



# LIST OF FORTHCOMING DECISIONS

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# List of Forthcoming Decisions

## INTRODUCTION

This document sets out the decisions to be taken by the Executive and various Committees of Maidstone Borough Council on a rolling basis. This document will be published as updated with new decisions required to be made.

## KEY DECISIONS

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

At Maidstone Borough Council, decisions which we regard as “Key Decisions” because they are likely to have a “significant” effect either in financial terms or on the community include:

- (1) Decisions about expenditure or savings which equal or are more than £250,000.
- (2) Budget reports.
- (3) Policy framework reports.
- (4) Adoption of new policies plans, strategies or changes to established policies, plans or strategies.
- (5) Approval of portfolio plans.
- (6) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether Borough-wide or in a particular locality.
- (7) Changes in fees and charges.
- (8) Proposals relating to changes in staff structure affecting more than one section.

Each entry identifies, for that “key decision” –

- the decision maker
- the date on which the decision is due to be taken
- the subject matter of the decision and a brief summary
- the reason it is a key decision
- to whom representations (about the decision) can be made

## **List of Forthcoming Decisions**

- whether the decision will be taken in public or private
- what reports/papers are, or will be, available for public inspection

### **EXECUTIVE DECISIONS**

The Cabinet collectively makes its decisions at a meeting and individual portfolio holders make decisions independently. In addition, Officers can make key decisions and an entry for each of these will be included in this list.

### **DECISIONS WHICH THE CABINET INTENDS TO MAKE IN PRIVATE**

The Cabinet hereby gives notice that it intends to meet in private after its public meeting to consider reports and/or appendices which contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended). The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports and/or appendices to decisions which the Cabinet will take at its private meeting are indicated in the list below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations, please email [janetbarnes@maidstone.gov.uk](mailto:janetbarnes@maidstone.gov.uk). You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

### **ACCESS TO CABINET REPORTS**

Reports to be considered at the Cabinet's public meeting will be available on the Council's website ([www.maidstone.gov.uk](http://www.maidstone.gov.uk)) a minimum of 5 working days before the meeting.

### **HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?**

The Council actively encourages people to express their views on decisions it plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (details of whom are shown in the list below).

Alternatively, the Cabinet are contactable via our website ([www.maidstone.gov.uk](http://www.maidstone.gov.uk)) where you can submit a question to the Leader of the Council. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

### List of Forthcoming Decisions

Decision Maker and Date of When Decision is Due to be Made:	Title of Report and Brief Summary:	Key Decision and reason (if applicable):	Contact Officer:	Public or Private (if Private the reason why)	Documents to be submitted (other relevant documents may be submitted)
<p><b>Cabinet Member for Planning, Transport and Development</b></p> <p>Due Date: 8 Feb 2013</p>	<p>Maidstone Landscape Character Assessment 2012</p> <p>To adopt the Maidstone Landscape Character Assessment 2012 and accompanying supplement for development management purposes. In addition, to approve the methodology for the landscape value pilot study.</p>	<p>KEY Reason: Affects more than 1 ward</p>	<p>Rob Jarman, Head of Development Management, Deanne Cunningham Robjarman@maidstone.gov.uk, <a href="mailto:deannecunningham@maidstone.gov.uk">deannecunningham@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Maidstone Landscape Character Assessment 2012</p>

Forthcoming Decisions  
January 2013 - May 2013

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<p><b>Cabinet Member for Planning, Transport and Development</b></p> <p>Due Date: 8 Feb 2013</p>	<p>Annual Monitoring Report 2011/12</p> <p>The Annual Monitoring Report (AMR) provides a framework with which to monitor and review the effectiveness of local plan policies that address local issues over the monitoring period 1 April 2011 to 31 March 2012.</p>		<p>Sue Whiteside <a href="mailto:suewhiteside@maidstone.gov.uk">suewhiteside@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Annual Monitoring Report 2011/12</p>
<p><b>Cabinet</b></p> <p>Due Date: 13 Feb 2013</p>	<p>Regeneration &amp; Economic Development OSC Review of Visitor Information Centre</p> <p>Report of the Regeneration &amp; Economic Development OSC</p>		<p>Angela Woodhouse, Head of Change and Scrutiny <a href="mailto:angelawoodhouse@maidstone.gov.uk">angelawoodhouse@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Regeneration &amp; Economic Development OSC Review of Visitor Information Centre</p>

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<p><b>Cabinet</b> Due Date: 13 Feb 2013</p>	<p>Regeneration and Economic Development Plan Consultation</p> <p>To consider the draft Regeneration and Economic Development Plan for the Borough and agree its release for public consultation.</p>	<p>KEY Reason: Affects more than 1 ward</p>	<p>John Foster, Economic Development Manager <a href="mailto:johnfoster@maidstone.gov.uk">johnfoster@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Regeneration and Economic Development Plan Consultation</p>
<p><b>Cabinet</b> Due Date: 13 Mar 2013</p>	<p>Local Development Scheme 2013</p> <p>A review of the Local Development Scheme following the 21 November 2012 Cabinet decision to re-schedule the Core Strategy programme.</p>	<p>KEY Reason: Affects more than 1 ward</p>	<p>Rob Jarman, Head of Development Management <a href="mailto:Robjarman@maidstone.gov.uk">Robjarman@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Local Development Scheme 2013</p>

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<p><b>Cabinet</b></p> <p>Due Date: 13 Mar 2013</p>	<p>Maidstone Borough Local Plan</p> <p>Update on the progress of the Core Strategy and related documents, including strategic site allocations and core policies.</p>	<p>KEY Reason: Affects more than 1 ward</p>	<p>Rob Jarman, Head of Development Management <a href="mailto:Robjarman@maidstone.gov.uk">Robjarman@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Maidstone Borough Local Plan</p>