

# **MAIDSTONE BOROUGH COUNCIL**

# **FORWARD PLAN**

**1 March 2012 to  
30 June 2012**

**Councillor Christopher Garland  
Leader of the Council**



## **Forward Plan March 2012 - June 2012**

### **INTRODUCTION**

This is the Forward Plan which the Leader of the Council is required to prepare. Its purpose is to give advance notice of all the "key decisions" which the Executive is likely to take over the next 4 month period. The Plan will be up-dated monthly.

Each "key decision" is the subject of a separate entry in the Plan. The entries are arranged in date order – i.e. the "key decisions" likely to be taken during the first month of the 4 month period covered by the Plan appear first.

Each entry identifies, for that "key decision" –

- the subject matter of the decision
- a brief explanation of why it will be a "key decision"
- the date on which the decision is due to be taken
- who will be consulted before the decision is taken and the method of the consultation
- how and to whom representations (about the decision) can be made
- what reports/papers are, or will be, available for public inspection
- the wards to be affected by this decision.
- 

### **DEFINITION OF A KEY DECISION**

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

### **WHO MAKES DECISIONS?**

The Cabinet collectively makes some of the decisions at a public meeting and individual portfolio holders make decisions following consultation with every member of the Council. In addition, Officers can make key decisions and an entry for each of these will be included in the Forward Plan.

**Forward Plan  
March 2012 - June 2012**

<b>Decision Maker, Date of Decision/Month in which decision will be made and, if delayed, reason for delay:</b>	<b>Title of Report and Brief Summary of Decision to be made:</b>	<b>Consultees and Method:</b>	<b>Contact Officer and deadline for submission of enquiries:</b>	<b>Relevant Documents:</b>
<p><b>Cabinet Member for Community and Leisure Services</b></p> <p>Due Date: March 2012</p>	<p>Private Sector Housing: Review of Housing Assistance</p> <p>To seek agreement for proposals for the Council's private sector Housing Assistance programme for 2012/13</p>	<p>Cabinet Member and key stakeholders Email</p>	<p>Neil Coles neilcoles@maidstone.gov.uk</p> <p>08/02/12</p>	<p>Cabinet Member Report for Private Sector Housing: Review of Housing Assistance</p>
<p><b>Cabinet Member for Community and Leisure Services</b></p> <p>Due Date: March 2012</p>	<p>Tenancy Strategy</p> <p>Tenancy Strategy to comply with s150 of the Localism Act</p>		<p>Andrew Paterson andrewpaterson@maidstone.gov.uk</p> <p>End of January</p>	<p>Cabinet Member Report for Tenancy Strategy</p>

**Forward Plan  
March 2012 - June 2012**

<b>Decision Maker and Date of Decision/Month in which decision will be made:</b>	<b>Title of Report and Brief Summary of Decision to be made:</b>	<b>Consultees and Method:</b>	<b>Contact Officer and deadline for submission of enquiries:</b>	<b>Relevant Documents:</b>
<p><b>Cabinet Member for Environment</b></p> <p>Due Date: March 2012</p> <p>Original Date: Feb 2012</p>	<p>Adoption of Dog Control Orders in Maidstone</p> <p>The Cabinet member will be asked to decide whether to proceed with a proposal to introduce Dog Control Orders under Section 55(1) of The Clean Neighbourhoods and Environment Act 2005 in relation to fouling and exclusion of dogs from childrens play areas</p>	<p>Ward Councillor; Parish Council; Service Users; Local Residents; Stakeholders/Partners; Consultation will be through circulation of the report and also through advertisement in local newspapers</p>	<p>Martyn Jeynes martynjeynes@maidstone.gov.uk</p>	<p>Cabinet Member Report for The adoption of Dog Control Orders in Maidstone</p>
<p><b>Cobtree Manor Estate Charity Committee</b></p> <p>Due Date: 14 March 2012</p> <p>Original Date: 7 Nov 2011</p>	<p>Implementation of Cobtree Master Plan</p> <p>To consider proceeding with and the allocation of funds towards the Cobtree Master Plan.</p>		<p>Jason Taylor, Parks and Leisure Manager jasontaylor@maidstone.gov.uk</p> <p>January 4th 2012</p>	<p>Cabinet, Council or Committee Report for Implementation of Cobtree Master Plan</p>