

Maidstone Borough Council

Economic and Commercial Development Overview and Scrutiny Committee

Tuesday 26 August 2014

Future Work Programme and SCRAIP Update

Report of: Sam Bailey, Research and Performance Officer

1. Introduction

- 1.1 The Committee are asked to consider the Committee's draft future work programme (FWP) attached as **Appendix A**. The following changes have been made to the future work programme:
- The proposed moving of the meeting of the 23rd September to Monday 29th September, in order to consider the Enterprise Hub Proposals and Museum Forward Plan before a cabinet member decision in October. Dawn Hudd will also bring Formation of Maidstone Culture and Leisure to this meeting as she was unavailable to come to the meeting on the 26th August.
 - Items have been added in for meetings of 28th October, 25th November and 23rd December for the Twilight Economy Review.
- 1.2 The Committee are asked to decide whether a SCRAIP update is required for the Council as a Business Review, following the information given to the Committee at the meeting of 29th July in which the Draft Commercialisation Strategy was considered. The SCRAIP from this review is attached as **Appendix B**.
- 1.3 The Committee are asked to consider the List of Forthcoming Decisions attached as **Appendix C**.

2. Recommendation

- 2.1 That the Committee agree the draft future work programme.
- 2.2 That the Committee considers the sections of the List of Forthcoming Decisions relevant to the Committee and whether these are items requiring further investigation or monitoring.
- 2.3 That the Committee decides whether it needs a SCRAIP update from the Council as a Business? Review following the draft commercialisation strategy.

- 2.4 That the Committee considers its continuous professional development needs and recommends possible training or development sessions it would like to undertake.
- 2.5 That the committee, instead of cancelling the meeting of the 23rd September as agreed at the meeting of 29th July, moves the meeting to the 29th September.

3 Future Work Programme

- 3.1 Throughout the course of the municipal year the Committee is asked to put forward work programme suggestions. These suggestions are planned into its annual work programme. Members are asked to consider the work programme at each meeting to ensure that it remains appropriate and covers all issues Members currently wish to consider within the Committee's remit.
- 3.2 The Committee is reminded that the Constitution states under Overview and Scrutiny Procedure Rules number 9: Agenda items that 'Any Member shall be entitled to give notice to the proper officer that he wishes an item relevant to the functions of the Committee or Sub-Committee to be included on the agenda for the next available meeting of the Committee or Sub-Committee. On receipt of such a request the proper officer will ensure that it is included on the next available agenda, the Member must attend the meeting and speak on the item put forward.'

4 List of Forthcoming Decisions

- 4.1 The List of Forthcoming Decisions is a live document containing all key and non-key decisions. The list of Forthcoming Decisions relevant to this committee, accurate at the time of publication, can be found in **Appendix C**.
- 4.2 Due to the nature of the List of Forthcoming Decisions, and to ensure the information provided to the Committee is up to date, a verbal update will be given at the meeting by the Chairman. The Committee can view the live document online at:
<http://meetings.maidstone.gov.uk/mgListPlans.aspx?RPId=443&RD=0>

5 SCRAIP update

- 5.1 There is no update on the SCRAIP from the meeting of 29th July.

6. Impact on Corporate Objectives

- 6.1 The Committee will primarily consider reports that deliver against the following Council priority:
- 'For Maidstone to have a growing economy'.

- 6.2 The Strategic Plan sets the Council's key objectives for the medium term and has a range of objectives which support the delivery of the Council's priorities.

7 Relevant Documents

Appendix A - Draft Future Work Programme
Appendix B - Council as a Business Review SCRAIP
Appendix C - List of Forthcoming Decisions