

MAIDSTONE BOROUGH COUNCIL

RECORD OF DECISION OF THE QUEEN'S OWN ROYAL WEST KENT REGIMENT MUSEUM TRUST COMMITTEE

Decision Made: 29 June 2009

Report of the Museums and Heritage Manager - Queen's Own Royal West Kent Regiment Museum Trust - Annual Report 2008/09

Issue for Decision

To approve the 2008/09 annual report for the Queen's Own Royal West Kent Regiment Museum Trust for submission to the Charity Commission.

Decision Made

That the 2008/09 annual report for the Queen's Own Royal West Kent Regiment Museum Trust, attached as an Appendix to the report of the Museums and Heritage Manager, be approved for submission to the Charity Commission.

Reasons for Decision

On 12 March 2007 the Charity Commission, in consultation with Maidstone Borough Council, created a new Scheme which appointed the Council as sole Trustee of the Regimental Museum Charity. Ownership of the Trust's assets passed to the Council which now has responsibility for managing, curating and insuring the Collection.

The old Regimental Trust has become an un-registered charity known as a Combined Fund. The Council has a Duty of Consultation to report once a year on matters relating to the management of the Collection to a nominated representative of the Combined Fund (the Secretary of the Queen's Own Buffs Association, based at the PWRR Barracks in Canterbury). The Council must produce an annual report and accounts for the Charity Commission.

Alternatives Considered and Why Rejected

Any alternative course of action would not meet the requirements of the Charity Commission. This could undermine public confidence in the ability of the Council to manage the Queen's Own Royal West Kent Regiment Museum Trust.

Background Papers

The Queen's Own Royal West Kent Regiment Museum Trust Annual Report 2007/08

The Queen's Own Royal West Kent Regiment Museum Trust Annual Report
2008/09

These can be inspected at the Council Offices.

Should you be concerned about this decision and wish to call it in, please submit a call in form signed by any two Non-Executive Members to the Overview and Scrutiny and Policy Manager by: **8 July 2009**.

MAIDSTONE BOROUGH COUNCIL

**RECORD OF DECISION OF THE QUEEN'S OWN ROYAL WEST KENT
REGIMENT MUSEUM TRUST COMMITTEE**

Decision Made: 29 June 2009

Report of the Head of Finance - Accounts 2008/09

Issue for Decision

To approve the Trust's Accounts for the year ending 31 March 2009.

Decision Made

That the Trust's Accounts for the year ending 31 March 2009, attached as Appendix A to the report of the Head of Finance, be approved.

Reasons for Decision

The Committee is required to formally approve the Accounts before they are submitted to the Charity Commission.

There was a net surplus on the Accounts of £4,585 during the year. There was no expenditure incurred during the year. Last year's high level of expenditure was due to various one-off set-up costs that were incurred when the Council became the Corporate Trustee. The intention is to continue to build up surpluses on the account wherever possible.

Alternatives Considered and Why Rejected

There is no alternative action as the Trust is required to submit its Accounts to the Charity Commission.

Background Papers

Financial documents and files held by the Corporate Finance Section.

These can be inspected at the Council Offices.

Should you be concerned about this decision and wish to call it in, please submit a call in form signed by any two Non-Executive Members to the Overview and Scrutiny and Policy Manager by: 8 July 2009 .
