opportunities that could reduce or enhance those balances.
- 4.2 All revenue balances at 1st April 2011 total £9.9m and it is estimated that this balance will be £4.7m by 1st April 2012. The major items reducing the balance are approved budget carry forwards of £2.8m from 2010/11 resources into 2011/12 for prior agreed purposes and support for the Local Development Framework and minor initiatives.
- 4.3 The balances comprise a general balance and a series of specific allocations the breakdown of these is given in Table 7 below.

Balances	01/04/2011 £,000	01/04/2012 £,000	01/04/2013 £,000
General Balance	7,117	3,341	3,241
Trading Account Surpluses	30	30	30
Asset Replacement	47	47	47
Invest to Save Initiatives	559	509	797
Local Development Framework	203	0	512
VAT Reclaim	1,977	897	0
Grand Totals	9,933	4,824	4,627

[Table 7: Revenue balances]

- 4.4 In addition to revenue reserves a small number of capital reserves exist due to the timing of expenditure in the Capital Programme.
- 4.5 Available capital receipts at 1st April 2011 total £1.5m and it is estimated that this balance will be used up during 2011/12.

5. Efficiency

- 5.1.1 The Council's strategic plan recognises corporate excellence as a priority, identifying value for money (vfm) services that residents are satisfied with, as a key outcome. This theme runs through service plans and by this the Council's approach to efficiency is integrated in to all decision making.
- 5.1.2 The Council has successfully achieved all its government set efficiency targets and will not cease to monitor and improve upon levels of efficiency both through improved service levels and reduced costs.
- 5.1.3 The Council uses a number of measures to identify locations to achieve efficiency and gauge success. These include:
- Annual best value reviews performed by officers and by members.
 - Kent wide benchmarking to measure unit cost and performance levels and compare these over time and across Kent.
 - Other benchmarking exercises undertaken by local managers to challenge service delivery in their own area.
 - The identification of efficiency targets that match the Council's need over the period of this medium term financial strategy.
- 5.1.4 Efficiency proposals are carefully measured for effect upon capacity, acceptable levels of service, quality standards, and the potential of shared service provision. All efficiency proposals consider the effect of fixed costs and the effect on the base financial standing of the Council and the opportunity for reinvestment of gains into priority services or toward achievement of corporate objectives.
- 5.1.5 The adoption of efficiency and VFM as part of this strategy helps to ensure that the financial projection will remain within available resources.
- 5.1.6 The financial projection identifies the need for savings to make a balanced budget, which must be considered in line with the development of efficiency savings. Table 8 below details the required saving for each year, based on the factors used in the financial projection, and the percentage of net revenue spend the given saving represents.

Strategic Projection	2011/12 £,000	2012/13 £,000	2013/14 £,000	2014/15 £,000	2015/16 £,000
Annual Savings Requirement	1,602	1,889	1,060	473	0
Percentage / Net Revenue Spend	8.0%	9.8%	5.5%	2.4%	0.0%

[Table 8: Annual savings requirement]

5.1.7 The Council has required the savings target to be met in the medium term and at this time proposals are in place to provide efficiency and savings to meet the requirement through to 2014/15. The Council is continuing to develop long term proposals to ensure the future risk is mitigated at the earliest time.

6. **CONSULTATION**

- 6.1 The Council has a co-ordinated approach to consultation on the budget process. To this end a programme has been proposed that ensures the focus of annual consultations avoids the review of similar themes and builds a body of opinion.
- 6.2 The Council consults annually on this strategy and the proposed budget for the forthcoming year. The intention of the consultation is to both inform and be informed by local residents, businesses and stakeholders.
- 6.3 In recent years the consultation has considered the level of Council tax increase acceptable and the service areas where reductions should occur, the elasticity of demand for services provided by the Council with a related fee and the long term factors faced by the Council due to the current economic climate and the relative importance residents place on a range of discretionary services provided by the Council. This year a similar theme to last year considered low priority statutory services and the level of customer service provided by the Council.

7. **RISK MANAGEMENT**

- 7.1 In outlining the resources available to the Council and the focus of those resources on the strategic priorities, this strategy must consider the barriers to achieving the resource levels assumed by the budget.
- 7.2 A full risk assessment of the strategy has been completed and forms part of the operational risk assessment of the services provided by the Head of Finance and Customer services.
- 7.3 Twelve major risk areas have been identified and action plans have been developed for each. The twelve areas are as follows:
 - a) The level of balances;
 - b) Inflation rates;
 - c) National strategy;
 - d) External grants and contributions;
 - e) Limitations on Council Tax increases;
 - f) Fees and charges;
 - g) Capital financing;
 - h) Horizon scanning;
 - i) Delivery of efficiency;
 - j) Pension fund changes;
 - k) Business rates retention.
 - l) Council Tax Benefit changes

STRATEGIC REVENUE PROJECTION 2012/13 ONWARDS
STRATEGIC REVENUE PROJECTION

2011/12 £,000		2012/13 £,000	2013/14 £,000	2014/15 £,000	2015/16 £,000	2016/17 £,000
	AVAILABLE FINANCE					
7,731	RSG OR BUSINESS RATES	6,481	5,703	4,928	4,613	4,770
-1,250	RSG OR BUSINESS RATES (LOSS) / GAIN	-778	-775	-315	157	394
335	COUNCIL TAX FREEZE GRANT	674	335	335		
15	COLLECTION FUND ADJUSTMENT					
13,411	COUNCIL TAX	13,563	13,970	14,389	14,821	15,266
20,242	TOTAL RESOURCES AVAILABLE	19,940	19,233	19,337	19,591	20,430
20,990	CURRENT SERVICE SPEND	20,242	19,940	19,233	19,337	19,591
	INFLATION INCREASES					
354	PAY AND CONTRACTUAL COMMITMENTS	410	362	415	587	521
	CONTRACTUAL COMMITMENTS					
	ELECTIONS		-80	180		
36	REDUCTION IN BENEFIT GRANT	40	40			
80	COBTREE FINAL PAYMENT					
	NATIONAL INITIATIVES					
	COUNCIL TAX BENEFIT REDUCTION		160			
	UNIVERSAL CREDIT - TRANSITIONAL COSTS			150		
	LOCAL DEVELOPMENT FRAMEWORK	170	130			
	SAFER MAIDSTONE PARTNERSHIP	30	30			
	LOCAL PRIORITIES					
150	LOSS OF INTEREST					
50	CAPITAL RESOURCING	150	150			
160	LEISURE CENTRE REFURBISHMENT					
50	LOSS OF INCOME					
50	CAR PARK INCOME LOSS					
	LOST INCOME FROM REGENERATION	100	200	200		
	PAY RATIONALISATION	160				
	HOMELESSNESS INCREASED DEMAND	60				
	ECONOMIC DEVELOPMENT	30	40			
	SERVICE ARRANGEMENTS WITH PARISHES			80		
	MINOR INITIATIVES					
250	GROWTH PROVISION	150	150	150	150	150
22,170	TOTAL PREDICTED REQUIREMENT	21,542	21,122	20,408	20,074	20,262
1,928	ANNUAL SAVINGS TARGET	1,602	1,889	1,071	483	-168

MAIDSTONE BOROUGH COUNCIL

BUDGET 2012/2013

SUMMARY

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
Leader of the Council	2,263,027	2,817,080	2,663,595	993,190
Community & Leisure Services	9,664,396	8,320,380	8,117,625	7,901,050
Corporate Services	-1,765,673	-2,635,290	3,423,260	915,420
Economic Development & Transport	6,172,751	6,558,350	5,480,950	4,651,800
Environment	4,943,811	5,996,330	5,984,710	5,731,330
TOTAL SERVICE SPENDING	21,278,311	21,056,850	25,670,140	20,192,790
General Underspend	0	-250,000	-150,000	-150,000
NET SERVICE SPENDING	21,278,311	20,806,850	25,520,140	20,042,790
Contribution to (from) Balances				
- Planned - General	-255,000	-886,000	-886,000	-100,000
- Planned - In Year General	1,152,060	0	-1,664,300	0
- Carry Forward	853,990	0	-2,849,890	0
- Asset Replacement	40,000	40,000	40,000	0
- Invest to Save	8,360	-53,340	-48,740	-2,840
- LDF Earmarked Reserves	-149,260	0	-203,700	0
TOTAL CONTRIBUTION TO (FROM) BALANCES	1,650,150	-899,340	-5,612,630	-102,840
BUDGET REQUIREMENT	22,928,461	19,907,510	19,907,510	19,939,950

MAIDSTONE BOROUGH COUNCIL

LEADER OF THE COUNCIL

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
Performance and Development	125,683	136,060	109,840	125,890
Emergency Centre	53,480	63,690	59,720	58,240
Corporate Projects	94,772	91,940	155,870	99,110
Charities	8,598	8,300	8,500	8,380
Corporate Management	689,743	654,640	764,000	677,470
Press & Public Relations	111,577	101,220	109,820	111,050
Contingency	-3,616	463,300	-81,235	-975,410
Planning Policy	835,104	1,051,980	1,266,170	794,791
Conservation	318,283	214,550	249,550	196,769
Town Centre Management Sponsorship	27,004	24,890	21,300	15,040
Chief Executive Sections	361	330	350	-42,710
Director of Change, Planning and the Environment Sections	2,039	6,180	-290	-75,430
Net Expenditure Transferred to Summary	2,263,027	2,817,080	2,663,595	993,190

MAIDSTONE BOROUGH COUNCIL

LEADER OF THE COUNCIL

EXPLANATORY NOTES

Performance and Development

This budget covers the corporate costs of developing strategic plans and performance systems, including Best Value. In particular, it covers the publication of the Strategic Plan and Performance Plan and promoting and monitoring the Council's Performance Management System.

Budget Holder: Head of Change and Scrutiny

Emergency Centre

This budget covers the cost of the Emergency Planning service.

Budget Holder: Building Surveying Manager

Corporate Projects

This cost centre relates to the Council's corporate projects.

Budget Holder: Head of Finance and Customer Services

MAIDSTONE BOROUGH COUNCIL

LEADER OF THE COUNCIL

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Performance and Development</u>				
Employees	276	2,000	2,000	2,000
Running Expenses	2,453	12,800	12,800	12,800
Central Charges	122,810	121,260	95,040	111,090
Capital Charges	143	0	0	0
Total Expenditure	125,683	136,060	109,840	125,890
Net Expenditure Transferred to Summary	125,683	136,060	109,840	125,890
<u>Emergency Centre</u>				
Employees	12,036	14,710	12,540	11,970
Running Expenses	28,323	37,460	37,050	36,780
Central Charges	1,167	1,040	3,070	2,940
Internal Recharges	11,811	10,480	7,060	6,550
Capital Charges	143	0	0	0
Total Expenditure	53,480	63,690	59,720	58,240
Net Expenditure Transferred to Summary	53,480	63,690	59,720	58,240
<u>Corporate Projects</u>				
Employees	0	0	28,860	2,100
Running Expenses	277,801	0	11,240	0
Central Charges	85,479	89,050	99,830	93,610
Internal Recharges	2,834	2,890	15,940	3,400
Capital Charges	24	0	0	0
Total Expenditure	366,138	91,940	155,870	99,110
Income	-271,366	0	0	0
Total Income	-271,366	0	0	0
Net Expenditure Transferred to Summary	94,772	91,940	155,870	99,110

MAIDSTONE BOROUGH COUNCIL

LEADER OF THE COUNCIL

EXPLANATORY NOTES

Charities

This Budget covers the costs of administering charities e.g. Maidstone Relief in Need.

Budget Holder: Head of Finance and Customer Services

Corporate Management

This Budget covers the Authority's Audit Fee, Bank Charges, cost of Treasury Management together with other charges mainly relating to the Head of Paid Service as laid down by the CIPFA Code of Practice.

There are short term savings in Audit Fee and Bank Charges in 2012/13.

Budget Holder: Head of Finance and Customer Services

Press & Public Relations

This Budget covers communication with the public and other stakeholders.

Budget Holder: Head of Communications

MAIDSTONE BOROUGH COUNCIL

LEADER OF THE COUNCIL

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Charities</u>				
Central Charges	8,579	8,300	8,500	8,380
Capital Charges	19	0	0	0
Total Expenditure	8,598	8,300	8,500	8,380
Net Expenditure Transferred to Summary	8,598	8,300	8,500	8,380
<u>Corporate Management</u>				
Employees	15,827	15,640	24,870	24,870
Running Expenses	146,229	146,220	184,820	99,600
Central Charges	437,144	412,970	460,860	460,820
Internal Recharges	89,488	79,810	93,450	92,180
Capital Charges	1,056	0	0	0
Total Expenditure	689,743	654,640	764,000	677,470
Net Expenditure Transferred to Summary	689,743	654,640	764,000	677,470
<u>Press & Public Relations</u>				
Running Expenses	43,946	41,270	41,270	41,270
Central Charges	67,612	59,950	68,550	69,780
Capital Charges	20	0	0	0
Total Expenditure	111,577	101,220	109,820	111,050
Net Expenditure Transferred to Summary	111,577	101,220	109,820	111,050

MAIDSTONE BOROUGH COUNCIL

LEADER OF THE COUNCIL

EXPLANATORY NOTES

Contingency

Budget Holder: Head of Finance and Customer Services

Planning Policy

This Budget reflects the cost of providing Planning Policy including the process of the Local Development Framework.

The Local Development Framework is funded from allocated balances and the budget fluctuates each year in accordance with the expected level of spend.

Budget Holder: Head of Planning

MAIDSTONE BOROUGH COUNCIL

LEADER OF THE COUNCIL

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Contingency</u>				
Budget Strategy	-24,827	-176,690	321,891	34,390
Concessionary Fares Contingency	0	350,000	200,000	0
Contingency for new Legislation	0	25,420	25,420	25,420
Contribution towards MKIP	44,125	42,840	42,840	42,840
Extra Cost Pressures	0	239,570	188,450	399,070
Housing & Planning Delivery Grant	0	0	136,664	0
New Homes Bonus	0	0	0	180,000
Pay Rationalisation	0	0	0	160,000
Total Expenditure	19,298	481,140	915,265	841,720
Income	-22,914	-17,840	-996,500	-1,817,130
Total Income	-22,914	-17,840	-996,500	-1,817,130
Net Income / Expenditure Transferred to Summary	-3,616	463,300	-81,235	-975,410
<u>Planning Policy</u>				
Employees	357,754	331,050	342,150	365,740
Running Expenses	176,340	413,140	549,930	197,730
Central Charges	66,737	61,790	39,110	38,470
Internal Recharges	245,304	249,340	278,620	212,991
Capital Charges	5,812	0	76,500	0
Total Expenditure	851,947	1,055,320	1,286,310	814,931
Income	-16,843	-3,340	-20,140	-20,140
Total Income	-16,843	-3,340	-20,140	-20,140
Net Expenditure Transferred to Summary	835,104	1,051,980	1,266,170	794,791

MAIDSTONE BOROUGH COUNCIL

LEADER OF THE COUNCIL

EXPLANATORY NOTES

Conservation

This Budget reflects the cost of the Conservation function.

Budget Holder: Head of Planning

Town Centre Management Sponsorship

This Budget includes the Portfolio's contribution towards the Maidstone Town Centre Management Ltd.

Budget Holder: Economic Development Manager

Chief Executive Sections

This Budget represents the cost of the Chief Executive's Sections in this Portfolio.

