

MAIDSTONE BOROUGH COUNCIL

CABINET

MINUTES OF THE MEETING HELD ON 13 FEBRUARY 2013

Present: **Councillor Garland (Chairman), and
Councillors Greer, Hotson, Paine, Mrs Ring and
J.A. Wilson**

123. APOLOGIES FOR ABSENCE

There were no apologies for absence.

124. URGENT ITEMS

There were no urgent items.

125. NOTIFICATION OF VISITING MEMBERS

There were no Visiting Members.

126. DISCLOSURES BY MEMBERS AND OFFICERS

There were no disclosures by Members or Officers.

127. DISCLOSURES OF LOBBYING

There were no disclosures of lobbying.

128. EXEMPT ITEMS

RESOLVED: That the Items on Part II of the Agenda be taken in private as proposed.

129. MINUTES

RESOLVED: That the Minutes of the Meeting held on 19 December 2012 be approved as a correct record and signed.

130. PROPERTY INVESTMENT GOVERNANCE ARRANGEMENTS

DECISION MADE: That the terms of reference of both the Member Advisory Panel relating to Property Investment and the Property Investment Cabinet Committee be amended as set out in the attached Appendix.

131. STRATEGIC PLAN 2011-15, 2013-14 REFRESH

The Cabinet considered the report of the Leader and Chief Executive regarding a refresh of the Strategic Plan for 2013-14.

RESOLVED:

1. That the refreshed Strategic Plan 2013-14 be approved, subject to the wording "Local Development Framework" being changed to "Local Plan" on the Strategy Map – how we work with others.
2. That Council be recommended:
 - i) To approve the refreshed Strategic Plan 2013-14.
 - ii) That delegated authority be given to the Chief Executive to make minor amendments, in consultation with the Leader, as required.

132. REFRESH OF THE IMPROVEMENT PLAN FOR 2013-16

DECISION MADE

1. That the Improvement Plan 2013-16, as set out in Appendix A to the report of the Head of Business Improvement, be adopted.
2. That the recommendations made by Corporate Services Overview and Scrutiny Committee at the meeting on 8 January 2013 (as set out in Appendix B to the report of the Head of Business Improvement) be noted.
3. That Cabinet receive six monthly progress reports on the Improvement Plan be agreed.

133. BUDGET STRATEGY 2013 14 ONWARDS

The Cabinet considered the report of Corporate Leadership Team regarding the Budget Strategy for 2013/14 onwards.

The Cabinet considered potential methods of apportionment and resolved to recommend payment of the Government's calculated share of £110,631 but distributed to individual parishes based upon the loss incurred as a consequence of the local council tax support scheme changes to individual tax bases.

Following consideration of the financial risks over the medium term, as set out in the report of the Corporate Leadership Team, Cabinet resolved to recommend to Council an increase of 1.9% in the level of Council Tax.

RESOLVED TO RECOMMEND TO COUNCIL:

1. That the revised revenue estimates for 2012/13 be agreed as set out in **Appendix A** (circulated separately).
2. That the minimum level of General Fund Balances be set at £2m for 2013/14.
3. That the proposed Council Tax of £226.62 at Band D for 2013/14 be agreed.
4. That the revenue estimates for 2013/14 incorporating the growth and savings items set out in **Appendix A** be agreed.
5. That the Statement of Reserves and Balances as set out in **Appendix A** be agreed.
6. That the Capital Programme, as set out in **Appendix A** be agreed.
7. That the funding of the Capital Programme as set out in **Appendix A** be agreed.
8. That the Medium Term Financial Strategy as set out in **Appendix A** be agreed.
9. That the Medium Term Financial Projection, as set out in **Appendix A** as the basis for future financial planning be endorsed.
10. That it be noted that, at the meeting of the General Purposes Group on 19th December 2012, the Group calculated the Council's Council Tax base for the year 2013/14 in accordance with regulations made under Section 33 (5) of the Local Government Finance Act 1992, as 55155.1 being the amount calculated in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) regulations 1992.
11. That it be noted that, at the meeting of the General Purposes Group on 30th January 2013, the group approved the values for the business rates yield in accordance with the principles of the Government's guidance for the form NNDR1. The yield approved was £54,915,542 and this information has been provided to the Government and major preceptors.
12. That it be noted that, as detailed in **Appendix B**, the Council Tax Base for each of the Parish Areas, calculated in accordance with Regulation 6 of the Regulations, are the amounts of its Council Tax Base for the year for dwellings in those parts of its area to which a special item relates (Parish precepts).
13. That the distribution of Local Council Tax Support funding to parish councils, as set out in **Appendix C**, be approved.

