# **AGENDA**

# LICENSING ACT 2003 SUB COMMITTEE MEETING



Date: Friday 2 October 2009

Time: 10.00 am

Venue: Town Hall, High Street,

Maidstone

Membership:

Councillors FitzGerald, Mrs Gibson & Mrs Hinder

Page No.

- 1. Disclosures by Members and Officers
- 2. Disclosures of Lobbying
- 3. To consider whether any items should be taken in private because of the possible disclosure of exempt information
- 4. Report of the Democratic Services Manager Application to vary 1 51 a Club Premises Certificate under the Licensing Act 2003 for the Bearsted & Thurnham Club, The Green, Bearsted, Maidstone, Kent, ME14 1DT

# **Issued on 25 September 2009**

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David Petford, Chief Executive, Maidstone Borough Council, Maidstone House, King Street, Maidstone, Kent ME15 6JQ

# Agenda Item 4

Agenda Item No:1 1 - Summary of Report

**Licence Reference** 

Report To:

WK/

LICENSING SUB - COMMITTEE

(UNDER THE LICENSING ACT 2003)

17<sup>TH</sup> SEPTEMBER 2009 Date:

**Report Title:** BEARSTED & THURNHAM CLUB, THE GREEN, BEARSTED,

**MAIDSTONE, KENT ME14 4DT** 

Application to: Vary a Club Premises Certificate under the Licensing

Act 2003

**Report Author: Lorraine Neale** 

Summary: 1. The Applicant – Lynette Duncan

> 2. Type of authorisation applied for: To vary a Club Premises Certificate under the Licensing Act 2003. (Appendix A)

- 3. To extend the permitted hours of the club to Midnight on Friday's and Saturday's and Christmas Eve, exclude Good Friday. To allow Live Performances of artists.
- 4. Proposed Licensable Activities and hours:

E)	Live Music – Indoors	Friday & Saturday	20.00 to 23.30
F)	Recorded Music – Indoors	Friday & Saturday	20.00 to 24.00
M)	Supply of alcohol; On & Off the premises	Monday to Thursday Friday, Saturday & Christmas Eve Sunday	10.00 to 23.00 10.00 to 24.00 12.00 to 22.30
O)	Opening Hours	Monday to Thursday Friday, Saturday & Christmas Eve Sunday New Years Eve	10.00 to 23.30 10.00 to 00.30 12.00 to 23.00 10.00 to 02.00

# The current licensable activities and hours are: -

Alcohol may be sold or supplied during the following permitted hours:

- a. On weekdays, other than Christmas Day, Good Friday or New Year's Eve, 10.00 am to 11.00 pm
- b. On Sundays, other than Christmas Day or New Year's Eve, 12 noon to 10.30 pm
- c. On Good Friday, 12 noon to 10.30 pm
  d. On New Year's from the end of permitted hours to the start of permitted hours on the following day
- e. On Christmas day, as provided in the embedded conditions

Regulated entertainment is only permitted to the extent of private entertainment (see embedded condition) and is not subject to any time limitation.

# Private Entertainment

Dancing, music or other entertainment of the like kind which is not a public entertainment but which is promoted for private gain is permitted without any hours limitation

# The opening hours of the club

- a. On weekdays, other than Christmas Day, Good Friday or New Year's Eve, 10.00 am to 11.30 pm
- b. On Sundays, other than Christmas Day or New Year's Eve, 12 noon to 11.00 pm
- c. On Good Friday, 12 noon to 11.00 pm
- d. On Christmas Day, as provided in the embedded conditions
- e. On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day

Affected Wards: Bearsted - North East

Recommendations: The Committee is asked to determine the application and decide whether

to grant a licence.

**Policy Overview:** The decision should be made with regard to the Secretary of State's Guidance

and the Council's Statement of Licensing Policy under the Licensing Act 2003. Where the decision departs from Policy or Guidance the departure must be directed solely at the attainment of the licensing objectives, and that such

departure be supported by proper reasons.

**Financial** Costs associated with processing the application are taken from licensing fee Implications:

income.