Budget Holder: Chief Executive

MAIDSTONE BOROUGH COUNCIL

LEADER OF THE COUNCIL

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Conservation</u>				
Employees	160,477	109,430	119,850	105,295
Running Expenses	14,908	9,800	9,800	9,800
Central Charges	11,010	9,560	4,660	3,280
Internal Recharges	132,226	113,660	136,140	99,864
Capital Charges	3,502	570	570	0
Total Expenditure	322,124	243,020	271,020	218,239
Income	-3,841	-28,470	-21,470	-21,470
Total Income	-3,841	-28,470	-21,470	-21,470
Net Expenditure Transferred to Summary	318,283	214,550	249,550	196,769
<u>Town Centre Management Sponsorship</u>				
Employees	6,697	6,420	4,300	0
Running Expenses	15,000	15,000	15,000	15,000
Central Charges	1,835	890	70	40
Internal Recharges	3,323	2,580	1,930	0
Capital Charges	149	0	0	0
Total Expenditure	27,004	24,890	21,300	15,040
Net Expenditure Transferred to Summary	27,004	24,890	21,300	15,040
<u>Chief Executive Sections</u>				
Employees	493,745	395,790	355,380	362,210
Running Expenses	97,020	95,740	94,470	84,350
Central Charges	53,169	49,660	129,050	121,040
Internal Recharges	6,527	5,620	8,920	9,070
Total Expenditure	650,461	546,810	587,820	576,670
Income	-650,100	-546,480	-587,470	-619,380
Total Income	-650,100	-546,480	-587,470	-619,380
Net Income / Expenditure Transferred to Summary	361	330	350	-42,710

MAIDSTONE BOROUGH COUNCIL

LEADER OF THE COUNCIL

EXPLANATORY NOTES

Director of Change, Planning and the Environment Sections

This budget represents the costs of the Director of Change, Planning & the Environment's sections in this portfolio.

Budget Holder: Director of Change, Planning and the Environment

MAIDSTONE BOROUGH COUNCIL

LEADER OF THE COUNCIL

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Director of Change, Planning and the Environment Sections</u>				
Employees	701,394	553,950	613,220	548,790
Running Expenses	194,829	184,930	196,390	148,320
Central Charges	51,980	45,490	43,460	44,820
Internal Recharges	59,726	55,650	19,550	20,980
Total Expenditure	1,007,929	840,020	872,620	762,910
Income	-1,005,890	-833,840	-872,910	-838,340
Total Income	-1,005,890	-833,840	-872,910	-838,340
Net Income / Expenditure Transferred to Summary	2,039	6,180	-290	-75,430

LEADER OF THE COUNCIL PORTFOLIO

Revenue Savings 2012/13

Scheme

	£
Chief Executive Review	50,000
Contingency-Housing	33,420
Terms and Conditions- Mileage	7,700
Spatial Policy	50,000
Joint Team- Planning	25,000
PR and Marketing	93,630
Contingency Revenues and Benefits-Pre Delivered	120,000
Contingency Environment Staff Savings -Pre Delivered	12,000
Contingency Concessionary Fares Pre Delivered	200,000
Contingency Parking Contract- Pre Delivered	100,000
Contingency Customer Services- Pre Delivered	19,340
Contingency Minor Supplies Budget-Pre Delivered	67,180
Contingency - Shared Service-Audit-Pre Delivered	11,000
Contingency Bank Tender-Pre Delivered	2,000
	<u>791,270</u>

Revenue Growth Items 2012/13

Scheme

	£
Local Development Framework	170,000
Pay Rationalisation	160,000
Growth Provision	150,000
	<u>480,000</u>

MAIDSTONE BOROUGH COUNCIL

COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
Grants to Outside Bodies	242,957	221,080	247,260	208,050
Delegated Grants	21,125	780	2,100	2,100
Switch Cafe Project	26,347	24,410	28,560	27,260
Youth Forum	54,296	49,550	58,240	54,260
C C T V	429,729	363,260	419,870	369,850
Community Safety - Joint Partnership	-19,113	0	44,000	0
Concurrent Functions	436,968	347,920	314,730	313,970
Community Safety	209,076	159,650	147,220	154,080
Social Inclusion	209,791	212,700	283,590	232,940
Building Safer Communities (BSC)	4,009	3,900	20	0
Housing Advances	3,418	3,280	3,370	3,160
Homeless Temporary Accomodation	201,350	139,940	160,140	225,160
Strategic Housing Role	2,048,927	1,161,820	1,088,700	1,251,440
Private Sector Renewal	2,264,532	2,225,690	1,890,570	1,756,510
HMO Licensing	21,756	30,370	22,800	28,200
Housing Register & Allocations	260,987	246,100	240,120	252,350
Housing Advice & Homelessness Prevention	318,315	298,240	294,390	309,660
Gypsy Sites.	45,166	39,430	64,010	65,950
Parks & Open Spaces	1,516,393	1,476,030	1,497,070	1,428,990
River Park	473,976	470,180	466,170	471,410
Parks Dwellings	-6,029	-7,880	-5,070	2,730
Cobtree Golf Course	-35,003	-39,410	-41,820	-43,680
Cobtree Manor Park	65	-710	0	0
Playground Improvements	256,366	256,280	264,350	257,060
Lettable Halls	24,246	12,340	12,470	10,700
Parks Pavilions	34,640	35,690	36,480	41,300
Allotments	18,369	13,120	13,560	14,770
Community Halls	191,355	174,030	195,090	197,370
Cultural Development Arts	80,156	69,080	37,420	36,910
Cultural Development Sports	204,551	212,400	182,305	158,880

MAIDSTONE BOROUGH COUNCIL

COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
Leisure Services Other Activities	55,891	53,690	52,970	51,420
Grants To Outside Bodies	54,415	49,600	0	0
Olympic- Paralympic Games	13,955	15,660	71,940	44,310
Director of Regeneration & Communities Sections	705	2,170	25,290	-25,750
Director of Change, Planning and the Environment Sections	710	-10	-290	-310
Net Expenditure Transferred to Summary	9,664,396	8,320,380	8,117,625	7,901,050

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES
EXPLANATORY NOTES

Grants to Outside Bodies

Payments made from this budget are in line with service level agreements with each organisation.

Budget Holder: Community Development Manager

Delegated Grants

This Budget covers Grants made available to Parochial Church Councils.

Budget Holder: Head of Finance and Customer Services

Switch Cafe Project

The Switch Youth Café is run by Maidstone's Youth Forum.

Budget Holder: Community Development Manager

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Grants to Outside Bodies</u>				
Employees	5,872	15,100	10,660	2,760
Running Expenses	232,411	197,250	208,270	183,270
Central Charges	1,056	1,000	2,500	2,390
Internal Recharges	3,579	7,730	25,830	19,630
Capital Charges	39	0	0	0
Total Expenditure	242,957	221,080	247,260	208,050
Net Expenditure Transferred to Summary	242,957	221,080	247,260	208,050
<u>Delegated Grants</u>				
Running Expenses	1,885	50	2,100	2,100
Central Charges	759	730	0	0
Capital Charges	18,481	0	0	0
Total Expenditure	21,125	780	2,100	2,100
Net Expenditure Transferred to Summary	21,125	780	2,100	2,100
<u>Switch Cafe Project</u>				
Employees	3,382	4,550	7,110	7,300
Running Expenses	16,048	17,770	15,050	15,060
Central Charges	4,838	2,460	1,690	980
Internal Recharges	2,054	2,330	4,710	3,920
Capital Charges	25	0	0	0
Total Expenditure	26,347	27,110	28,560	27,260
Income	0	-2,700	0	0
Total Income	0	-2,700	0	0
Net Expenditure Transferred to Summary	26,347	24,410	28,560	27,260

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES
EXPLANATORY NOTES

Youth Forum

This Budget covers the provision of the Maidstone Youth Forum enabling youth to be given a voice in the community.

Budget Holder: Community Development Manager

CCTV

This Budget shows the running costs relating to Closed Circuit Television.
See growth & savings analysis.

Budget Holder: Community Development Manager

Community Safety - Joint Partnership

This Budget covers the contribution to the Safer Maidstone Partnership with Kent Police and Kent County Council.
This jointly funds Community Safety initiatives.
This cost centre will be closed from 2012/13.

Budget Holder: Community Development Manager

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Youth Forum</u>				
Employees	32,825	28,740	33,200	33,740
Running Expenses	11,551	4,400	7,800	7,100
Central Charges	1,501	2,100	860	800
Internal Recharges	19,929	14,310	21,480	17,720
Capital Charges	209	0	0	0
Total Expenditure	66,015	49,550	63,340	59,360
Income	-11,719	0	-5,100	-5,100
Total Income	-11,719	0	-5,100	-5,100
Net Expenditure Transferred to Summary	54,296	49,550	58,240	54,260
<u>C C T V</u>				
Employees	38,920	37,400	45,580	44,830
Running Expenses	316,115	280,460	300,970	278,540
Central Charges	26,626	21,150	30,800	16,810
Internal Recharges	31,182	9,920	31,320	18,470
Capital Charges	74,862	69,350	66,220	66,220
Total Expenditure	487,705	418,280	474,890	424,870
Income	-57,976	-55,020	-55,020	-55,020
Total Income	-57,976	-55,020	-55,020	-55,020
Net Expenditure Transferred to Summary	429,729	363,260	419,870	369,850
<u>Community Safety - Joint Partnership</u>				
Running Expenses	97,497	42,000	44,000	0
Total Expenditure	97,497	42,000	44,000	0
Income	-116,611	-42,000	0	0
Total Income	-116,611	-42,000	0	0
Net Income / Expenditure Transferred to Summary	-19,113	0	44,000	0

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES
EXPLANATORY NOTES

Concurrent Functions

Provision is made within this Budget for the Grant Aid to Parish Councils to fund expenditure on concurrent services which are provided by this Authority in the urban area.
See growth & savings analysis.

Budget Holder: Head of Finance and Customer Services

Community Safety

This Budget covers the core funding for Community Safety and covers internal resources including direct funding for a Police Community Support Officer.
See growth & savings analysis.

Budget Holder: Community Development Manager

Social Inclusion

This Budget covers the cost of positive actions to reduce dependency and support independence for disadvantaged groups. Activity levels are funded by grant income from partners and these are normally agreed in year.

Budget Holder: Community Development Manager

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Concurrent Functions</u>				
Employees	0	0	610	610
Running Expenses	423,612	303,780	303,780	303,780
Central Charges	13,329	13,140	10,000	9,420
Internal Recharges	0	0	340	160
Capital Charges	26	31,000	0	0
Total Expenditure	436,968	347,920	314,730	313,970
Net Expenditure Transferred to Summary	436,968	347,920	314,730	313,970
<u>Community Safety</u>				
Employees	81,253	78,080	52,970	44,510
Running Expenses	43,917	47,200	34,480	64,480
Central Charges	15,052	12,230	6,050	5,860
Internal Recharges	67,544	22,140	53,720	39,230
Capital Charges	1,311	0	0	0
Total Expenditure	209,076	159,650	147,220	154,080
Net Expenditure Transferred to Summary	209,076	159,650	147,220	154,080
<u>Social Inclusion</u>				
Employees	109,743	123,280	131,150	121,000
Running Expenses	186,255	40,200	231,550	59,600
Central Charges	1,323	1,270	2,450	1,920
Internal Recharges	67,303	64,550	92,540	70,420
Capital Charges	683	0	0	0
Total Expenditure	365,307	229,300	457,690	252,940
Income	-155,516	-16,600	-174,100	-20,000
Total Income	-155,516	-16,600	-174,100	-20,000
Net Expenditure Transferred to Summary	209,791	212,700	283,590	232,940

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES
EXPLANATORY NOTES

Building Safer Communities (BSC)

This Budget covers the funding received from the Government Office for the South East and covers a number of Community Safety initiatives including Anti-Social Behaviour officers.

Budget Holder: Community Development Manager

Housing Advances

This Budget covers the cost of administering the Right to Buy mortgages that were not transferred to Maidstone Housing Trust.

Budget Holder: Head of Finance and Customer Services

Homeless Temporary Accommodation

This budget reflects the cost of providing emergency and temporary accommodation to households owed a duty under the homelessness legislation.

* Bed & Breakfast/Emergency Accommodation.

* Private Sector Leasing.

See growth & savings analysis.

Budget Holder: Housing Services Manager

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Building Safer Communities (BSC)</u>				
Employees	62,606	58,120	6,580	0
Running Expenses	83,963	124,920	84,200	45,380
Central Charges	4,973	4,680	0	0
Internal Recharges	723	540	0	0
Capital Charges	16	0	0	0
Total Expenditure	152,280	188,260	90,780	45,380
Income	-148,272	-184,360	-90,760	-45,380
Total Income	-148,272	-184,360	-90,760	-45,380
Net Expenditure Transferred to Summary	4,009	3,900	20	0
<u>Housing Advances</u>				
Running Expenses	7	0	0	0
Central Charges	3,405	3,280	3,370	3,160
Capital Charges	6	0	0	0
Total Expenditure	3,418	3,280	3,370	3,160
Net Expenditure Transferred to Summary	3,418	3,280	3,370	3,160
<u>Homeless Temporary Accommodation</u>				
Employees	29,307	28,100	33,200	34,590
Running Expenses	203,254	305,200	142,600	202,600
Central Charges	5,304	6,190	7,260	7,300
Internal Recharges	46,313	46,330	60,360	63,950
Capital Charges	272	0	0	0
Total Expenditure	284,450	385,820	243,420	308,440
Income	-83,101	-245,880	-83,280	-83,280
Total Income	-83,101	-245,880	-83,280	-83,280
Net Expenditure Transferred to Summary	201,350	139,940	160,140	225,160

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES

EXPLANATORY NOTES

Strategic Housing Role

This budget relates to the work carried out to support the Council's strategic housing role including the identification of housing needs and trends; working with external partners in joint ventures to tackle housing and community issues; working with housing partners to bring forward new affordable housing; and to provide support to the housing association sector.

- * Surveys to determine housing need/market
- * Subscription to external data software (Home-Track) and Membership of sub-regional organisations
- * Delivery of new affordable housing

The Capital Charges relate to the level of write offs for Strategic Housing Grants.

Budget Holder: Chief Housing Officer

Private Sector Renewal

This Budget reflects the cost of administering the Capital Budget for Private Sector Housing Renewal including advice to external agents, home-owners, landlords and private tenants; the cost of delivering Government and Council initiatives through external agencies; the delivery of the mandatory grant for adapting property for people with disabilities. This budget includes the cost related to enforcing housing legislation related to the Housing, Health & Safety Rating System and the Housing Act 2004 Pt I & II.

- * Energy efficiency
- * Disabled Facility Grant
- * Home Improvement Agency support
- * Administration costs related to the delivery of the capital private sector renewal programme

Budget Holder: Housing Services Manager

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Strategic Housing Role</u>				
Employees	35,697	34,170	1,660	460
Running Expenses	27,058	13,500	13,500	13,500
Central Charges	11,351	11,370	12,830	7,350
Internal Recharges	146,712	134,780	104,710	99,130
Capital Charges	1,830,115	968,000	956,000	1,131,000
Total Expenditure	2,050,932	1,161,820	1,088,700	1,251,440
Income	-2,005	0	0	0
Total Income	-2,005	0	0	0
Net Expenditure Transferred to Summary	2,048,927	1,161,820	1,088,700	1,251,440
<u>Private Sector Renewal</u>				
Employees	208,897	193,390	147,680	132,160
Running Expenses	21,550	18,630	5,630	5,630
Central Charges	5,209	5,350	5,900	3,940
Internal Recharges	177,365	167,320	220,660	185,780
Capital Charges	1,852,922	1,844,000	1,513,700	1,432,000
Total Expenditure	2,265,942	2,228,690	1,893,570	1,759,510
Income	-1,410	-3,000	-3,000	-3,000
Total Income	-1,410	-3,000	-3,000	-3,000
Net Expenditure Transferred to Summary	2,264,532	2,225,690	1,890,570	1,756,510

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES
EXPLANATORY NOTES

HMO Licensing

This budget contains the Central Recharges relating to the inspection of landlords properties for HMO Licensing. This is a new Cost Centre based on CIPFA guidelines to show this activity separately.

Budget Holder: Housing Services Manager

Housing Register & Allocations

This budget records all activity related to the Council's assessment and record keeping to those persons who approach the Council for assistance with access to social housing. This budget includes activity related to making and recording nominations to housing partners for both temporary and permanent accommodation. This activity is covered within Pt VI Housing Act 1996 (as amended).

Budget Holder: Housing Services Manager

Housing Advice & Homelessness Prevention

This Budget reflects the Council's statutory duty to provide housing advice, prevent homelessness, and fulfil its duties to homeless persons. This role covers all activity in the prevention of homelessness including liaising with external agencies and the arrangement to deliver housing advice through the Citizens Advice Bureau. This budget includes work undertaken in determining homeless applications in accordance with Part VII Housing Act 1996 (as amended).