14. Calculate that the Council Tax requirement for the Council's own purposes for 2013/14 (excluding Parish precepts) is £12,498,993
15. That the following amounts now be calculated by the Council for the year 2013/14 in accordance with Section 31A, 31B and 34-36 of the Local Government Finance Act 1992 as amended by the Localism Act 2011:-
- (a) £79,052,734 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
 - (b) £65,365,967 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
 - (c) £13,686,767 being the amount by which the aggregate at 13(a) above exceeds the aggregate at 13(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31A(4) of the Act).
 - (d) £248.15 being the amount at 13(c) above (Item R), all divided by the figure state at 10 above (Item T in the formula in section 31A(4) of the Act), calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
 - (e) £1,187,774 being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act (as per the attached Appendix B).
 - (f) £226.62 being the amount at 13(d) above less the result given by dividing the amount at 13(e) above by the tax base given in 10 above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.
16. That it be noted that for the year 2013/14 Kent County Council, the Kent Police & Crime Commissioner and the Kent & Medway Fire & Rescue Authority have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:-

<u>Valuation Bands</u>	<u>KCC</u> <u>£</u>	<u>KPCC</u> <u>£</u>	<u>KMFRA</u> <u>£</u>
A	698.52	94.31	45.30
B	814.94	110.03	52.85
C	931.36	125.75	60.40
D	1,047.78	141.47	67.95
E	1,280.62	172.91	83.05
F	1,513.46	204.35	98.15
G	1,746.30	235.78	113.25
H	2,095.56	282.94	135.90

17. That, having calculated the aggregate in each case of the amounts at 13 (d), and 14 above, the Council, in accordance with Section 30 (2) of the Local Government Finance Act 1992, hereby sets out in **Appendix D**, the amounts of Council Tax for the year 2013/14 for each of the categories of dwellings shown.

134. TREASURY MANAGEMENT STRATEGY 2013/14

The Cabinet considered the report of the Head of Finance and Customer Service regarding the Treasury Management Strategy for 2013/14.

RESOLVED TO RECOMMEND TO COUNCIL: That the Treasury Management Strategy 2013/14 be adopted.

135. STRATEGIC RISK REGISTER 2013-2015

DECISION MADE:

1. That the Strategic Risk Register, as set out at Appendix 1 to the report of Head of Audit Partnership, be adopted.
2. That the process for monitoring and reporting action on the Risk Register be agreed.
3. That the respective responsibilities for the risk management process (as shown in the body of the report of Head of Audit Partnership) be agreed.
4. That the risk owners of risk scenario 2 to be the Head of Change and Scrutiny and the Cabinet Member for Corporate Services and the risk be re-scored to a) Very Low for likelihood and b) Severe for impact.

136. KEY PERFORMANCE INDICATOR MONITORING REPORT QUARTER 3

The Cabinet considered the report of the Head of Change and Scrutiny regarding progress made in the third quarter of 2012/13 on the Council's key performance indicators ("KPI's").

RESOLVED:

1. That the out-turns of the KPIs (attached at Appendix A to the report of the Head of Change and Scrutiny) and the definitions set out at Appendix B to the report of the Head of Change and Scrutiny be noted.
2. That the areas shown below that have been rated red and are unlikely to meet the annual target be noted:-
 - a) CTC 001 – Average wait time for calls into contact centre
 - b) HSG PS 002 – Number of homes occupied by vulnerable people made decent
3. That the progress made on KPI action plans for Housing and the Contact Centre that were requested for underperforming indicators at quarter 1 at Appendix D to the report of the Head of Change and Scrutiny be noted.
4. That it be noted no other areas required service representation or further actions to understand and/or improve performance.
5. That the services with indicators rated red, as set out in 2 above, be referred to the Corporate Services Overview and Scrutiny Committee.

137. BUDGET MONITORING THIRD QUARTER 2012/13

DECISION MADE:

1. That the satisfactory revenue position at the end of the third quarter 2012/13 be noted.
2. That the proposals for slippage and re-profiling in the capital programme to 2013/14 be agreed.
3. That the detail in the report of the head of Finance & Customer Services on the collection fund, general fund balances and treasury management activity be noted.

138. EXCLUSION OF THE PUBLIC FROM THE MEETING

RESOLVED: That the public be excluded from the meeting for the following items of business because of the likely disclosure of exempt information for the reasons specified, having applied the Public Interest Test:-

**Head of Schedule 12A
and Brief Description**

Report of the Chief Executive – Future Shape
of the Organisation

4 = Labour Relations

139. FUTURE SHAPE OF THE ORGANISATION

RESOLVED: That the recommendations contained in the report of the Chief Executive be approved.

140. DURATION OF MEETING

6.30 p.m. to 7.40 p.m.