

# AUDIT, GOVERNANCE AND STANDARDS COMMITTEE MEETING

Date: Tuesday 28 September 2021  
Time: 6.30 p.m.  
Venue: Town Hall, High Street, Maidstone

## Membership:

Councillors Bartlett (Vice-Chairman), Brindle, Coulling (Parish Representative), Cox, Cuming, Daley, Fissenden, Perry (Chairman), J Sams, Titchener (Parish Representative) and Trzebinski

*The Chairman will assume that all Members will read the reports before attending the meeting. Officers are asked to assume the same when introducing reports.*

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<b><u>AGENDA</u></b>	<b><u>Page No.</u></b>
1. Apologies for Absence	
2. Notification of Substitute Members	
3. Urgent Items	
4. Notification of Visiting Members	
5. Disclosures by Members and Officers	
6. Disclosures of Lobbying	
7. To consider whether any items should be taken in private because of the possible disclosure of exempt information	
8. Minutes of the meeting held on 28 July 2021	1 - 11
9. Question and answer session for members of the public (if any)	
10. Questions from Members to the Chairman (if any)	
11. Committee Work Programme 2021/22	12 - 13
12. Complaints Received Under the Members' Code of Conduct	14 - 18
13. Annual Accounts 2020/21	19 - 117
14. Internal Audit Charter	118 - 130

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**Issued on Monday 20 September 2021**

**Continued Over/:**

*Alison Broom*

**Alison Broom, Chief Executive**

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| 15. Audit, Governance & Standards Committee Annual Report<br>2020/21 | 131 - 143 |
| 16. Budget Strategy - Risk Assessment Update                         | 144 - 160 |

### **PUBLIC SPEAKING AND ALTERNATIVE FORMATS**

In order to ask a question at this meeting in person or by remote means, please call **01622 602899** or email [committee@maidstone.gov.uk](mailto:committee@maidstone.gov.uk) by 5 p.m. one clear working day before the meeting (i.e. by 5 p.m. on Friday 24 September 2021). You will need to provide the full text in writing.

If your question is accepted, you will be provided with instructions as to how you can access the meeting.

In order to make a statement in relation to an item on the agenda, please call **01622 602899** or email [committee@maidstone.gov.uk](mailto:committee@maidstone.gov.uk) by 5 p.m. one clear working day before the meeting (i.e. by 5 p.m. on Friday 24 September 2021). You will need to tell us which agenda item you wish to speak on.

If you require this information in an alternative format please contact us, call **01622 602899** or email [committee@maidstone.gov.uk](mailto:committee@maidstone.gov.uk).

To find out more about the work of the Committee, please visit [www.maidstone.gov.uk](http://www.maidstone.gov.uk).