

SCRUTINY COMMITTEE RECOMMENDATION ACTION AND IMPLEMENTATION PLAN (SCRAIP)

Committee: Corporate Services Overview and Scrutiny Committee

Meeting Date: 1 November 2011

Minute No: Item 80

Topic: Welfare Reform

Recommendationⁱ	Cabinet Memberⁱⁱ	Responseⁱⁱⁱ	Timetable^{iv}	Lead Officer^v
The Single Person Discount Form should be reviewed and simplified and the Committee consulted on the changes made;			10 January (next meeting)	Steve McGinnes
The Welfare Reform presentation should be circulated electronically to the Committee by the Scrutiny Officer;			10 January	Steve McGinnes
The DWPs target of dealing with 80% of claimants via on online self service should be investigated by the Head of Revenues and Benefits and his findings on this reported back to the Committee;			10 January	Steve McGinnes
Steve McGinnes should provide 2 to 3 real-case scenarios such as a family a single person and a couple or			10 January	Steve McGinnes

<p>pensioner and prepare a brief presentation to show the real financial calculation and impact of the changes; and</p>				
<p>The Committee should keep a watching brief of Welfare Reform and the timeframes for implementation. The Head of Revenues and Benefits should provide the Scrutiny Officer with important updates in order to keep the Committee up to date.</p>			<p>10 January</p>	<p>Steve McGinnes</p>

Notes on the completion of SCRAIP

ⁱ Report recommendations are listed as found in the report.

ⁱⁱ Insert in this box the Cabinet Member whose portfolio the recommendation falls within.

ⁱⁱⁱ The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box either the acceptance or rejection of the recommendation.

If the recommendation is rejected an explanation for its rejection should be provided. The 'timetable' and 'lead officer' boxes can be left blank

If the recommendation is accepted an explanation of the action to be taken to implement the recommendation should be recorded in this box. Please also complete the 'timetable' and 'lead officer' boxes.

^{iv} The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box when the action in indicated in the previous box will be implemented.

^ The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box the Officer responsible for the implementation of the action highlighted in the 'response' box.