

**MAIDSTONE BOROUGH COUNCIL**

**COBTREE MANOR ESTATE CHARITY COMMITTEE**

**MINUTES OF THE MEETING HELD ON WEDNESDAY 24 JANUARY 2024**

**Attendees:**

<b>Committee Members:</b>	<b>Councillors Burton (Chairman), Cooper, Parfitt-Reid and Perry</b>
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29. APOLOGIES FOR ABSENCE

There were no apologies.

30. URGENT ITEMS

There were no urgent items.

31. NOTIFICATION OF VISITING MEMBERS

There were no Visiting Members.

32. DISCLOSURES BY MEMBERS AND OFFICERS

There were no disclosures by Members or Officers.

33. DISCLOSURES OF LOBBYING

There were no disclosures of lobbying.

34. EXEMPT ITEMS

**RESOLVED:** That all items on the agenda be taken in public as proposed.

35. MINUTES OF THE MEETING HELD ON 22 NOVEMBER 2023

**RESOLVED:** That the Minutes of the meeting held on 22 November 2023 be approved as a correct record and signed.

36. PRESENTATION OF PETITIONS

There were no petitions.

37. QUESTION AND ANSWER SESSION FOR MEMBERS OF THE PUBLIC

There were no questions from members of the public.

38. QUESTIONS FROM MEMBERS TO THE CHAIRMAN

There were no questions from Members to the Chairman.

39. COBTREE MANOR ESTATE ANNUAL ACCOUNTS 2022/23

**RESOLVED:** That

1. The Report and Financial Statement for 2022/23 be approved and submitted to the Charity Commission.
2. The Letter of Representation be approved.
3. The contents of the Audit Findings Report be noted.

(See Record of Decision)

40. COBTREE MANOR ESTATE FINANCIAL POSITION REPORT

**RESOLVED:** That

1. The current financial position be noted.
2. The proposed budgets for 2024/25 be agreed, subject to an officer review of the recharge rates in Appendix 3 to the report.

(See Record of Decision)

41. DURATION OF MEETING

5.30 p.m. to 5.45 p.m.