Budget Holder: Housing Services Manager

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>HMO Licensing</u>				
Employees	14,669	20,170	14,660	13,460
Central Charges	92	90	90	90
Internal Recharges	9,068	12,490	20,230	17,030
Capital Charges	26	0	0	0
Total Expenditure	23,856	32,750	34,980	30,580
Income	-2,100	-2,380	-12,180	-2,380
Total Income	-2,100	-2,380	-12,180	-2,380
Net Expenditure Transferred to Summary	21,756	30,370	22,800	28,200
<u>Housing Register & Allocations</u>				
Employees	94,956	91,740	92,290	93,020
Running Expenses	37,246	31,580	10,000	10,000
Central Charges	1,318	1,840	5,380	6,740
Internal Recharges	126,897	120,940	132,450	142,590
Capital Charges	570	0	0	0
Total Expenditure	260,987	246,100	240,120	252,350
Net Expenditure Transferred to Summary	260,987	246,100	240,120	252,350
<u>Housing Advice & Homelessness Prevention</u>				
Employees	174,833	166,230	137,450	138,930
Running Expenses	36,627	30,400	40,800	85,400
Central Charges	3,914	4,140	8,650	10,310
Internal Recharges	173,550	162,470	182,890	195,020
Capital Charges	701	0	0	0
Total Expenditure	389,626	363,240	369,790	429,660
Income	-71,311	-65,000	-75,400	-120,000
Total Income	-71,311	-65,000	-75,400	-120,000
Net Expenditure Transferred to Summary	318,315	298,240	294,390	309,660

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES
EXPLANATORY NOTES

Gypsy Sites.

In April 2004, responsibility for Gypsy Sites was transferred from KCC.
The net cost covers management costs as income covers the direct costs of the sites.

Budget Holder: Housing Services Manager

Parks & Open Spaces

This Budget covers the cost of maintaining public parks and open spaces.

Budget Holder: Parks & Leisure Manager

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Gypsy Sites.</u>				
Employees	2,354	2,240	17,040	16,560
Running Expenses	120,057	118,630	118,590	123,670
Central Charges	17,027	15,240	2,220	2,180
Internal Recharges	5,819	5,260	28,100	25,480
Capital Charges	39	0	0	0
Total Expenditure	145,296	141,370	165,950	167,890
Income	-100,131	-101,940	-101,940	-101,940
Total Income	-100,131	-101,940	-101,940	-101,940
Net Expenditure Transferred to Summary	45,166	39,430	64,010	65,950
<u>Parks & Open Spaces</u>				
Employees	112,655	112,610	104,240	97,680
Running Expenses	1,314,948	1,323,130	1,300,030	1,298,630
Central Charges	87,214	73,690	68,570	50,120
Internal Recharges	129,218	114,940	139,490	116,870
Capital Charges	39,511	32,510	57,160	38,110
Total Expenditure	1,683,547	1,656,880	1,669,490	1,601,410
Income	-167,153	-180,850	-172,420	-172,420
Total Income	-167,153	-180,850	-172,420	-172,420
Net Expenditure Transferred to Summary	1,516,393	1,476,030	1,497,070	1,428,990

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES
EXPLANATORY NOTES

River Park

This Budget principally reflects the costs relating to the maintenance of grounds and the facilities within the River Park.

Budget Holder: Parks & Leisure Manager

Parks Dwellings

These assets are reviewed whenever a vacancy occurs.

Budget Holder: Property & Procurement Manager

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>River Park</u>				
Employees	5,696	5,740	5,450	8,780
Running Expenses	288,466	285,450	279,320	279,200
Central Charges	6,585	7,130	7,420	8,080
Internal Recharges	6,240	4,770	6,890	8,260
Capital Charges	167,111	167,090	167,090	167,090
Total Expenditure	474,099	470,180	466,170	471,410
Income	-122	0	0	0
Total Income	-122	0	0	0
Net Expenditure Transferred to Summary	473,976	470,180	466,170	471,410
<u>Parks Dwellings</u>				
Running Expenses	35,517	34,650	29,130	37,630
Central Charges	10,369	9,850	9,480	8,720
Internal Recharges	0	0	1,620	1,680
Capital Charges	8	0	0	0
Total Expenditure	45,894	44,500	40,230	48,030
Income	-51,923	-52,380	-45,300	-45,300
Total Income	-51,923	-52,380	-45,300	-45,300
Net Income / Expenditure Transferred to Summary	-6,029	-7,880	-5,070	2,730

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES
EXPLANATORY NOTES

Cobtree Golf Course

Seven ninths of the net income is due to Cobtree Manor Estate Trust,
The historic debt is now extinguished and no reimbursement is required.

Budget Holder: Parks & Leisure Manager

Cobtree Manor Park

The income and expenditure of this Budget is specifically the responsibility of Cobtree Manor Estate Trust.
If the facility is provided at a cost, this is offset against the net Golf Course Income due to the Trust.

Budget Holder: Parks & Leisure Manager

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Cobtree Golf Course</u>				
Employees	79,160	12,640	12,680	11,440
Running Expenses	179,953	195,450	189,870	198,380
Central Charges	21,774	23,240	19,660	15,440
Internal Recharges	8,218	7,920	12,790	10,280
Capital Charges	1,846	1,790	1,790	1,790
Total Expenditure	290,951	241,040	236,790	237,330
Income	-325,954	-280,450	-278,610	-281,010
Total Income	-325,954	-280,450	-278,610	-281,010
Net Income Transferred to Summary	-35,003	-39,410	-41,820	-43,680
<u>Cobtree Manor Park</u>				
Employees	33,080	31,870	34,230	34,880
Running Expenses	205,769	96,190	104,000	107,870
Central Charges	17,032	16,050	16,810	16,290
Internal Recharges	9,077	7,070	12,340	14,990
Capital Charges	1,279	1,220	1,220	1,220
Total Expenditure	266,238	152,400	168,600	175,250
Income	-266,174	-153,110	-168,600	-175,250
Total Income	-266,174	-153,110	-168,600	-175,250
Net Income / Expenditure Transferred to Summary	65	-710	0	0

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES
EXPLANATORY NOTES

Playground Improvements

This Budget provides resources for Playground Improvements in the urban and rural areas.

Budget Holder: Parks & Leisure Manager

Lettable Halls

Senacre Hall has been transferred to Kent County Council.

Budget Holder: Community Partnerships Manager

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Playground Improvements</u>				
Employees	13,615	13,380	14,270	15,950
Running Expenses	33,411	33,050	50,640	38,140
Central Charges	1,231	1,270	2,670	2,150
Internal Recharges	10,048	8,480	12,540	11,590
Capital Charges	218,061	200,100	184,230	189,230
Total Expenditure	276,366	256,280	264,350	257,060
Income	-20,000	0	0	0
Total Income	-20,000	0	0	0
Net Expenditure Transferred to Summary	256,366	256,280	264,350	257,060
<u>Lettable Halls</u>				
Employees	0	0	1,060	550
Running Expenses	22,847	33,630	10,180	10,180
Central Charges	9,853	6,820	6,300	6,960
Internal Recharges	1,417	1,450	2,220	300
Capital Charges	4	0	0	0
Total Expenditure	34,120	41,900	19,760	17,990
Income	-9,874	-29,560	-7,290	-7,290
Total Income	-9,874	-29,560	-7,290	-7,290
Net Expenditure Transferred to Summary	24,246	12,340	12,470	10,700

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES
EXPLANATORY NOTES

Parks Pavilions

This Budget covers the cost of Pavilions within various parks and open spaces.

Budget Holder: Parks & Leisure Manager

Allotments

The management of Allotments is facilitated through agreement with the Maidstone Allotments Management Committee.

Budget Holder: Parks & Leisure Manager

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Parks Pavilions</u>				
Employees	1,282	1,270	690	0
Running Expenses	27,508	28,760	28,600	25,500
Central Charges	7,720	7,800	7,760	16,820
Internal Recharges	1,294	1,120	2,690	2,240
Capital Charges	10	0	0	0
Total Expenditure	37,814	38,950	39,740	44,560
Income	-3,174	-3,260	-3,260	-3,260
Total Income	-3,174	-3,260	-3,260	-3,260
Net Expenditure Transferred to Summary	34,640	35,690	36,480	41,300
<u>Allotments</u>				
Employees	1,137	1,150	1,160	1,960
Running Expenses	16,175	11,080	11,080	11,080
Central Charges	372	350	500	540
Internal Recharges	682	580	860	1,230
Capital Charges	3	0	0	0
Total Expenditure	18,369	13,160	13,600	14,810
Income	0	-40	-40	-40
Total Income	0	-40	-40	-40
Net Expenditure Transferred to Summary	18,369	13,120	13,560	14,770

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES
EXPLANATORY NOTES

Community Halls

The operation and management of a number of Community Halls are covered by this Budget.

Budget Holder: Community Partnerships Manager

Cultural Development Arts

This Budget covers initiatives in the Arts.

Budget Holder: Community Partnerships Manager

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Community Halls</u>				
Employees	18,545	18,180	19,700	19,880
Running Expenses	91,004	82,620	77,510	81,870
Central Charges	24,966	20,770	25,410	26,510
Internal Recharges	3,109	2,800	9,860	6,500
Capital Charges	79,183	79,120	91,990	91,990
Total Expenditure	216,807	203,490	224,470	226,750
Income	-25,452	-29,460	-29,380	-29,380
Total Income	-25,452	-29,460	-29,380	-29,380
Net Expenditure Transferred to Summary	191,355	174,030	195,090	197,370
<u>Cultural Development Arts</u>				
Employees	27,088	24,850	9,870	10,260
Running Expenses	32,297	29,650	17,340	17,350
Central Charges	4,063	3,630	4,300	4,250
Internal Recharges	17,870	13,440	6,240	5,380
Capital Charges	172	0	0	0
Total Expenditure	81,489	71,570	37,750	37,240
Income	-1,333	-2,490	-330	-330
Total Income	-1,333	-2,490	-330	-330
Net Expenditure Transferred to Summary	80,156	69,080	37,420	36,910

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES
EXPLANATORY NOTES

Cultural Development Sports

This Budget covers Sports Development activities including Summer Hotfoot Schemes.

Budget Holder: Community Partnerships Manager

Leisure Services Other Activities

This Budget covers such activities as forward planning for provision of new facilities and services and liaison with external organisations.

Payment now due to Cobtree Charity Trust.

Budget Holder: Visitor Economy Business Leader

Grants To Outside Bodies

This cost centre is now closed.

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Cultural Development Sports</u>				
Employees	152,521	167,890	115,780	119,100
Running Expenses	57,251	50,910	93,345	58,750
Central Charges	4,269	3,590	9,470	8,720
Internal Recharges	69,870	60,130	48,450	41,050
Capital Charges	730	0	0	0
Total Expenditure	284,640	282,520	267,045	227,620
Income	-80,089	-70,120	-84,740	-68,740
Total Income	-80,089	-70,120	-84,740	-68,740
Net Expenditure Transferred to Summary	204,551	212,400	182,305	158,880
<u>Leisure Services Other Activities</u>				
Employees	2,153	2,140	3,460	3,460
Running Expenses	51,927	49,780	44,660	257,920
Central Charges	828	1,070	1,110	180
Internal Recharges	1,026	700	3,740	2,760
Capital Charges	56	0	0	0
Total Expenditure	55,991	53,690	52,970	264,320
Income	-100	0	0	-212,900
Total Income	-100	0	0	-212,900
Net Expenditure Transferred to Summary	55,891	53,690	52,970	51,420
<u>Grants To Outside Bodies</u>				
Employees	25,240	21,500	0	0
Running Expenses	7,676	11,020	0	0
Central Charges	4,540	4,620	0	0
Internal Recharges	16,791	12,460	0	0
Capital Charges	168	0	0	0
Total Expenditure	54,415	49,600	0	0
Net Expenditure Transferred to Summary	54,415	49,600	0	0

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES
EXPLANATORY NOTES

Olympic- Paralympic Games

The Revised Estimate 2011/12 includes a Carry Forward of £32,400 which is a one-off fund to maximise the benefit of the 2012 Olympic and Paralympic Games.

Budget Holder: Assistant Director of Regeneration and Cultural Services

Director of Regeneration & Communities Sections

This Budget represents the cost of the Director of Regeneration and Communities Sections in this Portfolio.

Budget Holder: Director of Regeneration and Communities

Director of Change, Planning and the Environment Sections

This budget represents the cost of the Director of Change, Planning and the Environment Sections in this portfolio.

Budget Holder: Director of Change, Planning and the Environment

MAIDSTONE BOROUGH COUNCIL
COMMUNITY & LEISURE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Olympic- Paralympic Games</u>				
Employees	4,907	6,310	5,150	5,350
Running Expenses	912	0	34,200	0
Central Charges	3,703	3,230	13,930	13,290
Internal Recharges	4,405	6,120	18,660	25,670
Capital Charges	29	0	0	0
Total Expenditure	13,955	15,660	71,940	44,310
Net Expenditure Transferred to Summary	13,955	15,660	71,940	44,310
<u>Director of Regeneration & Communities Sections</u>				
Employees	1,322,271	1,106,390	1,521,370	1,299,050
Running Expenses	429,072	428,690	438,790	421,440
Central Charges	148,857	138,800	150,690	131,680
Internal Recharges	173,019	170,330	290,480	276,230
Total Expenditure	2,073,219	1,844,210	2,401,330	2,128,400
Income	-2,072,513	-1,842,040	-2,376,040	-2,154,150
Total Income	-2,072,513	-1,842,040	-2,376,040	-2,154,150
Net Income / Expenditure Transferred to Summary	705	2,170	25,290	-25,750
<u>Director of Change, Planning and the Environment Sections</u>				
Employees	172,704	158,930	174,350	159,700
Running Expenses	65,663	65,390	69,920	66,700
Central Charges	23,119	21,860	20,290	17,200
Internal Recharges	2,275	1,740	10,100	9,030
Total Expenditure	263,760	247,920	274,660	252,630
Income	-263,050	-247,930	-274,950	-252,940
Total Income	-263,050	-247,930	-274,950	-252,940
Net Income / Expenditure Transferred to Summary	710	-10	-290	-310

COMMUNITY AND LEISURE SERVICES PORTFOLIO

Revenue Savings 2012/13

Scheme

	£
Grants	25,000
CCTV	68,000
Mote Park Income	15,000
Localism-Alternative Arrangements	100,000
Fees and Charges Increase- Sports	1,000
	<u>209,000</u>

Revenue Growth Items 2012/13

Scheme

	£
Safer Maidstone Partnership	30,000
Homelessness Increased Demand	60,000
	<u>90,000</u>

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
Rent Allowances	240,622	215,250	232,140	225,960
Council Tenant Rent Rebates	7,226	530	-1,920	-2,090
Pensions Fund Management	1,700,000	2,668,000	678,000	678,000
Pensions Fund Appropriation	8,754,846	-1,142,810	733,570	835,620
Interest & Investment Income	-358,623	-250,400	-250,330	-250,330
Interest Paid	376,231	204,000	412,000	398,700
Gains/Losses on Asset Disposals	-724,637	-500,000	-500,000	-500,000
Appropriation Account	-1,310,964	-4,504,990	2,135,210	-1,254,860
Capital Grants & Contributions	-3,837,652	-2,032,000	-2,468,790	-1,735,130
Civic Occasions	146,170	141,380	166,240	165,200
Elections	255,835	243,380	259,570	254,790
Members' Allowances etc.	430,682	442,910	442,690	447,960
Portfolio Allocations	365,483	347,990	320,130	322,790
Town Hall	155,699	164,420	237,750	234,410
Members Facilities	183,076	184,500	201,410	202,390
Subscriptions	16,896	18,190	18,100	18,100
Overview & Scrutiny	148,524	146,500	160,220	164,530
Devolved Budgets	62,763	14,690	8,480	0
Registration Of Electors	187,967	192,220	202,990	197,200
Parkwood Industrial Estate	-377,843	-340,670	-317,210	-323,255
Industrial Starter Units	-2,518	-4,080	-16,590	-15,530
Armstrong Road Depot Industrial Estate	66,395	8,910	0	0
Business Transformation	0	0	0	0
South Maidstone Depot	9,277	13,100	-5,930	-4,170
Sundry Corporate Property	-730,768	-17,010	-69,790	-60,420
Medway Conservancy	110,699	118,320	110,630	118,230
Internal Printing	19,823	-5,230	0	0
Information Technology	45,847	-75,150	27,300	-58,770
Central Telephones	6,545	-17,190	-43,870	-52,550
Offices	21,963	55,600	28,680	10,500

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
The Gateway King Street	15,830	53,410	4,930	14,250
Unapportionable Central Overheads	-8,556,858	587,630	384,880	304,135
General	123,358	-331,300	-353,190	0
The Cost of Council Tax Collection	566,682	601,570	592,490	570,500
The Cost of National Non-Domestic Rates Collection	-18,258	-14,550	-16,490	-19,090
Council Tax Benefits	15,771	82,130	69,260	96,810
Youth Development Programme	19,254	25,010	24,870	24,880
Chief Executive Sections	762	12,450	-13,640	-118,210
Director of Change, Planning and the Environment Sections	55,762	62,990	41,720	102,600
Director of Regeneration & Communities Sections	42,460	-4,990	-12,250	-77,730
Net Income / Expenditure Transferred to Summary	-1,765,673	-2,635,290	3,423,260	915,420

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

EXPLANATORY NOTES

Rent Allowances

Rent Allowances are paid to private sector tenants who have income less than the amount set down by Central Government. The allowances paid to recipients are fully reimbursed by Government Grant.

