

# APPENDIX 1 – SECOND QUARTER BUDGET MONITORING

## Contents

### **Part A: Second Quarter Revenue Budget 2023/24**

- A1) Revenue Budget
- A2) Significant Variances

### **Part B: Second Quarter Capital Budget 2023/24**

- B1) Capital Budget
- B2) Significant Variances

## Part A - Second Quarter Revenue Budget 2023/24

### **A1) Revenue Budget: Planning, Infrastructure & Economic Development (PIED) PAC**

- A2.1 The table below provides a detailed summary of the budgeted net expenditure position for the services reporting directly into PIED PAC at the end of Quarter 2. The financial figures are presented on an accruals basis (i.e. expenditure for goods and services received, but not yet paid for, is included).
- A2.2 This table now shows the variance split between expenditure and income to give more of an insight into the nature of the variance.

## PIED Revenue Budget: NET EXPENDITURE (@ 2<sup>nd</sup> Quarter 2023/24)

Cost Centre	Approved Budget for Year	Approved Budget to 30 September 2023	Actual as at 30 September 2023	Variance as at 30 September 2023			Forecast March 2024	
	Net £000	Net £000	Net £000	Expenditure £000	Income £000	Net £000	Forecast Net £000	Forecast Variance £000
<b>Planning &amp; Economic Development</b>								
Building Regulations Chargeable	-395	-209	-220	22	-12	11	-395	0
Building Control	-1	-1	-3		3	3	-1	0
Development Control Advice	-293	-146	-81	-3	-62	-65	-218	-75
Development Control Appeals	138	63	47	16	0	16	138	0
Development Control Majors	-557	-282	-67	-5	-210	-215	-407	-150
Development Control - Other	-772	-387	-390	-38	40	2	-772	0
Development Control Enforcement	75	18	41	-24	2	-23	75	0
Planning Policy	604	305	280	15	10	25	604	0
Neighbourhood Planning	-20	-20	-20		0	0	-20	0
Conservation	-11	-8	0	0	-8	-8	-11	0
Innovation Centre	-36	20	106	-66	-20	-86	-36	0
Business Support & Enterprise	17	17	17	-0		-0	17	0
Business Terrace - Incubator Units	98	82	89	-1	-6	-8	98	0
Business Terrace - 1st Floor MH	-31	22	75	-18	-35	-53	69	-100
Economic Dev - Promotion & Marketing	94	90	109	-19	-0	-19	94	0
Land Charges	-263	-130	-111	8	-27	-19	-263	0
Environment Improvements	42	38	39	-1		-1	83	-41
Name Plates & Notices	20	10	15	-5		-5	20	0
Spatial Policy Planning Section	434	255	258	-3		-3	434	0
Head of Planning and Development	117	59	65	-6		-6	117	0
Building Surveying Section	525	261	225	35	1	36	525	0
Economic Development Section	85	51	15	35	0	35	85	0
Mid Kent Planning Support Service	358	178	145	56	-22	33	317	40
Heritage Landscape and Design Section	356	178	135	43		43	356	0
Innovation Centre Section	217	138	137	1	0	1	217	0
CIL Management Section	13	7	1	6	-0	6	13	0
Mid Kent Local Land Charges Section	89	45	34	49	-39	10	64	25
Development Management Section – Majors	244	122	93	28		28	244	0
Development Management Section – Others	1,166	583	584	-1		-1	1,166	0
Head of Spatial Planning and Economic Develop	124	62	51	10		10	124	0
Salary Slippage	-175	-88	0	-88		-88	-175	0
<b>Sub-Total: Planning &amp; Economic Development</b>	<b>2,262</b>	<b>1,332</b>	<b>1,670</b>	<b>48</b>	<b>-386</b>	<b>-338</b>	<b>2,562</b>	<b>-300</b>

