

## Premises Licence

Maidstone Borough Council  
Licensing Section  
London House  
5-11 London Road  
Maidstone  
Kent  
ME16 8HR

APPENDIX D

## Premises Licence Number – MAID0185/LPRM/1657

### Part 1 – Premises details

Postal address of premises or if none, Ordnance Survey map reference or description

**Subway**  
**4 Gabriels Hill**  
**Maidstone**  
**Kent**

Post Town **Maidstone**

Post Code **ME15 6GJ**

Telephone Number **07795426677**

Where the licence is time limited the dates

**N/A**

Licensable activities authorised by the licence:-

- **Provision of late night refreshment**

The times the licence authorises the carrying out of licensable activities:-

- **Provision of late night refreshment**  
**23.00 – 00.00 Monday to Thursday**  
**23.00 – 03.00 Friday to Saturday**

The opening hours of the premises

**08.00 – 00.00 Monday to Thursday**  
**08.00 – 03.00 Friday to Saturday**  
**10.00 – 22.00 Sunday**

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

**N/A**

(1) Insert licensing authority details

## Part 2

Name, (registered) address, telephone number and E-mail (where relevant) of holder of premises licence

**Cambridge Subway Ltd**  
**4 Gabriels Hill**  
**Maidstone**  
**Kent**  
**ME15 6JG**

**Tel: 07795426677**

**Email: hemina@kentsurrey.co.uk**

Registered number of holder, for example company number, charity number (where applicable)

**4455401**

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

**N/A**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

**N/A**

**N/A**

## **General**

**CCTV must be installed in and around the location of the premises with particular attention as to the siting of cameras covering all entrances and exits, public areas, areas where the public may congregate to gain entry or leave the premises and all other areas where the public may have access.**

**A sign or written notice shall be displayed in all public areas informing those persons at the premises or entering or leaving the premises that they will be subject to recording by means of CCTV or other recording device.**

**All CCTV cameras and recording equipment, including video tapes, shall be well maintained, kept in good working order and be subject to regular testing and inspection.**

**Where CCTV has not been installed, or there are specific requirements for further CCTV coverage in or around the premises, guidance must be sought from the Chief Officer of Police, officers or other representatives of the Police Authority.**

**Any recording made (during the hours open to the public) via the use of CCTV or other recording equipment, must be of a continuous nature and shall be retained and stored securely for a six month period. All recordings, howsoever made, must be stored securely for six months, the first day of storage being the last date of the continuous recording. Each video tape/recording material shall be labelled with the following;**

- (i) The date(s) of the recording period(s).**
- (ii) The time(s) the recording period(s) began and concluded including any breaks in the recording of the video tape/recording material. Where breaks in recording occur, all\any reasons for the said breaks..**
- (iii) The name(s) and position(s) of all persons entering the above information, illustrating the date(s) and recording period(s) each person is responsible for .**
- (iv) Where a "working video tape" and\or a "copy video tape" is made from a master video tape\recording material, each "working video tape" and\or "copy video tape" must be labelled with information concerning all\any date(s) and time(s) copying took place, the name(s) and position(s) of all persons which made the "working video tape" and\or the "copy video tape" and the reasons copies were made.**
- (v) The location of all master video tapes/recordings materials and copies. Footnote: all video tapes/recording material shall be accessible at all times to members of the Police Authority, Licensing Authority, or other Responsible Authorities.**
- (vi) Warning Sign: All video tapes/recording materials shall be kept in a safe and secure location and should not be accessible to members of the public or any other unauthorised persons.**
- (vii) Warning Sign: All video tapes/recordings materials must be kept for a minimum of six months All video tapes/recording materials recordings must be stored securely for a minimum period of six months, the first day of storage being the last date of the continuous recording. All video tapes/recording materials shall be stored in accordance with subsection (vi) above.**

**The premises shall be a member of the Nite Net Scheme.**

**A minimum of 4 staff shall be on duty during licensed activity hours (23.00 to close).**

**Prevention of Crime and Disorder**

**A trained member of management must be on duty at all times whilst the premises is open to the public.**

**Public Nuisance**

**An effective ventilation system shall be in place and in operation at all times whilst the premises is open to the public.**

**Any litter derived from the premises dropped or discarded in the vicinity of the premises shall be retrieved and disposed of correctly by a member of staff.**

**In the absence of adequate daylight, the lighting in any area in which the public are present shall be fully operational at all times.**

**N/A**

**As attached**

**N/A**