Other Material **HUMAN RIGHTS:** In considering this application it is necessary to consider the Implications: rights of both the applicant and other parties, such as "responsible

authorities" and\or "interested parties" (objectors). The procedure for determining licences has a prescribed format to ensure fair representation of

the relevant facts by all parties.

**LEGAL:** Under the Licensing Act 2003 the **Licensing Authority** has a duty to

exercise licensing control of relevant premises.

**Background** Licensina Act 2003

Papers: DCMS Guidance Documents issued under section 182 of the Licensing Act

2003 as amended

Maidstone Borough Council Statement of Licensing Policy

Contacts: Mrs Lorraine Neale at: lorraineneale@maidstone.gov.uk – tel: 01622 602028

# Agenda Item No. 1

Report Title: BEARSTED & THURNHAM CLUB, THE GREEN, BEARSTED,

**MAIDSTONE, KENT ME14 4DT** 

Application to: Vary a Club Premises Certificate under the Licensing

Act 2003

# **Purpose of the Report**

1. The report advises Members of an application to vary a Club Premises Certificate under the Licensing Act 2003, made by Lynette Duncan, in respect of the Bearsted & Thurnham Club, The Green, Bearsted, Maidstone, Kent ME14 4DT to which representations have been received from Interested Parties copies of which are shown in the appendices at the end of this report. There have been no representations received from responsible Authorities.

# Issue to be decided and options

2. Members are asked to determine whether to grant or reject the application.

# **Background**

- 3. The relevant sections are Part 3 of The Licensing Act 2003 and section 4 of The Licensing Act 2003 in particular the Licensing Objectives:
  - The prevention of crime and disorder; 3
  - Public Safety
  - The prevention of public nuisance; and
  - The protection of children from harm
- 4. The application has been correctly advertised in the local press and a notice displayed on the premises for the required period.
- 5. No representations were received from Responsible Authorities
- 6. The table below illustrates the relevant representations which have been received from Interested Parties.

Interested Parties	Licensing Objective	Associated Documents	Appendix
Mr & Mrs Ashdown	Public Nuisance	E-mail	С
J Murphy	Public Nuisance	E-mail	С
Mr & Mrs Stafford	Public Nuisance	E-mail	С
Mr R Henry	Public Nuisance	E-mail	С
Miss Y Beckett Cole Mr A Hadji	Public Nuisance	E-mail	С

A.J . Preece	Public Nuisance	E-mail	С
Mrs G Roberts	Public Nuisance	E-mail	С
H Butterworth	Public Nuisance	E-mail	С

- 7. Members are advised that applications cannot be refused in whole or in part, or conditions attached to the licence unless it is necessary to do so to promote the licensing objectives.;
- 8. The Operating Schedule submitted by the Applicant has addressed the licensing objectives in the following manner:
  - a) General all four licensing objectives

To prevent crime and disorder – members only and guests

b) The prevention of crime and disorder

Members only and guests – so no unknown people allowed access

CCTV to car park and bar area

Key fobs for use by bar staff to access till

# c) Public safety

Notices inside club to advise of traffic in the side road running along the length of the club Lighting at entrances to the building and also at the car park

# d) Prevention of public nuisance

Notices inside club to request members to leave quietly and to have regard to neighbours

Smoking containers provided to deposit cigarette ends

e) The protection of children from harm

No children allowed in the club at any time

No existing Rules or conditions are being asked being asked to be removed

9. Relevant sections of **The Guidance issued under section 182 of The Licensing Act 2003**;

**Chapter 6** Club Premises Certificates

**Chapter 10 Conditions Annex D** 

Part 4 Pool of Conditions relating to Public Nuisance

Relevant policy statements contained in the Licensing Authority's Statement of Licensing Policy:

#### 22. Prevention of Public Nuisance

Licensed premises can cause adverse impacts on communities through public nuisance. The Licensing Authority wishes to maintain and protect the amenity of residents and other businesses from any nuisance caused by the operation of licensed premises whilst recognising the valuable cultural, social and business importance that such premises provide.

The Licensing Authority will interpret 'public nuisance' in its widest sense, and takes it to include such issues as noise, light, odour, litter and anti-social behaviour, where these matters impact on those living, working or otherwise engaged in normal activity in an area.

