

**MAIDSTONE BOROUGH COUNCIL**

**COBTREE MANOR ESTATE CHARITY COMMITTEE**

**MINUTES OF THE MEETING HELD ON 14 AUGUST 2013**

**Present:**            **Councillor J.A. Wilson (Chairman) and  
Councillors Garland, Greer and Moss**

**Also Present:**    **Councillor English**

15.    APOLOGIES FOR ABSENCE

It was noted that apologies for absence had been received from Mr Richard Corben, the Chairman of the Cobtree Charity Trust Limited.

16.    NOTIFICATION OF VISITING MEMBERS

Councillor English attended the meeting as an observer.

17.    DISCLOSURES BY MEMBERS AND OFFICERS

There were no disclosures by Members or Officers.

18.    DISCLOSURES OF LOBBYING

There were no disclosures of lobbying.

19.    EXEMPT ITEMS

**RESOLVED:** That the exempt Appendices to the report of the Cobtree Officer relating to the operation and management of the Kent Life visitor attraction be considered in public, but the information contained therein should remain private.

20.    MINUTES OF THE MEETING HELD ON 10 JULY 2013

**RESOLVED:** That the Minutes of the meeting held on 10 July 2013 be approved as a correct record and signed.

21.    KENT LIFE - MANAGEMENT CONTRACT

**DECISION MADE:**

- (a) That the Heads of Terms of the management agreement for the operation of the Kent Life visitor attraction, as set out in exempt Appendix A to the report of the Cobtree Officer, be approved;
- (b) That the Head of Legal Services be given delegated authority, in consultation with the Chairman of the Cobtree Manor Estate Charity

Committee, to make any necessary minor changes to the Heads of Terms referred to above and to then enter into an agreement with Continuum Kent Life Ltd (Continuum) to operate the Kent Life visitor attraction on behalf of the Cobtree Manor Estate Trust (CMET) in accordance with the Heads of Terms and any subsequent minor changes;

- (c) That the Head of Legal Services be given delegated authority, in consultation with the Chairman of the Cobtree Manor Estate Charity Committee, to agree with Continuum any necessary minor changes to the specification relating to the management and operation of the Kent Life visitor attraction, as set out in exempt Appendix B to the report of the Cobtree Officer, before it is attached to the agreement for the operation of the facility, but otherwise the specification be approved;
- (d) That the Heads of Terms for dealing with the dilapidations claim and the surrendering of the sub-leases to Kent County Council and the Museum of Kent Life Trust, as set out in the exempt Appendix C to the report of the Cobtree Officer, be approved;
- (e) That the Head of Legal Services be given delegated authority, in consultation with the Chairman of the Cobtree Manor Estate Charity Committee, to agree with Kent County Council any necessary minor changes to the Heads of Terms of the Deed of Surrender referred to in exempt Appendix C to the report of the Cobtree Officer;
- (f) That the Head of Legal Services be authorised to enter into the Deed of Surrender referred to in paragraph (e) above when the terms have been settled; and
- (g) That the implementation and monitoring of the management agreement be overseen by the Cobtree Officer.

To view full details of this decision, please follow this link:

<http://meetings.maidstone.gov.uk/ieDecisionDetails.aspx?AIId=15735>

## 22. DURATION OF MEETING

5.45 p.m. to 5.49 p.m.