

# **MAIDSTONE BOROUGH COUNCIL**

# **FORWARD PLAN**

**1 September 2012 to  
31 December 2012**

**Councillor Christopher Garland  
Leader of the Council**



## **Forward Plan September 2012 - December 2012**

### **INTRODUCTION**

This is the Forward Plan which the Leader of the Council is required to prepare. Its purpose is to give advance notice of all the "key decisions" which the Executive is likely to take over the next 4 month period. The Plan will be up-dated monthly.

Each "key decision" is the subject of a separate entry in the Plan. The entries are arranged in date order – i.e. the "key decisions" likely to be taken during the first month of the 4 month period covered by the Plan appear first.

Each entry identifies, for that "key decision" –

- the subject matter of the decision
- a brief explanation of why it will be a "key decision"
- the date on which the decision is due to be taken
- who will be consulted before the decision is taken and the method of the consultation
- how and to whom representations (about the decision) can be made
- what reports/papers are, or will be, available for public inspection
- the wards to be affected by this decision

### **DEFINITION OF A KEY DECISION**

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

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**HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?**

The Council encourages and welcomes anyone wishing to express his or her views about decisions the Cabinet plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (the details of which are shown for each decision to be made).

Alternatively, the Cabinet are contactable via our [website](#) where you can submit a question to the Leader of the Council. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

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<b>Decision Maker, Date of Decision/Month in which decision will be made and, if delayed, reason for delay:</b>	<b>Title of Report and Brief Summary of Decision to be made:</b>	<b>Consultees and Method:</b>	<b>Contact Officer and deadline for submission of enquiries:</b>	<b>Relevant Documents:</b>
<p><b>Cabinet</b></p> <p>Due Date: 12 Sep 2012</p>	<p>Localism and the Community Rights to Challenge and Bid</p> <p>To set out the possible approaches the Council wishes to take in implementing these new powers.</p>		<p>David Tibbit <a href="mailto:davidtibbit@maidstone.gov.uk">davidtibbit@maidstone.gov.uk</a></p> <p>22nd June 2012</p>	<p>Cabinet, Council or Committee Report for Localism and the Community Rights to Challenge and Bid</p>
<p><b>Cabinet Member for Community and Leisure Services</b></p> <p>Due Date: 21 Sep 2012</p>	<p>Empty Homes Plan</p> <p>To consider the detail of the Council's intervention in respect of empty homes</p>	<p>Members and Officers internal consultation</p>	<p>John Littlemore, Head of Housing &amp; Community Safety <a href="mailto:johnlittlemore@maidstone.gov.uk">johnlittlemore@maidstone.gov.uk</a></p> <p>31 August 2012</p>	<p>Cabinet Member Report for Empty Homes Plan</p>

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<b>Decision Maker and Date of Decision/Month in which decision will be made:</b>	<b>Title of Report and Brief Summary of Decision to be made:</b>	<b>Consultees and Method:</b>	<b>Contact Officer and deadline for submission of enquiries:</b>	<b>Relevant Documents:</b>
<p><b>Cabinet</b></p> <p>Due Date: 2 Oct 2012</p>	<p>Waste and recycling - contract award</p> <p>Following the competitive dialogue process this report confirms the results of the tendering exercise and proposes that the contract be awarded to the best overall bid.</p>	<p>bidders Through the tendering process</p>	<p>Steve Goulette, Assistant Director of Environment &amp; Regulatory Services <a href="mailto:Stevegoulette@maidstone.gov.uk">Stevegoulette@maidstone.gov.uk</a></p> <p>3 September 2012</p>	<p>Waste and recycling - contract award</p>
<p><b>Cabinet</b></p> <p>Due Date: 14 Nov 2012</p>	<p>Local Council Tax Discount Scheme</p> <p>To review the response to the public consultation and endorse the final scheme to be agreed by full council.</p>	<p>Benefit claimants Owners of second and empty homes Voluntary sector partners Landlords Open invitation via website An 8 week consultation commenced on the 10 August.</p>	<p>Stephen McGinnes <a href="mailto:stephenmcginnes@maidstone.gov.uk">stephenmcginnes@maidstone.gov.uk</a></p> <p>12 October 2012</p>	<p>Local Council Tax Discount Scheme</p>