

**COMMITTEE AND MEMBERSHIP**

Licensing Committee (NB members and substitute members of planning committee cannot be members of licensing committee)

Licensing Act 2003 Committee (NB members and substitute members of planning committee cannot be members of Licensing Act 2003 Committee) (must comprise 10-15 members of the Authority)

**FUNCTIONS**

Licensing – Functions relating to licensing as set out in Schedule 1 to the Functions Regulations.  
As detailed in the Appendix to Part 3 of the Constitution. (Except those functions which are the responsibility of the Licensing Act 2003 committee)

To deal with Licensing functions in accordance with the Licensing Act 2003 and the Licensing Policy agreed by the Council.  
To deal with Gambling functions in accordance with the Gambling Act 2005 and the Statement of Principles agreed by the Council.

**DELEGATION OF FUNCTIONS**

All functions delegated to the Director of Regeneration and Communities/Head of Housing and Community Services except the determination of policy, setting the level of fees and charges, consideration of appeals against any licence and the making of an order identifying a place as a designated public place for the purposes of police powers in relation to alcohol consumption which are the responsibility of the Licensing Committee

All matters where a “Relevant Representation”, (including and objection or objection notice) (Licensing) or a “Relevant Representation” (Gambling) has been made will be dealt with by the Licensing Act 2003 Sub Committee. Cancellation of club gaming / club machine permits. Counter notice to temporary use notice will be dealt with by the Licensing Act 2003 Sub Committee. All other licensing and gambling matters will be dealt with by the Head of Housing and Community Services. Except for Responsible Authority functions which will be dealt with by the Director of Regeneration and Communities.