Cost Centre	Approved Budget for Year	Approved Budget to 30 September 2023	Actual as at 30 September 2023	Variance as at 30 September 2023			Forecast March 2024	
	Net £000	Net £000	Net £000	Expenditure £000	Income £000	Net £000	Forecast Net £000	Forecast Variance £000
<b>Parking Services</b>								
On Street Parking	-308	-145	-186	13	29	41	-360	52
Residents Parking	-197	-115	-136	4	17	21	-197	0
Pay & Display Car Parks	-1,329	-521	-506	-20	5	-15	-1,329	0
Non Paying Car Parks	15	12	-1	13	0	13	15	0
Off Street Parking - Enforcement	-93	-42	-48	5	1	6	-93	0
Mote Park Pay & Display	-194	-115	-134	4	15	19	-194	0
Sandling Road Car Park	-1	-0	-28	24	4	28	-57	56
Park & Ride	109	91	-1	89	4	93	9	100
Other Transport Services	-3	-1	-16	14	1	14	-3	0
Parking Services Section	413	265	254	10	0	10	413	0
<b>Sub-Total: Parking Services</b>	<b>-1,587</b>	<b>-573</b>	<b>-803</b>	<b>155</b>	<b>76</b>	<b>230</b>	<b>-1,795</b>	<b>208</b>
<b>Totals</b>	<b>676</b>	<b>760</b>	<b>868</b>	<b>202</b>	<b>-310</b>	<b>-108</b>	<b>768</b>	<b>-92</b>

## By Cabinet Member

Cost Centre	Approved Budget for Year	Approved Budget to 30 September 2023	Actual as at 30 September 2023	Variance as at 30 September 2023			Forecast March 2024	
	Net £000	Net £000	Net £000	Expenditure £000	Income £000	Net £000	Forecast Net £000	Forecast Variance £000
<b>Leader of the Council</b>								
Planning Policy	604	305	280	15	10	25	604	0
Economic Dev - Promotion & Marketing	94	90	109	-19	-0	-19	94	0
Spatial Policy Planning Section	434	255	258	-3		-3	434	0
Economic Development Section	85	51	15	35	0	35	85	0
<b>Sub-Total: Leader of the Council</b>	<b>1,217</b>	<b>701</b>	<b>662</b>	<b>29</b>	<b>10</b>	<b>38</b>	<b>1,217</b>	<b>0</b>

Cost Centre	Approved Budget for Year	Approved Budget to 30 September 2023	Actual as at 30 September 2023	Variance as at 30 September 2023			Forecast March 2024	
	Net £000	Net £000	Net £000	Expenditure £000	Income £000	Net £000	Forecast Net £000	Forecast Variance £000
<b>Cabinet Member for Planning, Infrastructure &amp; Economic Development</b>								
Building Regulations Chargeable	-395	-209	-220	22	-12	11	-395	0
Building Control	-1	-1	-3		3	3	-1	0
Development Control Advice	-293	-146	-81	-3	-62	-65	-218	-75
Development Control Appeals	138	63	47	16	0	16	138	0
Development Control Majors	-557	-282	-67	-5	-210	-215	-407	-150
Development Control - Other	-772	-387	-390	-38	40	2	-772	0
Development Control Enforcement	75	18	41	-24	2	-23	75	0
Neighbourhood Planning	-20	-20	-20		0	0	-20	0
Conservation	-11	-8	0	0	-8	-8	-11	0
Innovation Centre	-36	20	106	-66	-20	-86	-36	0
Business Support & Enterprise	17	17	17	-0		-0	17	0
Business Terrace - Incubator Units	98	82	89	-1	-6	-8	98	0
Business Terrace - 1st Floor MH	-31	22	75	-18	-35	-53	69	-100
Land Charges	-263	-130	-111	8	-27	-19	-222	-41
Environment Improvements	42	38	39	-1		-1	42	0
Name Plates & Notices	20	10	15	-5		-5	20	0
On Street Parking	-308	-145	-186	13	29	41	-360	52
Residents Parking	-197	-115	-136	4	17	21	-197	0
Pay & Display Car Parks	-1,329	-521	-506	-20	5	-15	-1,329	0
Non Paying Car Parks	15	12	-1	13	0	13	15	0
Off Street Parking - Enforcement	-93	-42	-48	5	1	6	-93	0
Mote Park Pay & Display	-194	-115	-134	4	15	19	-194	0
Sandling Road Car Park	-1	-0	-28	24	4	28	-57	56
Park & Ride	109	91	-1	89	4	93	9	100
Other Transport Services	-3	-1	-16	14	1	14	-3	0
Parking Services Section	413	265	254	10	0	10	413	0
Head of Planning and Development	117	59	65	-6		-6	117	0
Building Surveying Section	525	261	225	35	1	36	525	0
Mid Kent Planning Support Service	358	178	145	56	-22	33	317	40
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CIL Management Section	13	7	1	6	-0	6	13	0
Mid Kent Local Land Charges Section	89	45	34	49	-39	10	64	25
Development Management Section – Majors	244	122	93	28		28	244	0
Development Management Section – Others	1,166	583	584	-1		-1	1,166	0
Head of Spatial Planning and Economic Develop	124	62	51	10		10	124	0
Salary Slippage	-175	-88	0	-88		-88	-175	0
<b>Sub-Total: Cabinet Member for Planning, Infrastructure &amp; Economic Development</b>	<b>-542</b>	<b>59</b>	<b>205</b>	<b>174</b>	<b>-320</b>	<b>-146</b>	<b>-449</b>	<b>-92</b>
<b>Totals</b>	<b>676</b>	<b>760</b>	<b>868</b>	<b>202</b>	<b>-310</b>	<b>-108</b>	<b>768</b>	<b>-92</b>