The Budget also covers the cost of a local scheme for discounting War Widow pensions and Discretionary Housing Payments.

Budget Holder: Benefits Manager

Council Tenant Rent Rebates

This budget covers the cost and related Government Grant, of Rent Rebates for tenants of the Local Authority.

Budget Holder: Benefits Manager

Pensions Fund Management

This Budget represents the expected interest to be incurred by the Council's Pension Fund deficit, offset by the expected return on the Pension Fund assets invested.

Budget Holder: Head of Finance and Customer Services

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Rent Allowances</u>				
Employees	29,409	36,770	24,070	23,800
Running Expenses	37,513,927	42,447,110	41,154,490	44,861,260
Central Charges	5,793	5,900	4,780	2,460
Internal Recharges	1,009,619	981,280	1,000,920	1,009,210
Capital Charges	2,341	0	0	0
Total Expenditure	38,561,089	43,471,060	42,184,260	45,896,730
Income	-38,320,467	-43,255,810	-41,952,120	-45,670,770
Total Income	-38,320,467	-43,255,810	-41,952,120	-45,670,770
Net Expenditure Transferred to Summary	240,622	215,250	232,140	225,960
<u>Council Tenant Rent Rebates</u>				
Running Expenses	171,242	234,950	269,200	293,430
Central Charges	92	90	0	0
Internal Recharges	3,435	3,260	0	0
Capital Charges	7	0	0	0
Total Expenditure	174,777	238,300	269,200	293,430
Income	-167,551	-237,770	-271,120	-295,520
Total Income	-167,551	-237,770	-271,120	-295,520
Net Income / Expenditure Transferred to Summary	7,226	530	-1,920	-2,090
<u>Pensions Fund Management</u>				
Employees	1,700,000	0	0	0
Running Expenses	0	6,939,000	5,490,000	5,490,000
Total Expenditure	1,700,000	6,939,000	5,490,000	5,490,000
Income	0	-4,271,000	-4,812,000	-4,812,000
Total Income	0	-4,271,000	-4,812,000	-4,812,000
Net Expenditure Transferred to Summary	1,700,000	2,668,000	678,000	678,000

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

EXPLANATORY NOTES

Pensions Fund Appropriation

This Budget represents the value of movements in the Pension Fund reserve. The budgets effectively ensure that the cost to the Council equals the cash paid in to the Pension Fund during the year by employees and the Council, whilst maintaining budgets that comply with financial reporting standards.

Budget Holder: Head of Finance and Customer Services

Interest & Investment Income

This Budget covers investment income from Balances and cash available temporarily from sources such as payment of Council Tax.

Budget Holder: Head of Finance and Customer Services

Interest Paid

This Budget covers the cost of borrowing by the Council.

Budget Holder: Head of Finance and Customer Services

Gains/Losses on Asset Disposals

This Budget covers the requirement to account for any gains and losses on asset disposals. There is no actual gain or loss reflected in the net cost of services as the sums shown here are offset by a corresponding entry in the Appropriation Account.

Budget Holder: Head of Finance and Customer Services

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Pensions Fund Appropriation</u>				
Employees	8,754,846	-1,142,810	733,570	835,620
Total Expenditure	8,754,846	-1,142,810	733,570	835,620
Net Income / Expenditure Transferred to Summary	8,754,846	-1,142,810	733,570	835,620
<u>Interest & Investment Income</u>				
Income	-358,623	-250,400	-250,330	-250,330
Total Income	-358,623	-250,400	-250,330	-250,330
Net Income Transferred to Summary	-358,623	-250,400	-250,330	-250,330
<u>Interest Paid</u>				
Running Expenses	204,231	204,000	240,000	226,700
Capital Charges	172,000	0	172,000	172,000
Total Expenditure	376,231	204,000	412,000	398,700
Net Expenditure Transferred to Summary	376,231	204,000	412,000	398,700
<u>Gains/Losses on Asset Disposals</u>				
Capital Charges	2,550,000	0	0	0
Total Expenditure	2,550,000	0	0	0
Income	-3,274,637	-500,000	-500,000	-500,000
Total Income	-3,274,637	-500,000	-500,000	-500,000
Net Income Transferred to Summary	-724,637	-500,000	-500,000	-500,000

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

EXPLANATORY NOTES

Appropriation Account

This Budget represents movements in Reserves that are not reflected in the cost of services, where this would otherwise affect the net cost to the Council.

Budget Holder: Head of Finance and Customer Services

Capital Grants & Contributions

Due to a change in accounting practice grants and contributions applied to the funding of the Capital Programme are now required to be shown as Corporate Income. Previously these grants were applied to the Net Cost of Services. The sums shown here are offset by a corresponding entry in the Appropriation Account. The grants shown represent funding for Social Housing and Renovation Grants, the Museum and the Mote Park project.

Budget Holder: Head of Finance and Customer Services

Civic Occasions

The costs of Civic Occasions, including support for the Mayor and Deputy Mayor, are included within this Budget.

Budget Holder: Democratic Services Manager

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Appropriation Account</u>				
Running Expenses	6,262	10,000	10,000	10,000
Capital Charges	9,465,674	3,008,000	8,563,610	4,999,080
Total Expenditure	9,471,937	3,018,000	8,573,610	5,009,080
Income	-10,782,901	-7,522,990	-6,438,400	-6,263,940
Total Income	-10,782,901	-7,522,990	-6,438,400	-6,263,940
Net Income / Expenditure Transferred to Summary	-1,310,964	-4,504,990	2,135,210	-1,254,860
<u>Capital Grants & Contributions</u>				
Income	-3,837,652	-2,032,000	-2,468,790	-1,735,130
Total Income	-3,837,652	-2,032,000	-2,468,790	-1,735,130
Net Income Transferred to Summary	-3,837,652	-2,032,000	-2,468,790	-1,735,130
<u>Civic Occasions</u>				
Employees	0	0	10,040	10,040
Running Expenses	34,330	31,590	33,670	31,560
Central Charges	18,358	17,110	3,840	3,310
Internal Recharges	93,453	92,680	118,690	120,290
Capital Charges	30	0	0	0
Total Expenditure	146,170	141,380	166,240	165,200
Net Expenditure Transferred to Summary	146,170	141,380	166,240	165,200

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

EXPLANATORY NOTES

Elections

This Budget covers the cost of Local Government elections only and does not include the cost of national elections.

Budget Holder: Registration Services Manager

Members' Allowances etc.

This Budget covers the payment of Allowances and other costs to Members.

Budget Holder: Committee Services Officer

Portfolio Allocations

This Budget covers the time allocations of attending and servicing Cabinet Members, Committees, Council and officers.

Budget Holder: Head of Finance and Customer Services

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Elections</u>				
Employees	52,553	86,110	99,820	99,820
Running Expenses	127,688	81,970	87,550	87,560
Central Charges	31,742	30,270	13,560	13,800
Internal Recharges	46,047	45,450	59,060	54,030
Capital Charges	245	0	0	0
Total Expenditure	258,276	243,800	259,990	255,210
Income	-2,441	-420	-420	-420
Total Income	-2,441	-420	-420	-420
Net Expenditure Transferred to Summary	255,835	243,380	259,570	254,790
<u>Members' Allowances etc.</u>				
Employees	15,691	18,810	20,820	20,820
Running Expenses	397,889	407,470	395,870	401,870
Central Charges	14,564	15,540	23,480	22,880
Internal Recharges	2,523	1,090	2,520	2,390
Capital Charges	15	0	0	0
Total Expenditure	430,682	442,910	442,690	447,960
Net Expenditure Transferred to Summary	430,682	442,910	442,690	447,960
<u>Portfolio Allocations</u>				
Employees	8,389	8,450	23,760	23,290
Central Charges	184,943	178,300	242,620	241,410
Internal Recharges	171,573	161,240	53,750	58,090
Capital Charges	578	0	0	0
Total Expenditure	365,483	347,990	320,130	322,790
Net Expenditure Transferred to Summary	365,483	347,990	320,130	322,790

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

EXPLANATORY NOTES

Town Hall

This Budget includes the costs of the facilities at the Town Hall.
Income levels have decreased due to a change of use

Budget Holder: Democratic Services Manager

Members Facilities

This Budget shows the cost of facilities available to Members.

Budget Holder: Committee Services Officer

Subscriptions

This Budget covers subscriptions to national bodies representing this Authority's interest.

Budget Holder: Democratic Services Manager

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Town Hall</u>				
Employees	0	0	2,680	2,680
Running Expenses	88,926	97,940	93,550	94,180
Central Charges	15,296	18,890	21,690	17,830
Internal Recharges	57,825	57,340	62,970	63,740
Capital Charges	90,609	90,580	90,580	90,580
Total Expenditure	252,656	264,750	271,470	269,010
Income	-96,957	-100,330	-33,720	-34,600
Total Income	-96,957	-100,330	-33,720	-34,600
Net Expenditure Transferred to Summary	155,699	164,420	237,750	234,410
<u>Members Facilities</u>				
Employees	0	0	1,340	1,340
Running Expenses	140,171	135,970	143,780	144,240
Central Charges	41,951	41,200	54,670	55,160
Internal Recharges	8,335	7,330	1,620	1,650
Capital Charges	11	0	0	0
Total Expenditure	190,468	184,500	201,410	202,390
Income	-7,392	0	0	0
Total Income	-7,392	0	0	0
Net Expenditure Transferred to Summary	183,076	184,500	201,410	202,390
<u>Subscriptions</u>				
Running Expenses	16,804	18,100	18,100	18,100
Central Charges	92	90	0	0
Capital Charges	0	0	0	0
Total Expenditure	16,896	18,190	18,100	18,100
Net Expenditure Transferred to Summary	16,896	18,190	18,100	18,100

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

EXPLANATORY NOTES

Overview & Scrutiny

This Budget covers resources to Overview and Scrutiny Committees to perform their functions.

Budget Holder: Head of Change and Scrutiny

Devolved Budgets

This Budget covers an allowance available for each Member to recommend expenditure based on local priorities.

The scheme is discontinued in 2011/12 and this Cost Centre will close.

Budget Holder: Head of Finance and Customer Services

Registration Of Electors

The statutory function of Electoral Registration is covered by this Budget.

Budget Holder: Registration Services Manager

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Overview & Scrutiny</u>				
Employees	1,613	1,960	500	500
Running Expenses	7,832	10,000	10,000	10,000
Central Charges	133,888	129,630	148,610	152,920
Internal Recharges	4,898	4,910	1,110	1,110
Capital Charges	293	0	0	0
Total Expenditure	148,524	146,500	160,220	164,530
Net Expenditure Transferred to Summary	148,524	146,500	160,220	164,530
<u>Devolved Budgets</u>				
Running Expenses	48,012	0	6,700	0
Central Charges	16,110	14,690	1,780	0
Capital Charges	33	0	0	0
Total Expenditure	64,154	14,690	8,480	0
Income	-1,391	0	0	0
Total Income	-1,391	0	0	0
Net Expenditure Transferred to Summary	62,763	14,690	8,480	0
<u>Registration Of Electors</u>				
Employees	58,232	50,590	60,240	52,190
Running Expenses	72,928	84,000	76,470	84,470
Central Charges	4,407	4,910	5,410	3,460
Internal Recharges	53,929	54,990	63,140	59,350
Capital Charges	230	0	0	0
Total Expenditure	189,725	194,490	205,260	199,470
Income	-1,758	-2,270	-2,270	-2,270
Total Income	-1,758	-2,270	-2,270	-2,270
Net Expenditure Transferred to Summary	187,967	192,220	202,990	197,200

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

EXPLANATORY NOTES

Parkwood Industrial Estate

This Budget covers the income and administration of the Industrial Units at Parkwood.
Rental income reflects Occupational Rents Income.

Budget Holder: Property & Procurement Manager

Industrial Starter Units

This Budget covers the income and administration of the Industrial Starter Units.

Budget Holder: Property & Procurement Manager

Armstrong Road Depot Industrial Estate

This Cost Centre is now closed.

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Parkwood Industrial Estate</u>				
Running Expenses	5,777	3,200	45,700	44,700
Central Charges	41,026	40,070	30,480	25,370
Internal Recharges	1,626	1,510	2,960	3,030
Capital Charges	33	0	0	0
Total Expenditure	48,461	44,780	79,140	73,100
Income	-426,304	-385,450	-396,350	-396,355
Total Income	-426,304	-385,450	-396,350	-396,355
Net Income Transferred to Summary	-377,843	-340,670	-317,210	-323,255
<u>Industrial Starter Units</u>				
Running Expenses	21,179	24,380	19,350	23,110
Central Charges	26,885	26,150	17,860	15,140
Internal Recharges	0	0	810	830
Capital Charges	15	0	0	0
Total Expenditure	48,079	50,530	38,020	39,080
Income	-50,597	-54,610	-54,610	-54,610
Total Income	-50,597	-54,610	-54,610	-54,610
Net Income Transferred to Summary	-2,518	-4,080	-16,590	-15,530
<u>Armstrong Road Depot Industrial Estate</u>				
Running Expenses	52,140	40	0	0
Central Charges	13,698	8,320	0	0
Internal Recharges	549	550	0	0
Capital Charges	8	0	0	0
Total Expenditure	66,396	8,910	0	0
Income	-1	0	0	0
Total Income	-1	0	0	0
Net Expenditure Transferred to Summary	66,395	8,910	0	0

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

EXPLANATORY NOTES

Business Transformation

This cost centre represents the cost of the Mid Kent Improvement Partnership and is funded by partner contributions.

Budget Holder: MKIP Programme Manager

South Maidstone Depot

This budget relates to the occupation of the Depot by Internal Sections and External Contractors.

Budget Holder: Property & Procurement Manager

Sundry Corporate Property

Repair, maintenance and administration of a number and variety of miscellaneous properties are covered by this Budget. These properties are regularly reviewed through the Asset Management Plan.

Budget Holder: Property & Procurement Manager

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Business Transformation</u>				
Running Expenses	15,183	71,090	11,090	11,090
Central Charges	234,126	241,790	156,160	211,090
Total Expenditure	249,309	312,880	167,250	222,180
Income	-249,309	-312,880	-167,250	-222,180
Total Income	-249,309	-312,880	-167,250	-222,180
Net Expenditure Transferred to Summary	0	0	0	0
<u>South Maidstone Depot</u>				
Running Expenses	91,719	164,220	119,160	126,010
Central Charges	31,589	24,340	23,110	15,160
Internal Recharges	2,640	2,670	5,500	5,610
Capital Charges	17,576	17,550	17,560	17,560
Total Expenditure	143,524	208,780	165,330	164,340
Income	-134,247	-195,680	-171,260	-168,510
Total Income	-134,247	-195,680	-171,260	-168,510
Net Income / Expenditure Transferred to Summary	9,277	13,100	-5,930	-4,170
<u>Sundry Corporate Property</u>				
Employees	4,183	4,110	4,130	3,320
Running Expenses	93,047	87,220	79,840	95,050
Central Charges	124,012	133,350	75,550	71,040
Internal Recharges	5,037	7,140	22,120	21,600
Capital Charges	-698,823	1,100	1,100	1,100
Total Expenditure	-472,544	232,920	182,740	192,110
Income	-258,224	-249,930	-252,530	-252,530
Total Income	-258,224	-249,930	-252,530	-252,530
Net Income Transferred to Summary	-730,768	-17,010	-69,790	-60,420

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

EXPLANATORY NOTES

Medway Conservancy

This Budget covers the levy from the Upper Medway Internal Drainage Board.