### Concerns

When addressing the issue of prevention of public nuisance, the applicant should consider those factors arising from the premises or the activities of their customers within the vicinity of the premises that may impact on the likelihood of public nuisance. These may include:-

- The location of the premises and their proximity to residential and other noise sensitive premises such as hospitals, hospices and places of worship.
- The hours of operation, particularly if between 23.00 and 07.00.
- The nature of activities to be provided, including whether those activities are of a temporary or permanent nature and whether they are to be held inside or outside premises.
- The design and layout of premises and in particular the presence of noise limiting features.
- The occupancy capacity of the premises.
- Last admission time.
- The steps the applicant has taken or proposes to take to ensure that staff leave the premises quietly.
- The steps the applicant has taken or proposes to take to prevent disturbance by patrons arriving or leaving the premises.
- Whether routes to and from the premises, on foot or by car or service or delivery vehicles, pass residential premises within the vicinity of the Premises.
- Whether other measures have been taken or are proposed such as the use of CCTV or the employment of registered door supervisors.
- The arrangements made or proposed for parking by patrons, and the effect of this parking on local residents.
- The likelihood of any violence, disorder or policing problems arising if a licence were granted.
- Whether taxis and private hire vehicles serving the premises are likely to disturb local residents.
- The siting of external lighting, including security lighting that is installed inappropriately.
- Whether the operation of the premises would result in increased refuse storage or disposal problems or additional litter in the vicinity of the premises and any measures or proposed measures to deal with this.
- The history of previous nuisance complaints proved against the premises, particularly where statutory notices have been served on the present licensees.

# **Additional Steps**

The following examples of additional steps are given as examples for applicants to consider in the preparation of their Operating Schedule, having regard to their particular type of premises or activities:-

- Effective and responsible management of premises.
- Appropriate instruction, training and supervision of those employed or engaged to prevent incidents of public nuisance.
- Control of operating hours for all or parts (e.g. garden areas) of premises, including such matters as deliveries.
- Adoption of best practice guidance (e.g. Good Practice Guide on the Control of Noise from Pubs and Clubs, produced by Institute of Acoustics).
- Installation of soundproofing, air conditioning, acoustic lobbies and sound limitation devices.
- Management of people, including staff, and traffic (and resulting queues) arriving and leaving premises.
- The incorporation of measures for ensuring the safe and swift dispersal of patrons away from premises and events without causing nuisance or public safety concerns to local residents.
- Effective ventilation systems to prevent nuisance from odour.

N.B. Where relevant representations are received which the Licensing Sub Committee consider material particular consideration will be given to the impact on residential amenity of proposals for the provision of late night refreshment where these are either located in, or encourage people to move through, residential areas.

# c) Options

Legal options open to members -

- GRANT as per the OPERATING SCHEDULE accompanying the application submitted by the applicant.
- GRANT WITH MODIFICATIONS i.e. alter or omit or add new condition(s) to the licence to such extent as the Licensing Sub Committee considers necessary for the promotion of the licensing objectives.
- REJECT the whole or part of the application necessary for the promotions of the licensing objectives.

Members of the Licensing Act 2003 – Licensing Sub – Committee are reminded of their duty under section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the Licensing Authority's responsibility to co – operate in the reduction of crime and disorder in the Borough

Section 17 of the Crime and Disorder Act 1988 states:

"Without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those function on, and the need to do all that it reasonably can prevent, crime and disorder in its area".

# **Implications Assessment**

- 10. The decision should be made with regard to the Secretary of State's Guidance. Members should be aware that if such a departure is made the risk of appeal / challenge is increased.
- 11. **Human Rights**: While all Convention Rights must be considered, those which are of particular relevance to the application are:
  - Article 8 Right to respect for private and family life
  - Article 1 of the First Protocol Protection of Property
  - Article 6(1)- Right to Fair Hearing
  - Article 10 Freedom of Expression

The full text of each Article is given in the attached Appendices.

## Conclusion

12. Members must ensure that the application is considered on its merits, as well as against the relevant guidance, policy and statutory framework.

