

## Summary Report of Audit Assignments April – September 2012 Assurance Assessments

	Report / Project	Date of Report	Report Assurance Level	Follow-up assurance assessment	Notes
1	Maidstone Museum East Wing Development - Fundraising	May 2012	An assurance assessment was not included within this report	Not applicable	The internal audit report is one of three reports to the Chief Executive relating to the Museum development. The final report, relating to the Final Account is awaited. When the remaining report is received, the Chief Executive will consider the key issues arising and will report her conclusions to the Audit Committee.
2	Members Allowances	May 2012	Substantial	To be completed November 2012	
3	Park and Ride Income	May 2012	N/A	To be completed November 2012	
4	Compliance with Officer Code of Conduct	June 2012	Substantial	To be completed January 2013	
5	Grounds Maintenance	July 2012	High	Not required as no recommendations arose from the audit	
6	Parking Enforcement Partnership MBC & SBC	July 2012	Substantial	To be completed January 2013	
7	The Gateway	August 2012	Substantial	To be completed February 2013	

8	Compliance with the Planning Code of Conduct	September 2012	Substantial	To be completed April 2013	
9	Performance Management Framework	September 2012	Substantial	To be completed April 2013	
10	Corporate Complaints	September 2012	Substantial		Response due 9 December 2012 (an extension of 1 month given)
11	NFI 2012/13	September 2012	Not applicable – Coordination role	Progress report to be produced April 2013	
	<b>Additional work</b>				
	Strategic Risk Management		Audit Consultancy		
	Audit Commission Fraud Survey 2011/12		Coordination role		
	Investigation - SBC		Not applicable	Resource provided by MBC staff is being re-paid within the terms of the partnership agreement through the provision of partner audit review of MBC operation (Information Governance).	
	Investigation – Tunbridge Wells BC		Not applicable		
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