

**APPENDIX B**

**SCRUTINY COMMITTEE RECOMMENDATION ACTION AND IMPLEMENTATION PLAN (SCRAIP)**

**Committee:** Strategic Leadership and Corporate Services Overview and Scrutiny Committee

**Meeting Date:** 7 January 2014

**Minute No:** 92

**Topic:** REFRESH OF THE CORPORATE IMPROVEMENT PLAN 2014-17

Recommendation <sup>i</sup>	Cabinet Member <sup>ii</sup>	Response <sup>iii</sup>	Timetable <sup>iv</sup>	Lead Officer <sup>v</sup>
<p><b>RESOLVED: that</b></p> <p>a) A review or evaluation of the Council's response as part of its Emergency Plan should be referenced in the Corporate Improvement Plan and the Strategic Leadership and Corporate Services Overview and Scrutiny be included as a consultee when a review comes to fruition.</p>	<p>The Leader/Councillor Moss</p>	<p>Agreed. Local flood plans has been added as a priority project for improvement.</p>	<p>Completed</p>	<p>Georgia Hawkes</p>
<p>a) The wording of the sentence on page 141 of the document which reads 'Effective use of technology (Head of ICT) – utilising technology better to engage with customers deliver better and more efficient service and save money' be amended to '...utilising technology to better engage with</p>	<p>The Leader/Councillor Moss</p>	<p>Agreed.</p>	<p>Completed</p>	<p>Georgia Hawkes</p>

customers...' for ease of read.				
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**Notes on the completion of SCRAIP**

<sup>i</sup> Report recommendations are listed as found in the report.

<sup>ii</sup> Insert in this box the Cabinet Member whose portfolio the recommendation falls within.

<sup>iii</sup> The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box either the acceptance or rejection of the recommendation.

**If the recommendation is rejected** an explanation for its rejection should be provided. The 'timetable' and 'lead officer' boxes can be left blank

**If the recommendation is accepted** an explanation of the action to be taken to implement the recommendation should be recorded in this box. Please also complete the 'timetable' and 'lead officer' boxes.

<sup>iv</sup> The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box when the action in indicated in the previous box will be implemented.

<sup>v</sup> The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box the Officer responsible for the implementation of the action highlighted in the 'response' box.