

MAIDSTONE BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS

1 FEBRUARY 2008 –
31 MAY 2008

Councillor Fran Wilson
Leader of the Council



INTRODUCTION

This is the Forward Plan which the Leader of the Council is required to prepare. Its purpose is to give advance notice of all the "key decisions" which the Executive is likely to take over the next 4 month period. The Plan will be up-dated monthly.

Each "key decision" is the subject of a separate entry in the Plan. The entries are arranged in date order – i.e. the "key decisions" likely to be taken during the first month of the 4 month period covered by the Plan appear first.

Each entry identifies, for that "key decision" –

- the subject matter of the decision
- a brief explanation of why it will be a "key decision"
- the date on which the decision is due to be taken
- who will be consulted before the decision is taken and the method of the consultation
- how and to whom representations (about the decision) can be made
- what reports/papers are, or will be, available for public inspection
- the wards to be affected by this decision

DEFINITION OF A KEY DECISION

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

WHO MAKES DECISIONS?

The Cabinet collectively makes some of the decisions at a public meeting and individual portfolio holders make decisions following consultation with every member of the Council. In addition, Officers can make key decisions and an entry for each of these will be included in the Forward Plan.

WHO ARE THE CABINET?



Councillor Fran Wilson
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Councillor Mike FitzGerald
Cabinet Member for Community Services
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Tel: 01622 631301



Councillor Peter Hooper
Cabinet Member for Corporate Services
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Tel: 01622 729302



Councillor Tony Harwood
Cabinet Member for Environment
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Tel: 01622 677578



Councillor Dan Daley
Cabinet Member for Leisure and Culture
dandaley@maidstone.gov.uk
Tel: 01622 672459



Councillor Clive English
Cabinet Member for Regeneration
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Tel: 01622 672983

HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?

The Council encourages and welcomes anyone wishing to express his or her views about decisions the Cabinet plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (the details of which are shown for each decision to be made).

Alternatively, the Cabinet are contactable via our [website](#) where you can submit a question to the Leader of the Council or any Cabinet Member on-line. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

Cabinet Roadshows are held 3 times a year in different wards. This is an opportunity for you to meet the Cabinet Members direct and discuss any issues that may concern you.

CABINET		
Detailed Assessment – Air Quality Management Areas	13 Feb 08	3
Budget Strategy 2008/09 onwards	13 Feb 08	4
Treasury Management Strategy 2008/09	13 Feb 08	5
Strategic Plan 2008-11	13 Feb 08	6
Programme of Infrastructure Delivery 2006-2026 – Consideration of CLG’s response and grant award	13 Feb 08	7
Local Development Scheme	12 March 08	8
LDF Core Strategy	9 April and/or 15 May 08	9
Statement of Corporate Governance	15 May 08	10

LEADER		

COMMUNITY SERVICES		
CCTV – Manning Operation	Feb 08	11

CORPORATE SERVICES		
Partnership Working for Revenues and Benefits	Feb 08	12
Partnership Working – Revenues and Benefits	Feb 08	13

ENVIRONMENT		
Dog Control Strategy (formerly Dog Bin Strategy and Criteria)	March 08	14
Memorial safety Requirements in Closed Church Yards	March 08	15
Park and Ride	March 08	16

LEISURE AND CULTURE		
Maidstone Leisure Centre	Feb 08	17

REGENERATION		
Gypsy Site Regeneration – A vision for 21 st Century	Feb 08	18
Conservation Area Appraisals	March 08	19

OFFICERS		

Title:	Programme of Infrastructure Delivery 2006-2026 – Consideration of CLG’s response and grant award
Portfolio:	Regeneration
This will be a “key decision” because:	Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.
Purpose:	Following the submission to Communities and Local Government (CLG) of Maidstone’s Programme of Infrastructure Delivery, this report considers CLG’s response and grant award. If the grant award is less than bid for, a decision prioritising projects will be required.
Decision Maker:	Cabinet
Proposed Date of Decision:	February 13 th 2008
Consultation and Method:	Projects contained in the Programme of delivery will be subject to public consultation during master planning and strategy development and then through the normal planning process
Representations should be made to:	John Foster, Economic Development Manager johnfoster@maidstone.gov.uk
Representations should be made by :	31 January 2008
Relevant documents:	Programme of Infrastructure Delivery 2006-2026
Wards affected:	Borough wide impact
Other Information:	
Director:	Trevor Gasson
Head of Service:	Brian Morgan
Report Author:	John Foster

Title:	Local Development Scheme
Portfolio:	Regeneration
This will be a "key decision" because:	Framework document and budget
Purpose:	Work plan for the LDF
Decision Maker:	Cabinet
Proposed Date of Decision:	12 March 2008
Consultation and Method:	LDDAG advise
Representations should be made to:	Michael Thornton 10622-602768
Representations should be made by :	Mid – February 2008
Relevant documents:	LDS 2007 ://www.digitalmaidstone.co.uk/planning__building_control/local_development_framework.aspx
Wards affected:	all
Other Information:	
Director:	DCE
Head of Service:	Brian Morgan
Report Author:	Michael Thornton/Sue Whiteside

Title:	LDF Core Strategy
Portfolio:	Cabinet Member Regeneration
This will be a "key decision" because:	Policy Framework and significance
Purpose:	Principle decisions on the preparation and content of the revised draft Core Strategy for further public consultation, including associated evidence and master planning
Decision Maker:	Cabinet
Proposed Date of Decision:	April and/or May
Consultation and Method:	LDDAG, partners, evidence and studies, previous public and stakeholder engagement
Representations should be made to:	Michael Thornton – Economic Development Manager Brendon Neal
Representations should be made by :	Ongoing
Relevant documents:	LDF web page for information http://www.digitalmaidstone.co.uk/planning__building_control/local_development_framework.aspx
Wards affected:	all
Other Information:	
Director:	DCE
Head of Service:	Brian Morgan
Report Author:	Michael Thornton/Brendon Neal

Title:	Memorial Safety Requirements in Closed Church Yards
Portfolio:	Environment
This will be a "key decision" because:	It will be a change to the way this service is delivered and affects several areas of the Borough
Purpose:	To consider the memorial safety requirements for Closed Church Yards
Decision Maker:	Cabinet Member for the Environment
Proposed Date of Decision:	March 2008
Consultation and Method:	Discussions with the Church of England
Representations should be made to:	Tim Jefferson, Facilities Management Officer
Representations should be made by :	15 th February 2008
Relevant documents:	
Wards affected:	High Street, Tovil, Sutton Valence, Ulcombe, Bredhurst, Loose, Hollingbourne, Boughton Malherbe
Other Information:	
Director:	Alison Broom
Head of Service:	Steve Goulette
Report Author:	Tim Jefferson

Title:	Park and Ride
Portfolio:	Environment
This will be a "key decision" because:	In excess of £250,000 budget, significance and other grounds
Purpose:	Review strategy and agree basis of new contract(s) tender
Decision Maker:	Cabinet
Proposed Date of Decision:	12 March 2008 (could be more than one report to one meeting)
Consultation and Method:	Research and studies into options, discussion with partners, customer feedback
Representations should be made to:	Clive Cheeseman 01622 602365
Representations should be made by :	End Feb. 2008
Relevant documents:	
Wards affected:	All
Other Information:	Should respond to LDF Core Strategy and transport modelling undertaken jointly with Highways Authority
Director:	Trevor Gasson
Head of Service:	Brian Morgan
Report Author:	Clive Cheeseman