# **List of Appendices**

Appendix A Application Form
Appendix B Premise Licence
Appendix C Representations
Appendix D Plan of the Premises
Appendix E Appendix F Human Rights Articles
Appendix G Order of Proceedings

# **Appeal**

13. The applicant or the Chief Officer of Police may appeal the Licensing Act 2003 Sub Committee's decision within 21 days beginning with the day on which the Appellant is notified. All\any appeals must be lodged with the Magistrates' Court. Parties should be aware that they may incur an Adverse Costs Order should by bring an appeal.

Contact: Senior Licensing Officer
Email: Iorraineneale@maidstone.gov.uk

w/c/200907730

APPENDIX A POUTAL EURO
CHOR BATTLES

# Application to vary a club premises certificate to be granted under the Licensing Act 2003

The Licensing Section
Maidstone Borough Council
Maidstone House
King Street
Maidstone
Kent ME15 6JO



Reps by 4/9

MED BY.

# PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records

(2)

(1)

BEARS TEN 9 THURNHAM club applies for a club premises certificate under section 84 of the Licensing Act 2003 for the premises named in Part 1 below

Club premises certificate number

MAID 0185/6CLB/1715

# Part 1 - Club Premises details

Name of club BEARSTED & THURNHAM CO	LUB
Postal address of premises, if any, or if none, Ordnance Su	rvey map reference or description
THE GREEN	
BEARSTED	
MAIDSTONE	
KENT	
Post town MAIDS TONE	Postcode ME14 4DT
Daytime contact telephone number (if any) 01622	736 592
E-mail address (optional) BTCUBE be connected	om

Name of per	son performing duties of a secret	ary to the club	LYNETTE DUNCAN	
Address of p	erson performing duties of a secr	retary to the clu	ub 20 ANERLEY CLOSE	
			ALLINGTON PARK	
				. ,
Post town	MAUSTONE		Post code meil o.e.R	
Daytime con	tact telephone number (if any)	01622	681096	
E-mail addre	ess (optional) Danchyn	IET @ aol.	com	

(2) Insert name of club

<sup>(1)</sup> Insert name and address of relevant licensing authority and its reference number (optional)

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Daytime	contact	telephone	number	(if	any)

AS PART ONE

E-mail address (optional)

Current postal address if different from premises address

Post town

Postcode

# Part 3 - Variation

Please tick ✓ yes

Do you want the proposed variation to have effect as soon as possible?

W

If not do you want the variation to take effect from

D	ay	Month	Year	
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Please describe briefly the nature of the proposed variation (please read guidance note 1)

EXTEND PERMITTED HOURS OF THE CLUB TO MODNIGHT

ON FRIDAY AND SATURDAY AND CHRISTMAS EVE 
EXCLUDE GOOD FRIDAY - TO ALLOW LIVE PERFORMANCES

OF ARTISTS.

THE EXTENDED HOURS WILL BE APPROXIMATELY 1/2 PER MONTH AT THE MOST.

If the club's proposed variation would mean 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend 10

NO -MAY 90

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# Part 4 - Club Operating Schedule

Please complete those parts of the Club Operating Schedule which would be subject to change if this application to vary is successful.

What qualifying club activities do you intend to conduct on the club premises which will be affected by your application?

Pro	vision of regulated entertainment	Please tick √ yes
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	V
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	
Pro	vision of entertainment facilities for:	
í)	making music (if ticking yes, fill in box I)	
j)	dancing (if ticking yes, fill in box J)	
k)	entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box $K$ )	
	supply of alcohol by or on behalf of a club to, or to the order of, ember of the club (if ticking yes, fill in box L)	
mei	sale by retail of alcohol by or on behalf of a club to a guest of a nber of the club for consumption on the premises where the sale as place (if ticking yes, fill in box L)	

In all cases complete boxes M, N, O, and P

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Wed			State any seasonal varia	ations for performing	plays (please i	read guidan	ce note 4)	
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Fri			Non-standard timings.  performance of a play a left, please list (please re	at different times fror				
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Indo	or sporti	ng	Please give further details here (please read guidance note 3)
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	Standard days and timings		
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Fri			boxing or restling entertainment at different times from those listed in the

