

**Economic & Commercial Development Overview and Scrutiny Committee Work Programme 2013-14**

Meeting Date	Agenda Items	Details and desired outcome
25 June 2013	<ul style="list-style-type: none"> <li>• Appointment of Chairman and Vice-Chairman</li> <li>• Cabinet Member Priorities for 2013/14 Municipal Year</li> <li>• Work Programming Workshop 2013-14</li> </ul>	<ul style="list-style-type: none"> <li>• Appoint Chairman and Vice-Chairman for 2013-14</li> <li>• Ascertain work plan for the year and strategic direction for the Council &amp; Select and develop review topics focusing on achievable outcomes.</li> </ul>
30 July 2013	Cancelled	Cancelled
27 August 2013	<ul style="list-style-type: none"> <li>• Market Update</li> <li>• VIC Update</li> <li>• Economic Development Staff Structure</li> </ul>	<ul style="list-style-type: none"> <li>• To review outcomes from previous scrutiny reviews</li> <li>• To understand the new structure for Economic Development</li> </ul>
24 September 2013	<ul style="list-style-type: none"> <li>• The State of Maidstone Economy</li> <li>• Regeneration and Economic Development Plan Update</li> <li>• Maidstone Enterprise Hub</li> <li>• Skill and Employability Work Programme update</li> </ul>	<ul style="list-style-type: none"> <li>• Contextual information to aid understanding</li> <li>• Update on Regeneration &amp; Economic Development Plan</li> <li>• To provide the committee with an overview of the project and expected outcomes.</li> </ul>
22 October 2013	<ul style="list-style-type: none"> <li>• Interview with Cabinet member for Economic &amp; Commercial development- Vision for visitor economy</li> <li>• Interview with Cabinet member for Corporate Services – leasing of Town Hall Foyer</li> <li>• Agree review Scope</li> </ul>	<ul style="list-style-type: none"> <li>• Follow up from the ViC review 2012 and provide background to events review</li> <li>• Follow up from the ViC review 2012</li> </ul>
26 November 2013	<ul style="list-style-type: none"> <li>• Interview with Alan Reading – Maidstone Tourism Association</li> <li>• Interview with Cllr Moss &amp; Zena Cooke – Town hall foyer lease</li> </ul>	<ul style="list-style-type: none"> <li>• Provide background and information about events review</li> <li>• Follow up from the ViC review 2012</li> </ul>
24 December 2013	Cancelled	Cancelled
28 January 2014	<ul style="list-style-type: none"> <li>• Events review – Interviews TBC</li> </ul>	<ul style="list-style-type: none"> <li>• Provide background and information about</li> </ul>

	<ul style="list-style-type: none"> <li>• Interview with the new Head of Economic &amp; Commercial Services</li> </ul>	<p>events review</p> <ul style="list-style-type: none"> <li>• To inform the committee of strategic direction of the economic and commercial functions</li> </ul>
25 February 2014	<ul style="list-style-type: none"> <li>• Maidstone Enterprise Hub Update</li> <li>• Events review – Interviews TBC</li> </ul>	<ul style="list-style-type: none"> <li>• Progress update –requested by cmt</li> <li>• Provide background and information about events review</li> </ul>
25 March 2014	<ul style="list-style-type: none"> <li>• Skill and Employability Work Programme Update</li> <li>• Events Review Draft Report</li> </ul>	<ul style="list-style-type: none"> <li>• To provide the committee with an update on the project and outcomes to date.</li> <li>• Agree final amendment prior to submission to Cabinet</li> </ul>
22 April 2014	<ul style="list-style-type: none"> <li>• Evaluations of Cabinet Member Priorities for 2013/14 Municipal Year</li> <li>• Review of the year</li> </ul>	<ul style="list-style-type: none"> <li>• Ascertain progress made on Cabinet member Priorities</li> <li>• Ascertain cmts contribution</li> </ul>