

**MAIDSTONE BOROUGH COUNCIL**

**FORWARD PLAN OF  
KEY DECISIONS**

1 October 2009 –  
31 January 2010

Councillor Christopher Garland  
Leader of the Council



## **FORWARD PLAN October 2009 – January 2010**

### **INTRODUCTION**

This is the Forward Plan which the Leader of the Council is required to prepare. Its purpose is to give advance notice of all the "key decisions" which the Executive is likely to take over the next 4 month period. The Plan will be updated monthly.

Each "key decision" is the subject of a separate entry in the Plan. The entries are arranged in date order – i.e. the "key decisions" likely to be taken during the first month of the 4 month period covered by the Plan appear first.

Each entry identifies, for that "key decision" –

- the subject matter of the decision
- a brief explanation of why it will be a "key decision"
- the date on which the decision is due to be taken
- who will be consulted before the decision is taken and the method of the consultation
- how and to whom representations (about the decision) can be made
- what reports/papers are, or will be, available for public inspection
- the wards to be affected by this decision

### **DEFINITION OF A KEY DECISION**

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

### **WHO MAKES DECISIONS?**

The Cabinet collectively makes some of the decisions at a public meeting and individual portfolio holders make decisions following consultation with every member of the Council. In addition, Officers can make key decisions and an entry for each of these will be included in the Forward Plan.

### **WHO ARE THE CABINET?**



**Councillor Christopher Garland**  
Leader of the Council  
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**Councillor Mark Wooding**  
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**Councillor Brian Moss**  
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**Councillor Malcolm Greer**  
Cabinet Member for Regeneration  
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**HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?**

The Council encourages and welcomes anyone wishing to express his or her views about decisions the Cabinet plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (the details of which are shown for each decision to be made).

Alternatively, the Cabinet are contactable via our [website](#) where you can submit a question to the Leader of the Council or any Cabinet Member on-line. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

Cabinet Roadshows are held 3 times a year in different wards. This is an opportunity for you to meet the Cabinet Members direct and discuss any issues that may concern you.

**FORWARD PLAN**  
**October 2009 – January 2010**

Title:	Consideration of Growth Point Revenue Expenditure
Portfolio:	Cabinet Member for Regeneration
This will be a "Key Decision" because:	<ul style="list-style-type: none"> <li>• It will result in the local authority incurring expenditure over the value of £250,000.</li> <li>• Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.</li> </ul>
Purpose:	To seek approval for growth point revenue expenditure
Decision Maker:	Cabinet
Proposed Date of Decision:	14 Oct 2009
Consultation and Method:	
Representations should be made to:	John Foster, Regeneration and Economic Development Manager <a href="mailto:johnfoster@maidstone.gov.uk">johnfoster@maidstone.gov.uk</a>
Representations should be made by:	2 October 2009
Relevant documents:	None.
Wards affected:	All
Other Information:	None
Director:	Alison Broom, Director of Prosperity and Regeneration
Head of Service:	Brian Morgan
Report Author:	John Foster

**FORWARD PLAN**  
**October 2009 – January 2010**

Title:	Adoption of Revised Model Standards for Caravan Site Licences(Residential Sites)
Portfolio:	Environment
This will be a "key decision" because:	The changes to the model standards used to determine the site licence conditions for caravan sites has the potential to affect any new and exiting sites within the borough which may affect all Wards.
Purpose:	To implement the revised standards recommended to Local authorities by Communities and Local Government.
Decision Maker:	CLlr M Wooding – Cabinet member for Environment
New Proposed Date of Decision:	December 2009
Original proposed Date of Decision:	October 2009
Reason for Delay:	<ol style="list-style-type: none"> <li>1. To update and include information from the latest consultation from CLG which indicates significant proposed changes to the licensing regime.</li> <li>2. To allow sufficient time for consultation.</li> </ol>
Consultation and Method:	Contact through Parish Councils and the Web
Representations should be made to:	Ron Wallis – Environmental Health Project Manager
Representations should be made by :	End of November
Relevant documents:	New Model Standards Issued by CLG
Wards affected:	All potentially
Other Information:	Changes to legislation under the Regulatory Reform Order also require changes to be made.
Director:	David Edwards – Change and Environment
Head of Service:	Steve Goulette
Report Author:	Ron Wallis

**FORWARD PLAN**  
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Title:	Review of Contaminated Land Strategy
Portfolio:	Cabinet member for Environment
This will be a "key decision" because:	It relates to areas and sites across the Borough
Purpose:	To update and amend the current Contaminated Land Strategy
Decision Maker:	Cabinet Member for Environment
New Proposed Date of Decision:	Before 31 <sup>st</sup> January 2010
Original proposed Date of Decision:	Before 30 <sup>th</sup> October 2009
Reason for Delay:	The consultant appointed to update the raw data will not be available until October 2009. This is later than anticipated and delays preparation of the core data for the strategy and associated report.
Consultation and Method:	Direct consultation with identified statutory consultees
Representations should be made to:	Steve Wilcock, Pollution team leader <a href="mailto:stevewilcock@maidstone.gov.uk">stevewilcock@maidstone.gov.uk</a>  John Newington, Senior Pollution Officer <a href="mailto:johnnewington@maidstone.gov.uk">johnnewington@maidstone.gov.uk</a>
Representations should be made by :	31st December 2009
Relevant documents:	Contaminated land strategy 2001 Environment Act 1995 Environmental Protection Act 1990 Part IIA
Wards affected:	All wards
Other Information:	None
Director:	David Edwards
Head of Service:	Steve Goulette
Report Author:	John Newington

**FORWARD PLAN**  
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Title:	South East Maidstone Strategic Link Road
Portfolio:	Cabinet Member for Regeneration
This will be a "Key Decision" because:	It will have significant effect on communities living or working in an area comprising one or more wards
Purpose:	To seek approval for expenditure to begin the design, alignment and estimated costs for the SEMSL in the context of the work being undertaken for the Core Strategy
Decision Maker:	Cabinet Member for Regeneration
New Proposed Date of Decision:	Before 30 October 2009
Original Proposed Date of Decision:	December 2008
Reason for Delay:	Delay receiving a brief for the planned works from Jacobs
Consultation and Method:	Will feed into the Core Strategy consultation process. LDDAG advice.
Representations should be made to:	Michael Thornton, Spatial Planning and Design Manager <a href="mailto:michaelthornton@maidstone.gov.uk">michaelthornton@maidstone.gov.uk</a>
Representations should be made by:	14 September 2009
Relevant documents:	Cabinet report – 10 September 2008
Wards affected:	All Wards;
Other Information:	The testing of Core Strategy options will commence following an LDDAG workshop on 5 October 2009
Director:	Alison Broom, Director of Prosperity and Regeneration
Head of Service:	Brian Morgan
Report Author:	Peter Rosevear and Michael Thornton