

MAIDSTONE BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 MARCH 2024 TO 30 JUNE 2024

This Forward Plan sets out the details of the key and non-key decisions which the Cabinet or Cabinet Members expect to take during the next four-month period.

A Key Decision is defined as one which:

1. Results in the Council incurring expenditure, or making savings, of more than £250,000; or
2. Is significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Borough

The current Cabinet Members are:

 <p>Councillor David Burton Leader of the Council DavidBurton@maidstone.gov.uk 07590 229910</p>	 <p>Councillor Paul Cooper Deputy Leader and Cabinet Member for Planning, Infrastructure and Economic Development PaulCooper@Maidstone.gov.uk 01622 244070</p>	 <p>Councillor John Perry Cabinet Member for Corporate Services JohnPerry@Maidstone.gov.uk 07770 734741</p>
 <p>Councillor Claudine Russell Cabinet Member for Communities, Leisure and Arts ClaudineRussell@Maidstone.gov.uk</p>	 <p>Councillor Patrik Garten Cabinet Member for Environmental Services PatrikGarten@Maidstone.gov.uk 01622 807907</p>	 <p>Councillor Lottie Parfitt-Reid Cabinet Member for Housing and Health LottieParfittReid@Maidstone.gov.uk 07919 360000</p>

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision or a Part II decision may not be taken, unless it has been published on the forward plan for 28 days or it is classified as urgent:

The law and the Council's Constitution provide for urgent key and part II decisions to be made, even though they have not been included in the Forward Plan.

Copies of the Council's constitution, forward plan, reports and decisions may be inspected at Maidstone House, King Street, Maidstone, ME15 6JQ or accessed from the [Council's website](#).

Members of the public are welcome to attend meetings of the Cabinet which are normally held at the Town Hall, High St, Maidstone, ME14 1SY. The dates and times of the meetings are published on the [Council's Website](#), or you may contact the Democratic Services Team on telephone number **01622 602899** for further details.

David Burton
Leader of the Council

Details of the Decision to be taken	Decision to be taken by	Relevant Cabinet Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
<p>Over-arching Conservation Management Plan</p> <p>The over-arching Conservation Area Management Plan has been drafted to address concerns that there was limited guidance on conservation areas that do not have either a conservation area appraisal or management plan.</p>	Cabinet Member for Planning, Infrastructure and Economic Development	Cabinet Member for Planning, Infrastructure and Economic Development	Not before 6 Mar 2024	Yes	No	Planning, Infrastructure and Economic Development Policy Advisory Committee 6 Mar 2024	Over-arching Conservation Management Plan	<p>Janice Gooch</p> <p>JaniceGooch@Maidstone.gov.uk</p>
<p>Bearsted Road Improvements MBC Contribution</p> <p>To recommend and seek approval that Maidstone Borough Council uses £500,000 of Councils infrastructure budget within the Councils capital programme, to match investment from the National Productivity Fund secured by Kent</p>	Cabinet Member for Planning, Infrastructure and Economic Development	Cabinet Member for Planning, Infrastructure and Economic Development	Not before 8 Mar 2024	Yes	No	Planning, Infrastructure and Economic Development Policy Advisory Committee 6 Mar 2024	Bearsted Road Improvements MBC Contribution	<p>Chris Inwood</p> <p>chrisinwood@maidstone.gov.uk</p>

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
County Council for the Bearsted Road improvement works.								
Maidstone Property Holdings Limited Appointment of Directors	Cabinet Member for Corporate Services.	Cabinet Member for Corporate Services.	Not before 13 Mar 2024	No	No Open	Corporate Services Policy Advisory Committee 13 Mar 2024	Maidstone Property Holdings Limited	Mark Green Director of Finance, Resources & Business Improvement markgreen@maidstone.gov.uk
3rd Quarter Finance, Performance and Risk Monitoring Report	Cabinet	Cabinet Member for Corporate Services.	19 Mar 2024	No	No Open	Communities, Leisure and Arts Policy Advisory Committee 5 Mar 2024 Planning, Infrastructure and Economic Development Policy Advisory Committee 6 Mar 2024 Housing, Health and Environment Policy Advisory	3rd Quarter Finance, Performance and Risk Monitoring Report	Paul Holland, Adrian Lovegrove Head of Finance paulholland@maidstone.gov.uk, adrianlovegrove@maidstone.gov.uk