Budget Holder: Head of Finance and Customer Services

Internal Printing

This Budget covers the Council's internal printing facility, the costs of which are charged to users.

Budget Holder: Facilities & Corporate Support Manager

Information Technology

This Budget represents the cost of Central IT Services within the Authority. The IT Manager recharges these costs to the relevant service budgets on either a project or per capita basis.

Budget Holder: I.T. Manager

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Medway Conservancy</u>				
Running Expenses	110,607	118,230	110,630	118,230
Central Charges	92	90	0	0
Capital Charges	0	0	0	0
Total Expenditure	110,699	118,320	110,630	118,230
Net Expenditure Transferred to Summary	110,699	118,320	110,630	118,230
<u>Internal Printing</u>				
Running Expenses	52,198	85,690	86,980	87,210
Central Charges	1,988	1,850	2,520	1,940
Internal Recharges	52,647	57,810	60,060	60,730
Capital Charges	19	0	0	0
Total Expenditure	106,852	145,350	149,560	149,880
Income	-87,030	-150,580	-149,560	-149,880
Total Income	-87,030	-150,580	-149,560	-149,880
Net Income / Expenditure Transferred to Summary	19,823	-5,230	0	0
<u>Information Technology</u>				
Employees	724,149	740,070	749,690	752,220
Running Expenses	567,033	534,950	666,230	585,710
Central Charges	52,827	54,920	41,810	37,220
Internal Recharges	228,390	177,510	215,660	164,840
Capital Charges	339,473	244,980	248,830	274,030
Total Expenditure	1,911,872	1,752,430	1,922,220	1,814,020
Income	-1,866,025	-1,827,580	-1,894,920	-1,872,790
Total Income	-1,866,025	-1,827,580	-1,894,920	-1,872,790
Net Income / Expenditure Transferred to Summary	45,847	-75,150	27,300	-58,770

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

EXPLANATORY NOTES

Central Telephones

This Budget covers the Council's Central Telephone System, recharged on a per capita basis across all sections.

Budget Holder: I.T. Manager

Offices

The office accommodation facilities of the Authority are covered by this Budget.

Budget Holder: Property & Procurement Manager

The Gateway King Street

This Budget represents the cost of the Gateway offices which are shared with other partners.
The income relates to internal charges and external income from partners in the Gateway.

Budget Holder: Property & Procurement Manager

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Central Telephones</u>				
Running Expenses	97,111	73,010	72,900	72,900
Central Charges	4,769	4,680	3,890	4,080
Internal Recharges	65,985	68,580	33,120	23,150
Capital Charges	57,951	57,450	57,450	57,450
Total Expenditure	225,816	203,720	167,360	157,580
Income	-219,271	-220,910	-211,230	-210,130
Total Income	-219,271	-220,910	-211,230	-210,130
Net Income / Expenditure Transferred to Summary	6,545	-17,190	-43,870	-52,550
<u>Offices</u>				
Running Expenses	1,346,398	1,377,370	1,365,460	1,388,550
Central Charges	145,470	105,590	81,890	58,230
Internal Recharges	9,429	8,800	31,820	32,510
Capital Charges	234,942	234,810	234,810	234,810
Total Expenditure	1,736,240	1,726,570	1,713,980	1,714,100
Income	-1,714,277	-1,670,970	-1,685,300	-1,703,600
Total Income	-1,714,277	-1,670,970	-1,685,300	-1,703,600
Net Expenditure Transferred to Summary	21,963	55,600	28,680	10,500
<u>The Gateway King Street</u>				
Running Expenses	320,205	336,050	316,690	324,080
Central Charges	34,745	29,150	25,560	27,800
Internal Recharges	0	0	8,580	8,790
Capital Charges	26	0	0	0
Total Expenditure	354,976	365,200	350,830	360,670
Income	-339,145	-311,790	-345,900	-346,420
Total Income	-339,145	-311,790	-345,900	-346,420
Net Expenditure Transferred to Summary	15,830	53,410	4,930	14,250

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

EXPLANATORY NOTES

Unapportionable Central Overheads

This Budget covers the central costs that current guidance suggest should not be charged to service heads or cannot be identified to a user or service.

Budget Holder: Head of Finance and Customer Services

General

This cost centre is now closed.

Budget Holder: Head of Finance and Customer Services

The Cost of Council Tax Collection

The duties of the Council, as the Billing Authority, are covered by this Budget, these include the cost of billing, collection and recovery of the Council Tax.
Income relates to the recovery of Summons' costs.

Budget Holder: Revenues Manager

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Unapportionable Central Overheads</u>				
Employees	-9,744,452	250,000	156,250	211,375
Running Expenses	90,964	336,000	227,000	91,130
Capital Charges	1,096,630	1,630	1,630	1,630
Total Expenditure	-8,556,858	587,630	384,880	304,135
Net Income / Expenditure Transferred to Summary	-8,556,858	587,630	384,880	304,135
<u>General</u>				
Running Expenses	324,150	0	188,480	0
Central Charges	3,980	3,980	0	0
Total Expenditure	328,131	3,980	188,480	0
Income	-204,772	-335,280	-541,670	0
Total Income	-204,772	-335,280	-541,670	0
Net Income / Expenditure Transferred to Summary	123,358	-331,300	-353,190	0
<u>The Cost of Council Tax Collection</u>				
Employees	398,916	385,970	203,590	196,110
Running Expenses	173,281	154,370	108,560	108,560
Central Charges	18,280	18,610	9,650	9,290
Internal Recharges	465,005	436,380	664,450	650,300
Capital Charges	1,511	0	0	0
Total Expenditure	1,056,993	995,330	986,250	964,260
Income	-490,311	-393,760	-393,760	-393,760
Total Income	-490,311	-393,760	-393,760	-393,760
Net Expenditure Transferred to Summary	566,682	601,570	592,490	570,500

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

EXPLANATORY NOTES

The Cost of National Non-Domestic Rates Collection

The costs of collecting National Non Domestic Rates for the Government is covered by this Budget. A contribution is made by Central Government to meet these costs.

Budget Holder: Revenues Manager

Council Tax Benefits

The cost of Council Tax Benefits is covered by this Budget.
Costs are covered by Government Grants for both administration and the costs of Benefits.

Budget Holder: Benefits Manager

Youth Development Programme

The costs included in this Budget relate to trainees employed across the Council.

Budget Holder: Learning and Development Manager

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>The Cost of National Non-Domestic Rates Collection</u>				
Employees	78,437	76,980	54,240	54,520
Running Expenses	98,013	87,690	80,260	74,560
Central Charges	15,103	15,560	9,070	8,870
Internal Recharges	60,114	52,700	93,120	90,440
Capital Charges	181	0	0	0
Total Expenditure	251,847	232,930	236,690	228,390
Income	-270,105	-247,480	-253,180	-247,480
Total Income	-270,105	-247,480	-253,180	-247,480
Net Income Transferred to Summary	-18,258	-14,550	-16,490	-19,090
<u>Council Tax Benefits</u>				
Employees	31,875	32,340	6,070	6,070
Running Expenses	9,894,993	12,113,220	10,378,640	11,320,820
Central Charges	15,127	15,600	7,900	7,150
Internal Recharges	544,241	526,400	544,680	550,720
Capital Charges	1,299	0	0	0
Total Expenditure	10,487,535	12,687,560	10,937,290	11,884,760
Income	-10,471,764	-12,605,430	-10,868,030	-11,787,950
Total Income	-10,471,764	-12,605,430	-10,868,030	-11,787,950
Net Expenditure Transferred to Summary	15,771	82,130	69,260	96,810
<u>Youth Development Programme</u>				
Employees	18,340	24,790	24,650	24,660
Running Expenses	822	130	130	130
Central Charges	92	90	90	90
Capital Charges	0	0	0	0
Total Expenditure	19,254	25,010	24,870	24,880
Net Expenditure Transferred to Summary	19,254	25,010	24,870	24,880

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

EXPLANATORY NOTES

Chief Executive Sections

This budget represents the cost of the Chief Executives Sections in this Portfolio.

Budget Holder: Chief Executive

Director of Change, Planning and the Environment Sections

This Budget represents the cost of the Director of Change, Planning and the Environment Sections included in this Portfolio.

Budget Holder: Director of Change, Planning and the Environment

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Chief Executive Sections</u>				
Employees	1,146,977	1,001,480	1,156,050	1,176,350
Running Expenses	460,127	480,870	539,360	486,140
Central Charges	136,359	136,260	130,840	109,310
Internal Recharges	29,828	28,690	26,750	27,190
Total Expenditure	1,773,290	1,647,300	1,853,000	1,798,990
Income	-1,772,528	-1,634,850	-1,866,640	-1,917,200
Total Income	-1,772,528	-1,634,850	-1,866,640	-1,917,200
Net Income / Expenditure Transferred to Summary	762	12,450	-13,640	-118,210
<u>Director of Change, Planning and the Environment Sections</u>				
Employees	1,983,974	1,889,340	2,288,000	2,220,860
Running Expenses	481,573	517,580	721,570	698,950
Central Charges	317,734	276,260	355,630	339,210
Internal Recharges	47,282	43,930	112,280	112,850
Capital Charges	0	0	4,850	4,850
Total Expenditure	2,830,564	2,727,110	3,482,330	3,376,720
Income	-2,774,802	-2,664,120	-3,440,610	-3,274,120
Total Income	-2,774,802	-2,664,120	-3,440,610	-3,274,120
Net Expenditure Transferred to Summary	55,762	62,990	41,720	102,600

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

EXPLANATORY NOTES

Director of Regeneration & Communities Sections

This Budget represents the cost of the Director of Regeneration & Communities included in this Portfolio.

Budget Holder: Director of Regeneration and Communities

MAIDSTONE BOROUGH COUNCIL

CORPORATE SERVICES

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Director of Regeneration & Communities Sections</u>				
Employees	3,505,728	3,318,710	2,889,240	2,810,890
Running Expenses	1,606,739	1,556,070	1,527,750	1,464,800
Central Charges	555,373	510,910	472,750	465,760
Internal Recharges	778,301	797,470	945,090	968,440
Capital Charges	0	30,010	30,010	0
Total Expenditure	6,446,141	6,213,170	5,864,840	5,709,890
Income	-6,403,681	-6,218,160	-5,877,090	-5,787,620
Total Income	-6,403,681	-6,218,160	-5,877,090	-5,787,620
Net Income / Expenditure Transferred to Summary	42,460	-4,990	-12,250	-77,730

CORPORATE SERVICES PORTFOLIO

Revenue Savings 2012/13

Scheme

	£
Revenues and Benefits-IT Savings	50,000
Inter-Authority Trading	54,000
HR Shared Service	20,000
IT Strategy	14,000
IT	7,520
Customer Services	28,050
Contact Centre	30,010
Overview and Scrutiny	30,290
Mayoral and Civic Services	23,380
Finance	47,650
Contribution Savings	11,570
	<u>316,470</u>

Revenue Growth Items 2012/13

Scheme

	£
Capital Resourcing	150,000
	<u>150,000</u>

MAIDSTONE BOROUGH COUNCIL

ECONOMIC DEVELOPMENT & TRANSPORT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
Museum	994,001	851,190	837,810	805,160
Carriage Museum	73,415	71,190	60,840	62,030
Leisure Centre	314,063	245,480	117,350	115,820
Hazlitt Arts Centre	392,542	442,450	503,600	477,620
Hazlitt Arts Bar & Catering	2,399	-2,200	-23,270	-23,400
Hazlitt Youth & Education	87,564	64,190	59,550	61,200
Whatman's Arena	74,113	56,820	62,750	62,410
Heritage Millenium Amphitheatre	11,890	11,400	5,670	5,910
Market	-90,083	-118,750	-145,880	-155,330
Tourism	134,826	69,160	100,820	101,250
Tourist Information Centre	185,656	174,400	0	0
Twinning	4,451	180	0	0
Conference Bureau.	21,887	21,930	42,960	48,230
Building Control Summary	226,490	176,400	176,700	180,550
Development Control	681,934	438,090	502,650	477,442
Dev.Control Enforcement	481,255	547,200	699,950	527,562
Dev.Control Appeals	103,639	111,570	121,800	112,443
Park & Ride	601,101	434,000	443,780	413,664
Environment Improvements	32,763	27,890	19,740	22,040
Socially Desirable Buses	67,432	28,610	74,490	23,960
Concessionary Fares	1,574,837	103,320	0	0
Other Transport Services	36,094	34,070	48,400	29,450
Visitor Economy Business Trade Account	0	0	109,520	89,420
Business Development	175,444	2,825,180	1,633,320	1,193,510
Sustainable Development	14,178	50,780	97,900	44,330
Land Charges	-30,796	-113,900	-73,360	-31,131
Director of Change, Planning and the Environment Sections	1,427	-6,600	-13,710	-14,490
Director of Regeneration & Communities Sections	227	14,300	17,570	22,150
Net Expenditure Transferred to Summary	6,172,751	6,558,350	5,480,950	4,651,800

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT
EXPLANATORY NOTES

Museum

This Budget covers the cost of running and maintaining the Maidstone Museum including curatorial services.

Budget Holder: Museums and Heritage Manager

Carriage Museum

This Budget covers the cost of the Carriage Museum.

Budget Holder: Museums and Heritage Manager

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Museum</u>				
Employees	452,295	364,080	278,230	260,020
Running Expenses	303,135	255,400	220,040	233,470
Central Charges	106,304	84,280	60,550	65,700
Internal Recharges	124,050	110,440	205,070	163,850
Capital Charges	112,704	102,230	106,230	106,230
Total Expenditure	1,098,489	916,430	870,120	829,270
Income	-104,488	-65,240	-32,310	-24,110
Total Income	-104,488	-65,240	-32,310	-24,110
Net Expenditure Transferred to Summary	994,001	851,190	837,810	805,160
<u>Carriage Museum</u>				
Employees	10,288	9,380	8,240	8,240
Running Expenses	26,749	26,390	24,630	25,570
Central Charges	19,538	19,430	8,460	9,650
Internal Recharges	5,248	5,310	8,030	7,090
Capital Charges	11,864	11,480	11,480	11,480
Total Expenditure	73,687	71,990	60,840	62,030
Income	-272	-800	0	0
Total Income	-272	-800	0	0
Net Expenditure Transferred to Summary	73,415	71,190	60,840	62,030

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT
EXPLANATORY NOTES

Leisure Centre

This Budget shows the cost of the management of the facility, monitoring and other costs and also the Capital depreciation cost. Since September 2009 the operation of the centre has been managed by the Maidstone Leisure Trust.

Budget Holder: Parks & Leisure Manager

Hazlitt Arts Centre

The operation of the Hazlitt Arts Centre is covered by this Budget. This includes the manning and management of the programme of entertainment offset by sales.

Budget Holder: Theatre and Events Manager

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Leisure Centre</u>				
Employees	17,213	17,270	17,350	19,300
Running Expenses	33,740	33,380	28,000	27,960
Central Charges	22,422	18,710	13,420	11,160
Internal Recharges	20,973	17,290	18,190	17,010
Capital Charges	1,053,715	988,830	870,390	870,390
Total Expenditure	1,148,063	1,075,480	947,350	945,820
Income	-834,000	-830,000	-830,000	-830,000
Total Income	-834,000	-830,000	-830,000	-830,000
Net Expenditure Transferred to Summary	314,063	245,480	117,350	115,820
<u>Hazlitt Arts Centre</u>				
Employees	316,512	294,540	309,870	308,960
Running Expenses	469,481	426,750	496,980	498,480
Central Charges	83,207	76,160	64,000	56,440
Internal Recharges	83,577	78,950	121,760	102,750
Capital Charges	-58,531	36,370	51,870	51,870
Total Expenditure	894,246	912,770	1,044,480	1,018,500
Income	-501,704	-470,320	-540,880	-540,880
Total Income	-501,704	-470,320	-540,880	-540,880
Net Expenditure Transferred to Summary	392,542	442,450	503,600	477,620

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT
EXPLANATORY NOTES

Hazlitt Arts Bar & Catering

This is a trading Cost Centre for the Hazlitt Arts Centre's Bar which has been run in house since April 2009.