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Wed			State any seasonal variations for the performance of live music (please read guidance note 4)			
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Fri	20.00 0800 AM	11-30 <sub>pm</sub>	Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please read guidance note 5)			
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that falling within (e), (f) or (g) (please read guidance note 4)

(please read guidance note 5) 15

Non-standard timings. Where the club intends to use the premises for this entertainment of a similar description to that falling within (e), (f) or (g) at

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K

Provision of facilities for entertainment of a similar description to that falling within I or J			Please give a description of the type of entertainment facility the club will be providing $N \ ( \ \varTheta$			
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Wed			State any seasonal variations for the provision of this entertainment facilities of a similar description to that falling within (I) or (J) (please read guidance note 4)			
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Fri	Fri		Non-standard timings. Where the club intends to use the premises for the provision of this entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)			
Sat		·				
Sun						

Sup	ply of alc	ohol	Will the supply of alcohol be for consumption - please tick box ☑ (please read guidance note 7)
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Mon	1000	2300	State any seasonal variations (please read guidance note 4)
Tue	1000	2300	
Wed	1000	2300	
Thur	1000	2300	Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list. (please read guidance note 5)
Fri	1000	2400	ON FRIDAY AND SATURDAY TILL 2400 HRS ONLY WHEN A PERFORMER IS BOOKED.
Sat	1000	2400	1400 HRS ON CHRISTMAS EVE DEPENDING ON
Sun	12 00	2230	THE DAY OF THE WEEK THAT THIS KALLS

# M

A TO B					
Hours club premises			State any seasonal variations		
are open to members			(please read guidance note 4)		
	guests				
Stand	dard days a e read guidan	nd timings	N(A		
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IVIOII	1000	2330			
Tue					
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			40		
Sun	1200	2300	18		
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# P Describe the steps you intend to take to promote the four licensing objectives:

...

a) General - all four licensing objectives (b, c, d, e) (please read guidance note 9)

TO PREVENT CRIME & DISORDER - MEMBERS ONLY & CHESTS ETC.

# b) The prevention of crime and disorder

- · MEMBERS ONLY AND GUESTS SO NO UNKNOWN PEOPLE ALLOWED ACCESS.
- OCCIU TO CARPARK AREA + BAR AREA
- · KEY FOBS FOR USE BY BAR STAFF TO ACCESS TILL

## c) Public safety

- · NOTICES INSIDE CLUB TO ADVISE OF TRAFFIC IN THE SDE ROAD RUNNING ALONG THE LENGTH OF THE CLUB
- " LIGHTING AT ENTRANCES TO THE BUILDING AND ALSO AT THE CAR PARK.

# d) The prevention of public nuisance

- "NOTICES INCIDE CLUB TO REQUEST MEMBERS TO LEAVE
- " & MOKING CONTAINERS PROVIDED TO DEPOSIT CIGARETTE ENDS.

## e) The protection of children from harm

NO CHINDREN ALLOWED IN THE CLUB AT ANY TIME.

		APPE	<b>VDIX A</b> Please tick ✓ yes
0	I have made or enclosed payment of the fee		
e	I have sent copies of this application and the plan to the re-	sponsible authorities	Image: Control of the control of the
0	I understand that I must now advertise my application		
6	I have enclosed the club premises certificate or relevant pa or explanation	rt of it	
8	I understand that if I do not comply with the above requiren application will be rejected	nents my	Ø
SC	IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE ( CALE, UNDER SECTION 158 OF THE LICENSING ACT 20 OR IN CONNECTION WITH THIS APPLICATION		
Pa	rt 5 - Signature (please read guidance note 10)		
	LYNETTE JANE DUNCAN make this re authority to bind the club	application on behalf o	of the club and
Sig	nature		
Da	le 31st Juny 2009		
Ca	Pacity CLUB SECRETARY		
Ad	dress for correspondence associated with this application (	please read guidance note 11)	
	BEARSTED & THURNHAM CLUB		
	THE GREEN		
	BEARETED		
Ро	st town MADSTONE	Postcode METE	427
Те	lephone number (if any) 016 22 736 592		
lf y	rou would prefer us to correspond with you by e-mail your e-BTCLUB Ebtconnect.com	mail address (optional)	