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						Committee 12 Mar 2024 Corporate Services Policy Advisory Committee 13 Mar 2024		
Arts Hub & Maker Space A report on the options for establishing an Arts Hub & Maker Space	Cabinet	Cabinet Member for Communities, Leisure and Arts	19 Mar 2024	No	No Part exempt	Communities, Leisure and Arts Policy Advisory Committee 5 Mar 2024	Arts Hub Feasibility Study Arts Hub & Maker Space	AnnMarie Langley AnnMarieLangley@Maidstone.gov.uk
Enter into demolition contract Enter into demolition contract following tender to demolish the buildings at the former Royal Mail Sorting office site and Cantium House	Cabinet	Cabinet Member for Housing and Health	19 Mar 2024	Yes	No Open	Housing, Health and Environment Policy Advisory Committee 12 Mar 2024 Previously been to PAC on 21st September 2021 to acquire Cantium house and submit planning application.	Enter into demolition contract	Philip Morris philipmorris@maidstone.gov.uk
Homelessness and Rough Sleeping Strategy 2024-2029 - Initial	Cabinet	Cabinet Member for Housing	19 Mar 2024	Yes	No Open	Housing, Health and Environment Policy Advisory	Homelessness and Rough Sleeping	Hannah Gaston

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<p>priorities and feedback</p> <p>Delivering the new strategic priorities for the Council in relation to homelessness and rough sleeping. A review of the themes and priorities for the Council.</p>		and Health				Committee 12 Mar 2024	Strategy 2024-2029 - Initial priorities and feedback	hannahgaston@maidstone.gov.uk
<p>Key Performance Indicators</p> <p>Key performance indicators are reviewed annually. This report proposes the KPIs for the period 2024/25.</p>	Cabinet	Leader of the Council	19 Mar 2024	No	No Open	<p>Communities, Leisure and Arts Policy Advisory Committee 5 Mar 2024</p> <p>Planning, Infrastructure and Economic Development Policy Advisory Committee 6 Mar 2024</p> <p>Housing, Health and Environment Policy Advisory Committee 12 Mar 2024</p>	Key Performance Indicators	<p>Carly Benville, Anna Collier</p> <p>carlybenville@maidstone.gov.uk, annacollier@maidstone.gov.uk</p>

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						Corporate Services Policy Advisory Committee 13 Mar 2024		
Maidstone Borough Local Plan Review 2021-38 Adoption	Cabinet and then full Council	Cabinet Member for Planning, Infrastructure and Economic Development	19 March 2024 20 March 2024 (full council)	Yes	No Open	Planning, Infrastructure and Economic Development Policy Advisory Committee 18 Mar 2024	Maidstone Borough Local Plan Review 2021-38 Adoption	Mark Egerton, Tom Gilbert markegerton@maidstone.gov.uk, tomgilbert@maidstone.gov.uk
Preventing Financial Exclusion	Cabinet	Cabinet Member for Communities, Leisure and Arts	19 Mar 2024	No	No Open	Communities, Leisure and Arts Policy Advisory Committee 5 Mar 2024	Preventing Financial Exclusion	Anna Collier, Orla Sweeney annacollier@maidstone.gov.uk, orlasweeney@maidstone.gov.uk
Town Centre Greening and Lighting UK Shared Prosperity Fund	Cabinet	Leader of the Council	19 Mar 2024	No	No Open	Planning, Infrastructure and Economic Development Policy Advisory Committee	Proposed Greening and Lighting Strategies	Katie Exon, Jennifer Stevens, Angela Woodhouse katieexon@maidstone.gov.uk,

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						6 Mar 2024		jenniferstevens@maidstone.gov.uk, angelawoodhouse@maidstone.gov.uk
Cobtree Manor Estate Financial Position	Cobtree Manor Estate Charity Committee	The Leader of the Council	27 Mar 2024	No	No Open	Cobtree Manor Estate Charity Committee 27 Mar 2024	Cobtree Manor Estate Financial Position	Paul Holland paulholland@maidstone.gov.uk
Cobtree Estate Update An update report on the Cobtree Estate	Cobtree Manor Estate Charity Committee	The Leader of the Council	27 Mar 2024	No	No Open	Cobtree Manor Estate Charity Committee 27 Mar 2024	Cobtree Estate Update	Mike Evans mikeevans@maidstone.gov.uk
Elephant House A report on the Elephant House at Cobtree Manor Park	Cobtree Manor Estate Charity Committee	The Leader of the Council	27 Mar 2024	No	No Part exempt	Cobtree Manor Estate Charity Committee 27 Mar 2024	Elephant House	Mike Evans mikeevans@maidstone.gov.uk
Part II Cobtree Estate Update A Part II Cobtree Estate Update	Cobtree Manor Estate Charity Committee	The Leader of the Council	27 Mar 2024	No	No Fully exempt	Cobtree Manor Estate Charity Committee 27 Mar 2024	Cobtree Clubhouse	Mike Evans mikeevans@maidstone.gov.uk