Budget Holder: Theatre and Events Manager

Hazlitt Youth & Education

This budget is created from Invest to Save funding and external income, enhancing the Education Programmes provided by the Hazlitt Arts Centre.

Budget Holder: Theatre and Events Manager

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Hazlitt Arts Bar & Catering</u>				
Employees	52,932	63,590	61,130	61,830
Running Expenses	49,898	43,100	43,100	43,100
Central Charges	11,942	11,550	7,690	7,220
Internal Recharges	3,852	3,540	3,530	3,170
Capital Charges	232	0	0	0
Total Expenditure	118,857	121,780	115,450	115,320
Income	-116,458	-123,980	-138,720	-138,720
Total Income	-116,458	-123,980	-138,720	-138,720
Net Income / Expenditure Transferred to Summary	2,399	-2,200	-23,270	-23,400
<u>Hazlitt Youth & Education</u>				
Employees	71,711	68,440	61,690	62,900
Running Expenses	4,146	3,000	7,600	3,000
Central Charges	656	640	1,140	900
Internal Recharges	26,598	24,610	26,220	26,900
Capital Charges	1,425	0	0	0
Total Expenditure	104,536	96,690	96,650	93,700
Income	-16,971	-32,500	-37,100	-32,500
Total Income	-16,971	-32,500	-37,100	-32,500
Net Expenditure Transferred to Summary	87,564	64,190	59,550	61,200

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT
EXPLANATORY NOTES

Whatman's Arena

This is a facility, created as part of the Millenium River Park scheme for staging outdoor public entertainment events.

Budget Holder: Theatre and Events Manager

Heritage Millenium Amphitheatre

This Budget covers the costs of the Amphitheatre, identifying operational expenses to allow for accurate charging for hire and events.

Budget Holder: Theatre and Events Manager

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Whatman's Arena</u>				
Employees	29,710	25,430	27,970	28,310
Running Expenses	89,651	65,610	66,190	66,280
Central Charges	3,798	2,000	850	710
Internal Recharges	8,608	8,020	11,980	11,350
Capital Charges	432	0	0	0
Total Expenditure	132,199	101,060	106,990	106,650
Income	-58,086	-44,240	-44,240	-44,240
Total Income	-58,086	-44,240	-44,240	-44,240
Net Expenditure Transferred to Summary	74,113	56,820	62,750	62,410
<u>Heritage Millenium Amphitheatre</u>				
Employees	7,182	7,000	2,340	2,370
Running Expenses	1,060	2,670	950	970
Central Charges	800	1,270	1,590	1,810
Internal Recharges	2,704	2,520	1,150	1,120
Capital Charges	145	0	0	0
Total Expenditure	11,890	13,460	6,030	6,270
Income	0	-2,060	-360	-360
Total Income	0	-2,060	-360	-360
Net Expenditure Transferred to Summary	11,890	11,400	5,670	5,910

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT
EXPLANATORY NOTES

Market

This Budget includes the cost of running the Tuesday and Saturday markets including the Agricultural Hall and the Lockmeadow Car Park.

Budget Holder: Environmental Manager

Tourism

This Budget includes the resource available to the Portfolio for the promotion of Tourism.

Budget Holder: Visitor Economy Business Leader

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Market</u>				
Employees	62,547	63,460	67,160	63,340
Running Expenses	335,431	353,690	341,100	347,770
Central Charges	61,480	54,620	49,060	42,080
Internal Recharges	63,699	66,250	53,570	48,250
Capital Charges	32,781	35,480	35,480	35,480
Total Expenditure	555,938	573,500	546,370	536,920
Income	-646,021	-692,250	-692,250	-692,250
Total Income	-646,021	-692,250	-692,250	-692,250
Net Income Transferred to Summary	-90,083	-118,750	-145,880	-155,330
<u>Tourism</u>				
Employees	44,308	48,740	31,490	36,350
Running Expenses	64,925	-600	33,600	33,600
Central Charges	656	640	1,210	1,150
Internal Recharges	25,353	20,380	34,520	30,150
Capital Charges	1,130	0	0	0
Total Expenditure	136,371	69,160	100,820	101,250
Income	-1,545	0	0	0
Total Income	-1,545	0	0	0
Net Expenditure Transferred to Summary	134,826	69,160	100,820	101,250

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT
EXPLANATORY NOTES

Tourist Information Centre

This cost centre is now closed, the functions are now part of the new Visitor Economy Business Unit.

Twinning

This cost centre is now closed.

Conference Bureau.

This Budget covers the cost of promoting the Borough of Maidstone and the surrounding area as a destination for conferences, seminars, exhibitions and corporate events.

Budget Holder: Economic Development Manager

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Tourist Information Centre</u>				
Employees	77,422	75,710	0	0
Running Expenses	89,199	93,400	0	0
Central Charges	6,372	5,730	0	0
Internal Recharges	38,398	34,740	0	0
Capital Charges	1,902	0	0	0
Total Expenditure	213,293	209,580	0	0
Income	-27,637	-35,180	0	0
Total Income	-27,637	-35,180	0	0
Net Expenditure Transferred to Summary	185,656	174,400	0	0
<u>Twinning</u>				
Employees	1,278	0	0	0
Running Expenses	2,341	0	0	0
Central Charges	185	180	0	0
Internal Recharges	614	0	0	0
Capital Charges	33	0	0	0
Total Expenditure	4,451	180	0	0
Net Expenditure Transferred to Summary	4,451	180	0	0
<u>Conference Bureau.</u>				
Employees	46,049	46,520	53,840	54,680
Running Expenses	13,645	25,200	25,200	25,200
Central Charges	851	820	1,120	1,150
Internal Recharges	23,334	16,760	30,170	34,570
Capital Charges	1,181	0	0	0
Total Expenditure	85,060	89,300	110,330	115,600
Income	-63,173	-67,370	-67,370	-67,370
Total Income	-63,173	-67,370	-67,370	-67,370
Net Expenditure Transferred to Summary	21,887	21,930	42,960	48,230

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT
EXPLANATORY NOTES

Building Control Summary

This Budget reflects the cost of the Building Control function and income from Building Control fees.

It is a requirement that chargeable services break even over a 3 year period.

Budget Holder: Building Surveying Manager

Development Control

This Budget reflects the cost of providing the Development Control function and income from Planning Application Fees.

Budget Holder: Development Control Manager

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Building Control Summary</u>				
Employees	333,037	374,410	376,160	381,520
Running Expenses	33,970	39,410	22,990	22,830
Central Charges	15,704	14,990	17,180	20,200
Internal Recharges	186,536	158,810	167,650	161,650
Capital Charges	3,726	0	0	0
Total Expenditure	572,974	587,620	583,980	586,200
Income	-346,484	-411,220	-407,280	-405,650
Total Income	-346,484	-411,220	-407,280	-405,650
Net Expenditure Transferred to Summary	226,490	176,400	176,700	180,550
<u>Development Control</u>				
Employees	581,922	556,310	488,270	505,180
Running Expenses	90,470	94,620	85,050	85,070
Central Charges	114,121	101,300	92,240	92,240
Internal Recharges	524,149	489,160	589,720	558,582
Capital Charges	11,643	0	0	0
Total Expenditure	1,322,305	1,241,390	1,255,280	1,241,072
Income	-640,371	-803,300	-752,630	-763,630
Total Income	-640,371	-803,300	-752,630	-763,630
Net Expenditure Transferred to Summary	681,934	438,090	502,650	477,442

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT
EXPLANATORY NOTES

Dev.Control Enforcement

This Budget reflects the cost of investigating breaches of development control within the Borough.
The revised estimate includes single year funding of the cost of a small number of major enforcement cases.

Budget Holder: Development Control Manager

Dev.Control Appeals

This Budget reflects the cost of Appeals held against the Development Control decisions.

Budget Holder: Development Control Manager

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Dev.Control Enforcement</u>				
Employees	182,392	213,270	197,610	197,671
Running Expenses	53,974	89,750	239,240	89,160
Central Charges	94,687	83,890	72,990	73,950
Internal Recharges	147,791	164,870	194,690	171,361
Capital Charges	3,185	0	0	0
Total Expenditure	482,029	551,780	704,530	532,142
Income	-774	-4,580	-4,580	-4,580
Total Income	-774	-4,580	-4,580	-4,580
Net Expenditure Transferred to Summary	481,255	547,200	699,950	527,562
<u>Dev.Control Appeals</u>				
Employees	34,378	33,670	25,320	24,970
Running Expenses	3,298	19,410	19,410	19,410
Central Charges	29,412	25,460	25,960	25,300
Internal Recharges	40,447	33,030	51,110	42,763
Capital Charges	804	0	0	0
Total Expenditure	108,339	111,570	121,800	112,443
Income	-4,700	0	0	0
Total Income	-4,700	0	0	0
Net Expenditure Transferred to Summary	103,639	111,570	121,800	112,443

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT
EXPLANATORY NOTES

Park & Ride

This Budget is for the Park and Ride sites.

Budget Holder: Parking Services Manager

Environment Improvements

This Budget covers the costs relating to Environmental Improvements.

Budget Holder: Assistant Director of Environment and Regulatory Services

Socially Desirable Buses

This Budget is for the Council to support bus services which would not be undertaken on a commercial basis.
The Revised Estimate includes the final contribution for the disabled voucher scheme. This is operated by Help the Aged

Budget Holder: Parking Services Manager

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Park & Ride</u>				
Employees	41,854	40,910	39,480	39,560
Running Expenses	1,060,526	1,083,309	1,122,439	1,123,423
Central Charges	61,129	65,930	83,910	40,720
Internal Recharges	14,305	12,440	13,540	5,550
Capital Charges	160,201	4,120	-42,880	-42,880
Total Expenditure	1,338,014	1,206,709	1,216,489	1,166,373
Income	-736,913	-772,709	-772,709	-752,709
Total Income	-736,913	-772,709	-772,709	-752,709
Net Expenditure Transferred to Summary	601,101	434,000	443,780	413,664
<u>Environment Improvements</u>				
Running Expenses	15,559	12,770	11,250	14,280
Central Charges	10,919	10,120	1,230	440
Internal Recharges	1,276	0	2,260	2,320
Capital Charges	5,009	5,000	5,000	5,000
Total Expenditure	32,763	27,890	19,740	22,040
Net Expenditure Transferred to Summary	32,763	27,890	19,740	22,040
<u>Socially Desirable Buses</u>				
Running Expenses	62,583	23,780	69,780	23,780
Central Charges	3,439	3,380	3,190	180
Internal Recharges	1,417	1,450	1,520	0
Capital Charges	-2	0	0	0
Total Expenditure	67,437	28,610	74,490	23,960
Income	-5	0	0	0
Total Income	-5	0	0	0
Net Expenditure Transferred to Summary	67,432	28,610	74,490	23,960

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT
EXPLANATORY NOTES

Concessionary Fares

The responsibility for this service has transferred to KCC and therefore this cost centre has closed.

Other Transport Services

The Budget covers a number of transport related items such as traffic management measures, bus shelters and street tree maintenance.

Budget Holder: Assistant Director of Environment & Registration Services

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Concessionary Fares</u>				
Running Expenses	1,936,765	3,040	0	0
Central Charges	27,880	15,610	0	0
Internal Recharges	78,957	84,670	0	0
Capital Charges	212	0	0	0
Total Expenditure	2,043,815	103,320	0	0
Income	-468,978	0	0	0
Total Income	-468,978	0	0	0
Net Expenditure Transferred to Summary	1,574,837	103,320	0	0
<u>Other Transport Services</u>				
Employees	7,383	6,670	5,940	6,210
Running Expenses	14,383	15,700	15,700	15,700
Central Charges	6,063	5,060	17,990	90
Internal Recharges	5,732	4,140	6,270	4,950
Capital Charges	2,619	2,500	2,500	2,500
Total Expenditure	36,180	34,070	48,400	29,450
Income	-86	0	0	0
Total Income	-86	0	0	0
Net Expenditure Transferred to Summary	36,094	34,070	48,400	29,450

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT
EXPLANATORY NOTES

Visitor Economy Business Trade Account

This cost centre combines the trading activity of Museum and Visitor Information Centre services such as the shop, coffee shop and ticket sales etc.

Budget Holder: Visitor Economy Business Leader

Business Development

This Budget covers the cost of delivering the Council's priority for the achievement of Economic Prosperity.

Budget Holder: Economic Development Manager

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Visitor Economy Business Trade Account</u>				
Employees	0	0	50,800	48,840
Running Expenses	0	0	31,610	28,850
Central Charges	0	0	10,090	10,040
Internal Recharges	0	0	61,590	46,260
Total Expenditure	0	0	154,090	133,990
Income	0	0	-44,570	-44,570
Total Income	0	0	-44,570	-44,570
Net Expenditure Transferred to Summary	0	0	109,520	89,420
<u>Business Development</u>				
Employees	113,250	113,180	62,020	63,460
Running Expenses	139,695	203,820	338,900	87,900
Central Charges	21,383	25,940	14,640	3,930
Internal Recharges	53,908	37,240	28,260	38,220
Capital Charges	345,478	2,445,000	1,189,500	1,000,000
Total Expenditure	673,714	2,825,180	1,633,320	1,193,510
Income	-498,270	0	0	0
Total Income	-498,270	0	0	0
Net Expenditure Transferred to Summary	175,444	2,825,180	1,633,320	1,193,510

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT
EXPLANATORY NOTES

Sustainable Development

This Budget covers the cost of promoting Sustainable Development.

Budget Holder: Community Development Manager

Land Charges

This Budget covers the cost of providing the information necessary to respond to search requests.

Budget Holder: Business Support Manager

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Sustainable Development</u>				
Employees	31,804	15,440	26,220	14,510
Running Expenses	3,594	12,100	46,500	12,100
Central Charges	12,270	12,550	5,800	5,590
Internal Recharges	20,913	10,690	19,380	12,130
Capital Charges	139	0	0	0
Total Expenditure	68,721	50,780	97,900	44,330
Income	-54,542	0	0	0
Total Income	-54,542	0	0	0
Net Expenditure Transferred to Summary	14,178	50,780	97,900	44,330
<u>Land Charges</u>				
Employees	13,980	10,260	11,670	15,824
Running Expenses	100,643	68,140	101,430	99,970
Central Charges	19,698	19,310	12,920	12,280
Internal Recharges	78,185	42,140	54,370	94,545
Capital Charges	880	0	0	0
Total Expenditure	213,385	139,850	180,390	222,619
Income	-244,181	-253,750	-253,750	-253,750
Total Income	-244,181	-253,750	-253,750	-253,750
Net Income Transferred to Summary	-30,796	-113,900	-73,360	-31,131

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT
EXPLANATORY NOTES

Director of Change, Planning and the Environment Sections

This budget represents the costs of the Director of Change, Planning & the Environment's sections in this portfolio.

Budget Holder: Director of Change, Planning and the Environment

Director of Regeneration & Communities Sections

This Budget represents the cost for the Director of Regeneration & Communities Sections in this Portfolio.