# Club premises certificate

Maidstone Borough Council Licensing Section (1) London House 5-11 London Road Maidstone Kent ME16 8HR

# Club premises certificate number MAID0185/LCLB/1610

# Club details

Name of club in whose name this certificate is granted and relevant registered postal address of club								
BEARSTED AND THURNHAM CLUB								
Address								
Address								
THE GREEN, BEARSTE	D							
Post Town MAIDSTONE	Postcode ME14 4DT							
Telephone number <b>01622 736592</b>								
If different from above the postal address of the club premises to which this certificate relates, if any, or if non, Ordnance Survey map reference or description								
Post Town	Postcode							
Telephone number								

(1) Insert licensing authority details

21

N/A

Where the club premises certificate is time limited the dates

- The supply and sale of alcohol to members and guests
- The provision of regulated entertainment (only permitted to the extent of private entertainment see embedded condition)

The times the certificate authorises the carrying out of qualifying club activities

Alcohol may be sold or supplied during the following permitted hours:

- a. On weekdays, other than Christmas Day, Good Friday or New Year's Eve, 10.00 am to 11.00 pm
- b. On Sundays, other than Christmas Day or New Year's Eve, 12 noon to 10.30 pm
- c. On Good Friday, 12 noon to 10.30 pm
- d. On New Year's from the end of permitted hours to the start of permitted hours on the following day
- e. On Christmas day, as provided in the embedded conditions

Regulated entertainment is only permitted to the extent of private entertainment (see embedded condition) and is not subject to any time limitation.

The opening hours of the club

- a. On weekdays, other than Christmas Day, Good Friday or New Year's Eve, 10.00 am to 11.30 pm
- b. On Sundays, other than Christmas Day or New Year's Eve, 12 noon to 11.00 pm
- c. On Good Friday, 12 noon to 11.00 pm
- d. On Christmas Day, as provided in the embedded conditions
- e. On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day

Where the certificate authorises supplies of alcohol whether these are on and/or off supplies

On and Off

ANNEX 1 - Mandatory conditions	APPENDIX B
DI / A	
N/A	
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	- Conditions Cor	ISISTELL WILLIE	ne cias opere	ating Schedule APPENDIX B
A/k				
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# APPENDIX B

	<ul> <li>Conditions</li> </ul>	arrachen alle	i a nearing i	by the licens	sing autnor	TEY
N/A						
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ANNEX 4 - Plans				
As attached				
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		26		

#### Permitted hours

Alcohol shall not be sold or supplied except during permitted hours.

In this condition, permitted hours means:

- a. On weekdays, other than Christmas Day, Good Friday or New Year's Eve, 10 a.m. to 11 p.m.
- b. On Sundays, other than Christmas Day or New Year's Eve, 12 noon to 10.30 p.m.
- c. On Good Friday, 12 noon to 10.30 p.m.
- d. On New Year's Eve, except on a Sunday, 11 a.m. to 11 p.m.
- e. On New Year's Eve on a Sunday, 12 noon to 10.30 p.m.
- f. On New Year's Eve from the end of permitted hours to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31<sup>st</sup> December).
- G. On Christmas day, as provided by the rules of the club and notified in writing by the chairman or secretary of the club to the chief executive of the justices for the petty sessions area in which the premises are. The said hours shall:
  - not exceed six and a half hours;
  - ii. not begin earlier than 12 noon;
  - iii. not end later than 10.30 p.m.
  - iv. provide for a break of at least 2 hours, including 3 p.m. to 5 p.m.;
  - v. not extend for more than three and a half hours after 5 p.m.

# The above restrictions do not prohibit:

- a. during the first twenty minutes after the above hours, the consumption of the alcohol on the premises;
- b. during the first twenty minutes after the above hours, the taking of alcohol from the premises, unless the alcohol is supplied or taken in an open vessel;
- c. during the first thirty minutes after the above hours, the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied as ancillary to the meals;
- d. the supply to, or consumption by, any person of alcohol in any premises where they are residing.

