

# **MAIDSTONE BOROUGH COUNCIL**

## **EXECUTIVE**

### **MINUTES OF THE MEETING HELD ON WEDNESDAY 21 DECEMBER 2022**

#### **Attendees:**

<b>Committee Members:</b>	<b>Councillors Burton (Chairman), Parfitt-Reid, Perry, Round, Russell and S Webb</b>
<b>Visiting Members:</b>	<b>Councillor Jeffery</b>

#### 88. APOLOGIES FOR ABSENCE

It was noted that apologies for absence had been received from Councillor Cooper.

#### 89. URGENT ITEMS

It was noted that there were updated documents circulated for Item 7 – Minutes of the Meeting Held on 23 November 2022, and for Item 18 – Procurement Policy Changes.

#### 90. NOTIFICATION OF VISITING MEMBERS

Councillor Jeffery indicated his wish to speak on Item 10 – Questions from Members to the Leader or Individual Lead Member (as appropriate).

#### 91. DISCLOSURES BY MEMBERS OR OFFICERS

There were no disclosures by Members or Officers.

#### 92. DISCLOSURES OF LOBBYING

Councillor Round indicated that he had been lobbied on Item 17 – Fees and Charges 2023/24, Item 19 – Mid Kent Waste Collection Contract, and Item 20 – Granada House Refurbishment.

#### 93. TO CONSIDER WHETHER ANY ITEMS SHOULD BE CONSIDERED IN PRIVATE DUE TO THE POSSIBLE DISCLOSURE OF EXEMPT INFORMATION

**RESOLVED:** That all items be taken in public, unless the discussion on either Item 19 – Mid Kent Waste Collection Contract, or Item 20 – Granada House Refurbishment required reference to the details in the relevant exempt appendix, at which point the Executive would resolve to go into private session.

#### 94. MINUTES OF THE MEETING HELD ON 23 NOVEMBER 2022

**RESOLVED:** That the Minutes of the meeting held on 23 November 2022 be approved as a correct record and signed.

#### 95. PRESENTATION OF PETITIONS (IF ANY)

There were no petitions.

96. QUESTIONS FROM LOCAL RESIDENTS TO THE LEADER OR INDIVIDUAL LEAD MEMBER (AS APPROPRIATE)

There were no questions from Local Residents.

97. QUESTIONS FROM MEMBERS TO THE LEADER OR INDIVIDUAL LEAD MEMBER (AS APPROPRIATE)

Councillor Jeffery asked the following question of the Lead Member for Environmental Services:

*'At the last council meeting you informed the Council that there were 1777 missed bin collections from April to September this year.*

*Subsequent correspondence from officers have confirmed that the council "can only measure against reported missed collections and this will not include each individual flat if they did not report it directly" and "Where the service fails to complete for unavoidable reasons, such as major breakdowns, it will be at the council's discretion whether these will be treated as missed collections."*

*As it seems that the council is not able to collect this data accurately at the moment, demonstrating that your quoted figure of 1777 missed bin was wrong, are you able to tell me when it will be able to accurately count missed bin collections and what additional measures you are putting in place to establish the real size of the problem in the meantime?*

The Lead Member for Environmental Services responded to the question.

There was no supplementary question.

The full response was recorded on the webcast and made available to view on the Maidstone Borough Council website.

To access the webcast recording, please use the link below:

<https://youtu.be/XsqWKGgkchq?t=301>

98. MATTERS REFERRED TO THE EXECUTIVE FOR RECONSIDERATION (IF ANY)

There were none.

99. ISSUES ARISING FROM OVERVIEW AND SCRUTINY (IF ANY)

There were none.

100. MATTERS REFERRED TO THE EXECUTIVE BY ANOTHER COMMITTEE

There were none.

101. ANY MATTER RELATING TO A SERIOUS SERVICE FAILURE OR NUISANCE (IF ANY)

There were none.

102. RECEIPT OF WRITTEN REPRESENTATIONS FROM MEMBERS OF THE COUNCIL (IF ANY)

There were none.

103. EXECUTIVE FORWARD PLAN

**RESOLVED:** That the Executive Forward Plan for the Period 1 December 2022 to 31 March 2023 be noted.

104. FEES AND CHARGES 2023/24

**RESOLVED:** That

1. The Fees and Charges as set out in the appendices 1, 3, 4 and 5 of the report be approved for use in the next of budget making; and
2. That plans for exploring further opportunities for fees and charges relating to Legal Services, Moorings, Parking, and the Town Hall, be reported to the January 2023 Executive meeting.

See [Record of Decision](#)

105. PROCUREMENT POLICY CHANGES

**RESOLVED:** That the following be approved:

- (a) Procurement Sustainability Policy, attached at amended Appendix 1 to the report;
- (b) Social Value Procurement Policy, attached at amended Appendix 2 to the report;  
and
- (c) Modern Slavery Statement, attached at amended Appendix 3 to the report.

See [Record of Decision](#)

106. MID KENT WASTE COLLECTION CONTRACT

**RESOLVED:** That

1. The Mid Kent Waste Contract is awarded to Bidder A;
2. The Director of Finance, Resources and Business Improvement is given the delegated authority to issue a Letter of Intent to Bidder A to enable contract mobilisation to commence; and
3. £5.8 million capital funding is allocated for the purchase of Maidstone's waste collection fleet.

See [Record of Decision](#)

107. GRANADA HOUSE REFURBISHMENT

**RESOLVED:** That

1. The proposed refurbishment works to Granada House up to the Total Scheme Cost as outlined in Table 1 withing the Exempt Appendix 1 – Financial Summary to the report be carried out;
2. Contract be entered into, in consultation with the Leader of the Council and the Lead Member for Housing and Health, with the preferred contractor to carry out the refurbishment works to Granada House;

3. a) Officers explore fully with Pelling's (the appointed Employers Agent) and the appointed contractor the merits of providing solar PV to the property as a way of off-setting electrical use;  
  
b) This option and additional expenditure (as outlined in Table 2 within Exempt Appendix 1 – Financial Summary) is only pursued after consultation, post contract award with the Lead Member for Housing and Health;
4. The Director of Finance, Resources and Business Improvement is granted delegated authority to enter into any related appointments, legal actions, deeds, contracts and agreements which may be required to facilitate the refurbishment works required; and
5. The Head of Mid Kent Legal Services is authorised to appoint the Solicitors required to negotiate and complete the necessary contract documentation, deeds and agreements associated with the refurbishment works on the terms as agreed by the Director of Finance, Resources and Business Improvement.

See [Record of Decision](#)

#### 108. DURATION OF MEETING

6.30 p.m. to 7.05 p.m.