Budget Holder: Director of Regeneration and Communities

MAIDSTONE BOROUGH COUNCIL
ECONOMIC DEVELOPMENT & TRANSPORT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Director of Change, Planning and the Environment Sections</u>				
Employees	1,453,996	1,446,220	1,389,240	1,353,680
Running Expenses	501,152	540,950	549,080	521,120
Central Charges	164,465	156,320	171,520	160,260
Internal Recharges	46,029	40,970	153,350	152,640
Total Expenditure	2,165,641	2,184,460	2,263,190	2,187,700
Income	-2,164,214	-2,191,060	-2,276,900	-2,202,190
Total Income	-2,164,214	-2,191,060	-2,276,900	-2,202,190
Net Income / Expenditure Transferred to Summary	1,427	-6,600	-13,710	-14,490
<u>Director of Regeneration & Communities Sections</u>				
Employees	1,044,399	939,560	719,690	624,700
Running Expenses	197,080	210,060	156,770	149,020
Central Charges	114,062	108,810	77,090	69,630
Internal Recharges	64,598	63,120	77,940	81,100
Total Expenditure	1,420,139	1,321,550	1,031,490	924,450
Income	-1,419,912	-1,307,250	-1,013,920	-902,300
Total Income	-1,419,912	-1,307,250	-1,013,920	-902,300
Net Expenditure Transferred to Summary	227	14,300	17,570	22,150

ECONOMIC DEVELOPMENT AND TRANSPORT PORTFOLIO

Revenue Savings 2012/13

Scheme

	£
Park and Ride Rent	20,000
Fees and Charges Increase -Development Control	<u>11,000</u>
	<u><u>31,000</u></u>

Revenue Growth Items 2012/13

Scheme

	£
Economic Development	<u>30,000</u>
	<u><u>30,000</u></u>

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
Director of Public Health Medicine	5,895	5,970	6,810	6,790
Pest Control	30,688	27,320	21,020	15,990
Public Conveniences	162,046	146,790	148,890	141,450
Recycling Services & Refuse Collection	2,704,283	3,790,680	3,846,100	3,729,780
Food Hygiene	250,175	244,750	241,730	241,130
Sampling	15,434	16,710	16,850	16,840
Health Promotion	11,911	13,020	11,890	11,990
Occupational Health & Safety	153,854	156,730	176,930	177,680
Pollution Control - General	246,156	256,230	257,550	231,420
Noise Control	129,141	122,510	124,320	119,600
Contaminated Land	43,477	39,950	26,240	26,160
Drainage	97,725	98,500	95,270	103,740
Civic Wardens And Environmental Enforcement	225,828	236,430	345,200	327,430
Health Improvement Programme	12,933	11,710	12,630	12,540
Licensing of Caravan Sites - 1960 Act	28,217	21,690	20,870	20,690
Maintenance of Closed Churchyards	39,599	36,230	34,130	34,400
National Assistance Act	3,431	3,050	1,980	1,290
Licences	36,560	36,080	37,400	40,020
Street Cleansing	1,492,293	1,536,130	1,499,980	1,478,710
Pay & Display Car Parks	-773,172	-870,080	-883,680	-850,500
Parking Decriminalisation	24,522	84,160	46,710	36,870
Non Paying Car Parks	57,768	54,840	54,640	54,690
Residents Parking	-88,374	-67,750	-103,320	-110,680
Name Plates & Notices	30,648	30,780	26,600	24,530
Cemetery	159,964	164,990	166,800	155,280
Crematorium	-270,657	-369,510	-377,170	-433,160
Licensing	112,210	116,690	132,200	117,280
Maidstone Borough Services	0	0	0	0
Director of Change, Planning and the Environment Sections	1,164	51,700	-6,800	-3,520
Director of Regeneration & Communities Sections	91	30	2,940	2,890

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
Net Expenditure Transferred to Summary	4,943,811	5,996,330	5,984,710	5,731,330

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

EXPLANATORY NOTES

Director of Public Health Medicine

This service is provided jointly for this Authority and Tonbridge & Malling Borough Council.

Budget Holder: Pollution Team Leader

Pest Control

This Budget covers the cost of Pest Control throughout the Borough.

Budget Holder: Pollution Team Leader

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Director of Public Health Medicine</u>				
Employees	5,729	6,480	4,150	4,150
Running Expenses	1,118	1,110	1,090	1,090
Central Charges	287	270	3,180	3,180
Internal Recharges	2,587	1,990	2,270	2,250
Capital Charges	54	0	0	0
Total Expenditure	9,775	9,850	10,690	10,670
Income	-3,880	-3,880	-3,880	-3,880
Total Income	-3,880	-3,880	-3,880	-3,880
Net Expenditure Transferred to Summary	5,895	5,970	6,810	6,790
<u>Pest Control</u>				
Employees	18,164	18,060	12,690	11,950
Central Charges	3,972	3,510	5,200	2,300
Internal Recharges	18,095	17,750	15,130	13,740
Capital Charges	160	0	0	0
Total Expenditure	40,391	39,320	33,020	27,990
Income	-9,702	-12,000	-12,000	-12,000
Total Income	-9,702	-12,000	-12,000	-12,000
Net Expenditure Transferred to Summary	30,688	27,320	21,020	15,990

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

EXPLANATORY NOTES

Public Conveniences

This Budget covers the cost of maintaining Public Conveniences in the Borough and operation of the Community Based Scheme.

Budget Holder: Environmental Manager

Recycling Services & Refuse Collection

This Budget covers the cost of Refuse Collection and Recycling throughout the Borough.

Budget Holder: Waste Manager

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Public Conveniences</u>				
Running Expenses	72,877	64,440	65,790	56,120
Central Charges	16,841	11,900	8,640	13,540
Internal Recharges	25,320	23,000	25,880	23,210
Capital Charges	47,542	47,450	48,580	48,580
Total Expenditure	162,580	146,790	148,890	141,450
Income	-534	0	0	0
Total Income	-534	0	0	0
Net Expenditure Transferred to Summary	162,046	146,790	148,890	141,450
<u>Recycling Services & Refuse Collection</u>				
Employees	155,923	150,450	152,430	152,250
Running Expenses	4,273,494	3,969,410	4,193,930	4,179,140
Central Charges	112,761	126,380	139,660	153,080
Internal Recharges	184,600	183,270	199,310	200,460
Capital Charges	-630,454	197,790	-12,310	-12,310
Total Expenditure	4,096,324	4,627,300	4,673,020	4,672,620
Income	-1,392,041	-836,620	-826,920	-942,840
Total Income	-1,392,041	-836,620	-826,920	-942,840
Net Expenditure Transferred to Summary	2,704,283	3,790,680	3,846,100	3,729,780

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

EXPLANATORY NOTES

Food Hygiene

This Budget covers the cost of monitoring Food Hygiene throughout the Borough.

Budget Holder: Environmental Health Manager

Sampling

This Budget covers the cost of taking samples relating to Environmental Health throughout the Borough.

Budget Holder: Environmental Health Manager

Health Promotion

This Budget covers the area of activity primarily concentrating on major promotion activity as well as supporting continuing initiatives.

Budget Holder: Environmental Health Manager

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Food Hygiene</u>				
Employees	162,219	173,270	141,810	142,360
Running Expenses	9,164	16,780	16,690	16,660
Central Charges	656	640	2,310	2,210
Internal Recharges	79,669	58,670	85,530	84,510
Capital Charges	1,553	0	0	0
Total Expenditure	253,262	249,360	246,340	245,740
Income	-3,088	-4,610	-4,610	-4,610
Total Income	-3,088	-4,610	-4,610	-4,610
Net Expenditure Transferred to Summary	250,175	244,750	241,730	241,130
<u>Sampling</u>				
Employees	10,057	10,190	8,620	8,690
Running Expenses	660	3,300	3,300	3,300
Central Charges	185	180	190	180
Internal Recharges	4,438	3,040	4,740	4,670
Capital Charges	95	0	0	0
Total Expenditure	15,434	16,710	16,850	16,840
Net Expenditure Transferred to Summary	15,434	16,710	16,850	16,840
<u>Health Promotion</u>				
Employees	6,832	8,240	7,670	7,800
Central Charges	185	180	0	0
Internal Recharges	4,832	4,600	4,220	4,190
Capital Charges	62	0	0	0
Total Expenditure	11,911	13,020	11,890	11,990
Net Expenditure Transferred to Summary	11,911	13,020	11,890	11,990

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

EXPLANATORY NOTES

Occupational Health & Safety

This fulfils the Council's statutory responsibilities and includes a high level of advisory work.

Budget Holder: Environmental Health Manager

Pollution Control - General

This Budget covers the cost of controlling pollution in the Borough.
The Council has received Air Quality Grant temporarily increasing available resources.

Budget Holder: Pollution Team Leader

Noise Control

This Budget covers the cost of controlling noise levels in the Borough.

Budget Holder: Pollution Team Leader

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Occupational Health & Safety</u>				
Employees	106,166	111,040	91,090	92,160
Running Expenses	-8,860	4,000	14,000	14,000
Central Charges	2,068	1,800	12,600	12,540
Internal Recharges	53,454	39,890	59,240	58,980
Capital Charges	1,026	0	0	0
Total Expenditure	153,854	156,730	176,930	177,680
Net Expenditure Transferred to Summary	153,854	156,730	176,930	177,680
<u>Pollution Control - General</u>				
Employees	150,088	156,100	127,720	125,590
Running Expenses	56,380	29,700	97,110	35,970
Central Charges	7,190	5,630	3,710	3,640
Internal Recharges	84,466	74,370	80,580	77,790
Capital Charges	1,274	0	0	0
Total Expenditure	299,399	265,800	309,120	242,990
Income	-53,243	-9,570	-51,570	-11,570
Total Income	-53,243	-9,570	-51,570	-11,570
Net Expenditure Transferred to Summary	246,156	256,230	257,550	231,420
<u>Noise Control</u>				
Employees	75,928	74,680	73,230	70,520
Running Expenses	1,138	1,240	1,240	1,250
Central Charges	879	270	280	1,000
Internal Recharges	50,609	46,320	49,570	46,830
Capital Charges	587	0	0	0
Total Expenditure	129,141	122,510	124,320	119,600
Net Expenditure Transferred to Summary	129,141	122,510	124,320	119,600

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

EXPLANATORY NOTES

Contaminated Land

This Budget covers the cost of monitoring contaminated land in the Borough.

Budget Holder: Pollution Team Leader

Drainage

The resolution of problems relating to land drainage is covered by this Budget.

Budget Holder: Property Services Manager

Civic Wardens And Environmental Enforcement

This Budget covers the cost of the Civic Wardens and Enforcement Action within the Borough.

Budget Holder: Enforcement Operations Manager

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Contaminated Land</u>				
Employees	27,467	27,250	14,630	14,660
Running Expenses	1,650	1,710	2,640	2,700
Central Charges	379	360	280	260
Internal Recharges	14,677	10,630	9,690	9,540
Capital Charges	258	0	0	0
Total Expenditure	44,432	39,950	27,240	27,160
Income	-955	0	-1,000	-1,000
Total Income	-955	0	-1,000	-1,000
Net Expenditure Transferred to Summary	43,477	39,950	26,240	26,160
<u>Drainage</u>				
Employees	1,584	1,570	1,060	1,060
Running Expenses	30,208	31,700	31,700	31,700
Central Charges	26,805	25,150	21,810	30,250
Internal Recharges	696	470	2,320	2,350
Capital Charges	38,432	39,610	38,380	38,380
Total Expenditure	97,725	98,500	95,270	103,740
Net Expenditure Transferred to Summary	97,725	98,500	95,270	103,740
<u>Civic Wardens And Environmental Enforcement</u>				
Employees	87,168	88,110	103,320	104,130
Running Expenses	236,992	68,630	276,660	289,680
Central Charges	7,524	7,070	60,830	28,220
Internal Recharges	80,093	79,040	98,310	99,320
Capital Charges	727	0	0	0
Total Expenditure	412,504	242,850	539,120	521,350
Income	-186,676	-6,420	-193,920	-193,920
Total Income	-186,676	-6,420	-193,920	-193,920
Net Expenditure Transferred to Summary	225,828	236,430	345,200	327,430

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

EXPLANATORY NOTES

Health Improvement Programme

This Budget covers the cost of providing a Health Improvement Programme.

Budget Holder: Environmental Health Project Manager

Licensing of Caravan Sites - 1960 Act

This budget head represents the cost of licensing private caravan sites within the borough.

Budget Holder: Environmental Health Project Manager

Maintenance of Closed Churchyards

This Budget covers the cost of the maintenance of the closed churchyards in the Borough.

Budget Holder: Parks & Leisure Manager

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Health Improvement Programme</u>				
Employees	7,999	8,040	7,380	7,390
Running Expenses	9,641	9,500	9,500	9,500
Central Charges	287	270	190	180
Internal Recharges	3,530	2,400	4,060	3,970
Capital Charges	75	0	0	0
Total Expenditure	21,533	20,210	21,130	21,040
Income	-8,600	-8,500	-8,500	-8,500
Total Income	-8,600	-8,500	-8,500	-8,500
Net Expenditure Transferred to Summary	12,933	11,710	12,630	12,540
<u>Licensing of Caravan Sites - 1960 Act</u>				
Employees	19,150	16,640	11,710	11,710
Central Charges	92	90	2,740	2,670
Internal Recharges	8,801	4,960	6,420	6,310
Capital Charges	173	0	0	0
Total Expenditure	28,217	21,690	20,870	20,690
Net Expenditure Transferred to Summary	28,217	21,690	20,870	20,690
<u>Maintenance of Closed Churchyards</u>				
Employees	486	500	500	510
Running Expenses	30,606	28,480	27,120	28,480
Central Charges	4,345	3,290	2,490	2,140
Internal Recharges	4,154	3,960	4,020	3,270
Capital Charges	7	0	0	0
Total Expenditure	39,599	36,230	34,130	34,400
Net Expenditure Transferred to Summary	39,599	36,230	34,130	34,400

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

EXPLANATORY NOTES

National Assistance Act

This Budget covers the costs relating to the Council's obligation to make burial arrangements for deceased persons where there is no known immediate family.

Budget Holder: Environment Manager

Licences

This Budget covers the cost of Animal and Street Trading licences within the Borough .

Budget Holder: Senior Licensing Officer

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>National Assistance Act</u>				
Employees	1,105	1,130	1,100	1,130
Running Expenses	1,360	500	500	500
Central Charges	92	90	0	0
Internal Recharges	2,462	2,320	1,370	650
Capital Charges	6	0	0	0
Total Expenditure	5,026	4,040	2,970	2,280
Income	-1,595	-990	-990	-990
Total Income	-1,595	-990	-990	-990
Net Expenditure Transferred to Summary	3,431	3,050	1,980	1,290
<u>Licences</u>				
Employees	34,361	34,430	22,450	25,220
Running Expenses	1,055	1,000	17,810	17,810
Central Charges	5,147	4,830	7,390	7,170
Internal Recharges	20,789	19,280	13,210	14,280
Capital Charges	272	0	0	0
Total Expenditure	61,625	59,540	60,860	64,480
Income	-25,065	-23,460	-23,460	-24,460
Total Income	-25,065	-23,460	-23,460	-24,460
Net Expenditure Transferred to Summary	36,560	36,080	37,400	40,020

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

EXPLANATORY NOTES

Street Cleansing

This Budget covers the cost of Street Cleaning within the Borough.

Budget Holder: Environment Manager

Pav & Display Car Parks

This Budget represents the expenses and income from the Town Centre car parks operated by the pay and display method of charging.

See growth & savings analysis.

Budget Holder: Parking Services Manager

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Street Cleansing</u>				
Employees	7,043	6,710	7,420	9,120
Running Expenses	1,344,175	1,388,510	1,338,590	1,329,530
Central Charges	20,681	21,880	17,840	14,480
Internal Recharges	116,232	115,030	132,130	121,580
Capital Charges	4,722	4,000	4,000	4,000
Total Expenditure	1,492,853	1,536,130	1,499,980	1,478,710
Income	-560	0	0	0
Total Income	-560	0	0	0
Net Expenditure Transferred to Summary	1,492,293	1,536,130	1,499,980	1,478,710
<u>Pav & Display Car Parks</u>				
Employees	45,423	7,580	19,470	0
Running Expenses	528,193	572,110	540,510	554,370
Central Charges	186,336	170,670	167,180	156,350
Internal Recharges	75,446	77,550	53,930	54,550
Capital Charges	106,545	106,010	105,930	105,930
Total Expenditure	941,943	933,920	887,020	871,200
Income	-1,715,115	-1,804,000	-1,770,700	-1,721,700
Total Income	-1,715,115	-1,804,000	-1,770,700	-1,721,700
Net Income Transferred to Summary	-773,172	-870,080	-883,680	-850,500

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

EXPLANATORY NOTES

Parking Decriminalisation

This budget represents the expenses and income generated from On-Street Parking Decriminalisation and parking meters income.