## **Private Entertainment**

Dancing, music or other entertainment of the like kind which is not a public entertainment but which is promoted for private gain is permitted without any hours limitation

#### Protection of children

If more than one hundred persons under 14 ("juniors") are attending an entertainment for juniors or an entertainment at which the majority of those attending are juniors, there shall be sufficient adult attendants, properly instructed as to their duties:

- a. to prevent more juniors or other persons being admitted to the building or part thereof than the building or part can properly accommodate; and
- b. to control the movement of juniors and other persons admitted while entering and leaving the building or part; and

to take all reasonable precautions for the safety of the children

# Protection of children

No person under the age of 17 years shall take part in any performance in which his life or limbs are endangered.

From:

Limes on the Green Luxury Bed & Breakfast [info@limesonthegreen.co.uk]

Sent:

31 August 2009 20:26

To:

Licensing

Subject:

Bearsted and Thurnham Club, Bearsted Green

**Dear Sirs** 

We would like to submit an objection to Bearsted and Thurnham Club's application to extend their license up to 12.00 pm with an extra half an hour 'drinking-up time'.

With their present license up to 11.00 pm the level of noise generated by people drinking outside the door of the club is already unacceptable to local residents. If their application is granted then unacceptable noise levels will continue into the early hours of the mornings at weekends. This is most unacceptable.

We would like to point out that the above Club's application to extend their license was brought to our attention only today! This is because it was obscured by a hanging basket of flowers and was pined to the front door of the Club itself. We understood that notices of this kind should be attached to lamposts/street furniture outside the curtilage of the premises. The Club is in clear breach of these rules.

Please acknowledge that you have received our objections and complaint.

Thank you.

Steve and Sonia Ashdown The Limes The Green Bearsted ME14 4DR

Public Nusance.

From:

Cerian Lythgoe

Sent:

03 September 2009 10:57

To:

Licensing

Subject:

FW: Extension of licensing application

Please see the below e-mail which has been received

Cerian Lythgoe
Customer Services Advisor
Contact Centre
Maidstone Borough Council
cerianlythgoe@maidstone.gov.uk

I note you have access to the web and I shall be grateful if you will take just a minute to consider two new electronic facilities that you may be interested in using:

E Citizen - to log on and view details of your council tax or business rates account on line, at your convenience; and

E Billing - to receive your bill electronically rather than through the mail and thereby help reduce our carbon footprint.

These are in addition to the current Direct Debit Facility to pay your accounts. Please simply reply to this email to register your interest and give me a telephone number that will be convenient for me to call you back on and set them up for you.

From: JANE MURPHY [mailto:jmurphee@btinternet.com]

**Sent:** 02 September 2009 16:53 **To:** Contact Centre Telephones

**Subject:** Extension of licensing application

Dear Sir/Madam

Re: Proposed extension of licensing hours, Bearsted Working Men's Club, Bearsted Green

I am writing to register my concern at the above application for a licensing extension. I feel that the hours during which the club is able to serve alcohol are already adequate and that further extension to these hours will cause unnecessary disturbance to the local inhabitants. I live in Church Lane and can hear the noise created by drinkers outside the club at night (they have go outside to smoke). It is a working men's club in a quiet residential area rather than a club in the centre of town. Please do not allow further stress to be caused to local residents who are unable to get to sleep at a decent hour and are constrained to listed to the raucous banter of late night drinkers.

Yours faithfully,

Jane Murphy Church Lane, Bearsted.

P.N

From:

Morris & Sandy Stafford [Morris&Sandy@mstaff.demon.co.uk]

Sent:

01 September 2009 10:59

To:

Lorraine Neale

Vicarage Gate Church Lane Bearsted Kent ME14 4EE

Re: Extension of license at Bearsted & Thurnham Club, Bearsted

Dear Ms Neale,

We note that an application has been made to extend the license at the above premises. We would like to strongly oppose this as it will add to the noise and congestion around the green at night in a residential area.