## A2) PIED Revenue Budget: Significant Variances

A2.1 Within the headline figures, there are a number of both adverse and favourable net expenditure variances for individual cost centres. It is important that the implications of variances are considered at an early stage, so that contingency plans can be put in place and, if necessary, be used to inform future financial planning. Variances will be reported to each of the Policy Advisory Committees on a quarterly basis throughout 2023/24.

A2.2 The table below highlights and provides further detail on the most significant variances at the end of Quarter 2.

### PIED PAC Variances (@ 2<sup>nd</sup> Quarter 2023/24)

	Positive Variance Q2	Adverse Variance Q2	Year End Forecast Variance
<b>Planning, Infrastructure &amp; Economic Development</b>	<b>£000</b>		
<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>			
<b>Development Control Advice</b> – Income from Planning Performance Agreements is significantly down this year as developers are waiting for the new Local Plan to be adopted before progressing with further applications.		-65	-75
<b>Development Control Majors</b> – Income from major applications is significantly down this year, as with the Planning Performance Agreements developers are waiting for the new Local Plan to be adopted before progressing with further applications.		-215	-150
<b>Innovation Centre</b> – Running costs are currently overspent due to Non-Domestic rates bills that are due on the vacant office space. That vacant space is also reflected in the shortfall in income budgets. The adverse variance will be covered by income from Enterprise Zone rates.		-85	0
<b>Business Terrace 1<sup>st</sup> Floor Maidstone House</b> – Service charge costs are significantly higher than forecast, and there are also two units vacant meaning there is a shortfall in income.		-53	-100

	Positive Variance Q2	Adverse Variance Q2	Year End Forecast Variance
<b>Planning, Infrastructure &amp; Economic Development</b>	<b>£000</b>		
<b>PARKING SERVICES</b>			
<b>On Street Parking</b> – This variance is a mixture of reduced running costs and increased income. Penalty Charge Notice income is £19,000 up on the profiled budget, On Street Pay & Display income is slightly down.	41		52
<b>Sandling Road Car Park</b> – Running costs are currently underspent and income is in excess of budget. This is forecast to continue for the remainder of the year.	27		56
<b>Former Park &amp; Ride Sites</b> – These are budgets that were used to fund the Business Rates and running costs for the site. They are no longer required and will be removed for 2024/25.	93		100

# Part B - Second Quarter Capital Budget 2023/24

## B1) Capital Budget 2023/24 (@ 2<sup>nd</sup> Quarter 2023/24)

Capital Programme Heading	Adjusted Estimate 2023/24	Actual to September 2023	Budget Remaining	Q3 Profile	Q4 Profile	Projected Total Expenditure	Projected Slippage to 2024/25
	£000	£000	£000	£000	£000	£000	£000
<b>Planning, Infrastructure &amp; Economic Development</b>							
Bridges Gyratory Scheme	206		206		206	206	
Town Centre Strategy	450		450		100	100	350
<b>Total</b>	<b>656</b>		<b>656</b>		<b>306</b>	<b>306</b>	<b>350</b>

## B2) Capital Budget Variances (@ 2<sup>nd</sup> Quarter 2023/24)

### Planning, Infrastructure & Economic Development

**Town Centre Strategy** – The current strategy is being reviewed and updated and is unlikely to be adopted until early 2024, so it is anticipated that there will be some spend in the final quarter of the year.