Budget Holder: Parking Services Manager

Non Paving Car Parks

This Budget includes the costs of the car parks outside the Town, which are operated as "free" car parks.

Budget Holder: Parking Services Manager

Residents Parking

This Budget covers the cost of the Residents' Parking Scheme which is operated in certain parts of the Borough.

Budget Holder: Parking Services Manager

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Parking Decriminalisation</u>				
Running Expenses	390,140	433,170	396,690	393,610
Central Charges	139,968	121,160	147,930	139,970
Internal Recharges	77,029	81,090	73,350	74,550
Capital Charges	491	0	0	0
Total Expenditure	607,628	635,420	617,970	608,130
Income	-583,106	-551,260	-571,260	-571,260
Total Income	-583,106	-551,260	-571,260	-571,260
Net Expenditure Transferred to Summary	24,522	84,160	46,710	36,870
<u>Non Paving Car Parks</u>				
Running Expenses	10,666	8,450	7,330	7,650
Central Charges	4,691	3,980	4,130	3,860
Internal Recharges	0	0	470	470
Capital Charges	42,422	42,420	42,720	42,720
Total Expenditure	57,778	54,850	54,650	54,700
Income	-10	-10	-10	-10
Total Income	-10	-10	-10	-10
Net Expenditure Transferred to Summary	57,768	54,840	54,640	54,690
<u>Residents Parking</u>				
Running Expenses	54,108	55,340	44,870	44,580
Central Charges	94,984	82,490	103,870	96,280
Internal Recharges	76,656	81,990	35,510	36,030
Capital Charges	2,640	0	0	0
Total Expenditure	228,387	219,820	184,250	176,890
Income	-316,761	-287,570	-287,570	-287,570
Total Income	-316,761	-287,570	-287,570	-287,570
Net Income Transferred to Summary	-88,374	-67,750	-103,320	-110,680

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

EXPLANATORY NOTES

Name Plates & Notices

Maintenance and purchase of street name plates, neighbourhood watch signs, verge markers and street seats are included in this Budget.

Budget Holder: Property Services Manager

Cemetery

This budget covers the operation of the Sutton Road Cemetery.

Budget Holder: Environment Manager

Crematorium

This budget covers the operation of Vinters Park Crematorium.

Budget Holder: Environment Manager

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Name Plates & Notices</u>				
Running Expenses	13,607	17,600	17,600	17,600
Central Charges	15,058	11,310	2,570	620
Internal Recharges	1,970	1,870	6,430	6,310
Capital Charges	13	0	0	0
Total Expenditure	30,648	30,780	26,600	24,530
Net Expenditure Transferred to Summary	30,648	30,780	26,600	24,530
<u>Cemetery</u>				
Employees	25,994	28,250	21,220	21,680
Running Expenses	196,916	178,390	186,710	187,960
Central Charges	11,119	11,500	11,730	11,010
Internal Recharges	27,834	26,220	26,510	24,000
Capital Charges	31,703	31,660	31,660	31,660
Total Expenditure	293,566	276,020	277,830	276,310
Income	-133,602	-111,030	-111,030	-121,030
Total Income	-133,602	-111,030	-111,030	-121,030
Net Expenditure Transferred to Summary	159,964	164,990	166,800	155,280
<u>Crematorium</u>				
Employees	151,553	130,730	129,120	131,120
Running Expenses	377,313	285,070	292,650	292,740
Central Charges	48,898	42,180	46,260	39,720
Internal Recharges	112,919	90,030	72,320	61,010
Capital Charges	38,638	38,360	38,360	38,360
Total Expenditure	729,319	586,370	578,710	562,950
Income	-999,976	-955,880	-955,880	-996,110
Total Income	-999,976	-955,880	-955,880	-996,110
Net Income Transferred to Summary	-270,657	-369,510	-377,170	-433,160

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

EXPLANATORY NOTES

Licensing

The Licensing functions covered by these budgets relate to gambling, liquor and temporary events. Hackney and private hire vehicles.

Budget Holder: Senior Licensing Officer

Maidstone Borough Services

This Budget summarises the net balances from the operational areas of the Council's Direct Services e.g: Street Cleansing, Public Convenience Cleaning and Grounds Maintenance.

All operational costs are netted to zero with the actual costs reflected via recharges in the individual service budgets.

Budget Holder: Environment Manager

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Licensing</u>				
Employees	71,842	69,390	96,320	96,420
Running Expenses	33,553	29,500	184,760	184,760
Central Charges	69,471	62,490	52,730	51,760
Internal Recharges	225,150	215,180	62,260	57,210
Capital Charges	1,557	0	0	0
Total Expenditure	401,572	376,560	396,070	390,150
Income	-289,363	-259,870	-263,870	-272,870
Total Income	-289,363	-259,870	-263,870	-272,870
Net Expenditure Transferred to Summary	112,210	116,690	132,200	117,280
<u>Maidstone Borough Services</u>				
Employees	2,200,611	2,166,060	1,967,230	1,986,160
Running Expenses	2,073,741	2,211,490	2,151,940	2,152,720
Central Charges	145,489	144,000	154,600	151,930
Internal Recharges	212,149	201,060	192,190	187,540
Capital Charges	206,521	224,000	207,850	212,640
Total Expenditure	4,838,512	4,946,610	4,673,810	4,690,990
Income	-4,838,512	-4,946,610	-4,673,810	-4,690,990
Total Income	-4,838,512	-4,946,610	-4,673,810	-4,690,990
Net Income Transferred to Summary	0	0	0	0

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

EXPLANATORY NOTES

Director of Change, Planning and the Environment Sections

This Budget represents the cost of the Director of Change, Planning and Environmental Sections included in this portfolio.

Budget Holder: Director of Change, Planning and the Environment

Director of Regeneration & Communities Sections

This budget represents the cost of the Director of Regeneration & Communities Sections in this portfolio.

Budget Holder: Director of Regeneration and Communities

MAIDSTONE BOROUGH COUNCIL

ENVIRONMENT

SERVICES	2010/2011	2011/2012		2012/2013
	ACTUAL	ESTIMATE	REVISED	ESTIMATE
	£	£	£	£
<u>Director of Change, Planning and the Environment Sections</u>				
Employees	1,895,510	1,786,180	1,732,810	1,678,280
Running Expenses	533,582	548,530	567,990	568,600
Central Charges	203,842	188,670	270,350	257,000
Internal Recharges	30,971	27,660	80,390	80,370
Total Expenditure	2,663,904	2,551,040	2,651,540	2,584,250
Income	-2,662,740	-2,499,340	-2,658,340	-2,587,770
Total Income	-2,662,740	-2,499,340	-2,658,340	-2,587,770
Net Income / Expenditure Transferred to Summary	1,164	51,700	-6,800	-3,520
<u>Director of Regeneration & Communities Sections</u>				
Employees	93,482	82,360	86,400	86,410
Running Expenses	204,468	202,690	34,330	30,010
Central Charges	17,498	16,840	10,870	9,860
Internal Recharges	2,685	2,630	5,150	5,220
Total Expenditure	318,133	304,520	136,750	131,500
Income	-318,042	-304,490	-133,810	-128,610
Total Income	-318,042	-304,490	-133,810	-128,610
Net Expenditure Transferred to Summary	91	30	2,940	2,890

ENVIRONMENT PORTFOLIO

Revenue Savings 2012/13

Scheme

	£
Parking Shared Service	30,000
Refuse Contract-Partnership	100,000
Fees and Charges Increase - Cemetery	10,000
Fees and Charges Increase - Crematorium	40,230
Fees and Charges Increase - Parking	51,000
Fees and Charges Increase - Recycling and Refuse	15,920
Fees and Charges Increase - Licences	10,000
	<u>257,150</u>

Revenue Growth Items 2012/13

Scheme

	£
Lost Income from Regeneration	100,000
	<u>100,000</u>

BUDGET STRATEGY 2011/12 ONWARDS

DRAFT CAPITAL PROGRAMME 2011/12 TO 2014/15

SUMMARY

CAPITAL PROGRAMME SUMMARY	Actual 2010/11	Adjusted Estimate 2011/12	Estimate 2012/13	Estimate 2013/14	Estimate 2014/15	Estimate 2015/16
	£	£	£	£	£	£
EXPENDITURE						
Community & Leisure	3,133,599	2,589,790	1,610,170	50,000	50,000	0
Corporate Services	527,482	292,360	330,000	280,000	280,000	0
Economic Development & Transport	4,075,750	4,039,380	3,443,670	1,687,500	1,490,000	0
Environment	21,931	126,040	0	0	0	0
GRAND TOTAL - ALL PORTFOLIOS	7,758,762	7,047,570	5,383,840	2,017,500	1,820,000	0

FUNDING						
Revenue Support	-48,200	-2,723,460	-1,921,220	0	-1,137,500	-350,000
Use of Capital Receipts	-4,062,882	-2,182,800	-1,400,000	-1,567,500	-232,500	0
Capital Grants and Contributions	-3,647,680	-2,141,310	-2,062,620	-450,000	-450,000	-450,000
GRAND TOTAL - ALL PORTFOLIOS	-7,758,762	-7,047,570	-5,383,840	-2,017,500	-1,820,000	-800,000

BUDGET STRATEGY 2011/12 ONWARDS

DRAFT CAPITAL PROGRAMME 2011/12 TO 2014/15

COMMUNITY & LEISURE	Actual 2010/11	Revised Estimate 2011/12	Estimate 2012/13	Estimate 2013/14	Estimate 2014/15	Estimate 2015/16
	£	£	£	£	£	£
CCTV	37,351	50,000	200,000			
Village Hall Grants	18,480					
Brenchley Gardens - Upgrading & Improvements	2,360	7,140				
Cobtree Golf Course		6,950				
Continued Improvements to Play Areas	84,866	125,000	50,000	50,000	50,000	
Green Space Strategy	5,500	4,500	10,000			
Hazlitt Arts Centre Services Upgrade		310,000				
Leisure Centre Roof	550,000	20,830				
Mercury Abatement Works and Cremator Replacement	117,534					
Mote Park Regeneration	219,658	921,980	1,350,170			
Museum Improvements (Access / Toilets)	2,069,142	1,031,890				
Museum Carbon Management Scheme		40,000				
Small Scale Capital Works Programme	28,708	71,500				
COMMUNITY & LEISURE TOTAL	3,133,599	2,589,790	1,610,170	50,000	50,000	0

CORPORATE SERVICES	Actual 2010/11	Revised Estimate 2011/12	Estimate 2012/13	Estimate 2013/14	Estimate 2014/15	Estimate 2015/16
	£	£	£	£	£	£
Asset Management / Corporate Property	157,906	142,860	150,000	100,000	100,000	
Corporate Leasing Provision	46,200					
Purchase of Land - Chatham Road, Aylesford	86,500					
Software / PC Upgrade and Replacement	236,779	146,400	180,000	180,000	180,000	
Upgrade Amenity lighting	97	3,100				
CORPORATE SERVICES TOTAL	527,482	292,360	330,000	280,000	280,000	0

BUDGET STRATEGY 2011/12 ONWARDS

DRAFT CAPITAL PROGRAMME 2011/12 TO 2014/15

ECONOMIC DEVELOPMENT & TRANSPORT	Actual 2010/11	Revised Estimate 2011/12	Estimate 2012/13	Estimate 2013/14	Estimate 2014/15	Estimate 2015/16
	£	£	£	£	£	£
Gypsy Site Improvements			100,000			
High Street Regeneration Planning Delivery	259,092	1,577,830 9,350	651,670			
Former Pear Tree Orchard/Redhill Stables CPO	50,000					
South Maidstone Project	1,619					
Housing Grants	1,852,299	1,413,700	1,532,000	1,305,000	1,300,000	
Support for Social Housing Regeneration Schemes	1,829,286 83,454	927,000 111,500	1,160,000	382,500	190,000	
Youth Café Refurbishment						
ECONOMIC DEVELOPMENT & TRANSPORT	4,075,750	4,039,380	3,443,670	1,687,500	1,490,000	0

ENVIRONMENT	Actual 2010/11	Revised Estimate 2011/12	Estimate 2012/13	Estimate 2013/14	Estimate 2014/15	Estimate 2015/16
	£	£	£	£	£	£
CCTV - Park & Ride Sites		5,200				
Improvements to the Council's Car Parks	6,166	20,940				
King Street Multi-Storey Car Park Refurbishment		76,000				
Land Drainage/Improvement to Ditches & Watercourses	847	23,900				
Resurface Willington Street Park & Ride Site	14,918					
ENVIRONMENT TOTAL	21,931	126,040	0	0	0	0

PRUDENTIAL INDICATORS

PRUDENTIAL INDICATORS

Ratio of Financing Costs to Net Revenue Stream

2011/12 %	2012/13 %	2013/14 %	2014/15 %
-1.3	-1.1	-1.6	-2.3

This indicator shows the proportion of the net revenue stream (revenue budget) that is attributable to financing costs of capital expenditure.

Incremental Impact of Capital Investment Decisions on the Council Tax

	2011/12 £,000	2012/13 £,000	2013/14 £,000	2014/15 £,000
i) Forecast of total budgetary requirement no changes to capital programme	7,340	4,476	2,018	1,820
ii) Forecast of total budgetary requirement after changes to capital programme	7,490	4,626	2,018	1,820
iii) Additional Council Tax Required	2.49	2.46	0.00	0.00

Demonstrates the affordability of the capital programme. It demonstrates the impact of the proposed capital programme upon the Council Tax.

Current Financial Plan

2011/12 £,000	2012/13 £,000	2013/14 £,000	2014/15 £,000
7,490	4,626	2,018	1,820

This is the estimate of capital expenditure taken from the Corporate Revenue and Capital Budget 2011/12 Onwards .

Capital Financing Requirement

2011/12 £,000	2012/13 £,000	2013/14 £,000	2014/15 £,000
0	0	0	0

This indicator measures the underlying need to borrow for capital purposes.

PRUDENTIAL INDICATORS

TREASURY MANAGEMENT INDICATORS

Authorised Limit for External Debt

	2011/12 £,000	2012/13 £,000	2013/14 £,000	2014/15 £,000
Borrowing	8,000	8,000	8,000	8,000
Other Long Term Liabilities	6,684	6,294	5,891	5,463
Total	14,684	14,294	13,891	13,463

This limit is the main limit set as a maximum for external borrowing. It fulfils the requirements under section 3 of the Local Government Act 2003.

Operational Boundary

	2011/12 £,000	2012/13 £,000	2013/14 £,000	2014/15 £,000
Borrowing	4,000	4,000	4,000	4,000
Other Long Term Liabilities	6,684	6,294	5,891	5,463
Total	10,684	10,294	9,891	9,463

This limit should be the focus of day to day treasury management. It is similar to the Authorised Limit but excludes the allowance for temporary cash flow borrowing as perceived as not necessary on a day to day basis.

Upper Limit for Fixed Interest Rate Exposure

2011/12 %	2012/13 %	2013/14 %	2014/15 %
100	100	100	100

This is the maximum amount of net borrowing and investment that can be at a fixed rate. Variable rate call accounts may be cleared during periods of high payments eg Precept so fixed rate can peak during these periods.

Upper Limit for Variable Interest Rate Exposure

2011/12 %	2012/13 %	2013/14 %	2014/15 %
80	80	80	80

This is the maximum amount of net borrowing and investment that can be at a variable rate. The limit set reflects the fact that during the year there can be excess surplus funds available for short term investment. These arise from timing differences between receipts received and payments made.

Maturity Structure of New Fixed Rate Borrowing during 2011/12

	Upper Limit %	Lower Limit %
Under 12 months	100	0
12 months to under 24 months	100	0
24 months to under 5 years	100	0
5 years to under 10 years	100	0
10 years and over	100	0

It may be necessary to borrow that at fixed term rates during 2012/13. This will be monitored as the year progresses and a decision will then be made.

PRUDENTIAL INDICATORS

Principal Invested for more than 364 Days

2011/12 £,000	2012/13 £,000	2013/14 £,000	2014/15 £,000
3,000	5,000	3,000	3,000

This indicator is set to reflect current advice from our Treasury Management Advisors.

Actual External Debt for 2011/12

	2010/11 £,000
Actual Borrowing	0
Other Long Term Liabilities	6,684
Total	6,684

Actual point in time of external borrowing