Yours sincerely

Morris & Sandy Stafford

From:

Richard Henry [richardchenry@btinternet.com]

**Sent:** 01 September 2009 13:44

To: Licensing

Subject: Bearsted and Thurnham Working Mens Club

Dear Sir/Madam,

I have been asked by some local residents to comment on the application to extend the Opening Hours of what I believe is now called The Bearsted and Thurnham Gentlemens Club of The Green, Bearsted, ME14 4DT.

I personally feel that the current licensing hours are adequate and satisfactory for such an establishment. I would, however, add that it should be considered entirely reasonable to remain open for the proposed additional time on the festive occasions of Christmas and New Years Eves. BUT to permit an extension on every Friday and Saturday night is most UNreasonable. The Club is in a residential area adjacent to and opposite several cottages whose families would have to endure light, noise and cigarette pollution together with general disturbance from within and outside these premises which would surely ensue. To permit inclusion of "entertainment" really would be inappropriate.

In summary I would respectfully request that the Licencing Authority refuse the application which would allow trading late into the night week in week out because this cannot justifiably be acceptable to the near neighbours of this Club and would be grossly detrimental to their amenity.

Yours Faithfully,

Richard Henry, The Old Vicarage, Church Lane, Bearsted ME14 4EE.



6.9

From: Sent:

Yasmina Beckett Cole [yasminabeckettcole@yahoo.co.uk]

Sent

01 September 2009 15:52

To:

Lorraine Neale

Subject:

RE: THURNHAM & BEARSTED CLUB APPLICATION FOR EXTENSION ON LICENSE

Hi Lorraine

Can you see any reason for me popping a copy of my attachment/letter in the post to you?

I just need reassuring that my e-mail with attachment is sufficient. Many thanks.

Yasmina

--- On Tue, 1/9/09, Lorraine Neale < LorraineNeale@maidstone.gov.uk > wrote:

From: Lorraine Neale < Lorraine Neale @maidstone.gov.uk >

Subject: RE: THURNHAM & BEARSTED CLUB APPLICATION FOR EXTENSION ON LICENSE

To: "Yasmina Beckett Cole" <yasminabeckettcole@yahoo.co.uk>

Date: Tuesday, 1 September, 2009, 2:36 PM

Hi Yasmina

Yes I can open the letter now, I will be writing to you shortly with regards to the process for the hearing.

Lorraine Neale

Senior Licensing Officer

t-01622 602028

f-01622 602978

From: Yasmina Beckett Cole [mailto:yasminabeckettcole@yahoo.co.uk]

**Sent:** 01 September 2009 14:44

To: Lorraine Neale

Subject: THURNHAM & BEARSTED CLUB APPLICATION FOR EXTENSION ON LICENSE

Hello Lorraine

yy							
Many thanks.							
many manks.							
	•						

Our new reception is open at the Maidstone Gateway, King Street, Maidstone, Kent ME15 6JQ

I have sent an alternative attachment, please confirm that you are able to open it.

http://www.digitalmaidstone.co.uk

Yasmina Beckett Cole

This email is confidential. If you receive it by mistake, please advise the sender by email immediately. Any unauthorised use of the message or attachments is prohibited. Unless stated otherwise, any opinions are personal and cannot be attributed to Maidstone Borough Council. Unless a Purchase Order is attached this email is not a Contract or an Order. It is your responsibility to carry out virus checks before opening any attachment.

From:

Yasmina Beckett Cole [yasminabeckettcole@yahoo.co.uk]

Sent:

01 September 2009 14:44

To:

Lorraine Neale

Subject: Attachments: THURNHAM & BEARSTED CLUB APPLICATION FOR EXTENSION ON LICENSE

THURNHAM & BEARSTED CLUB APPLICATION FOR EXTENSION ON LICENSE Sept.

09.docx

Hello Lorraine

I have sent an alternative attachment, please confirm that you are able to open it.

Many thanks.

Yasmina Beckett Cole

Miss Y Beckett Cole & Mr A. Hadji L'Esprit, The Green Bearsted, Maidstone Kent. ME14 4DU

Tel:

F.A.O Lorraine Neale Maidstone Borough Council Licensing Department Maidstone House King Street Maidstone Kent. ME15 6JQ

1<sup>st</sup> September 2009

Dear Sir/Madam

Re: Thurnham & Bearsted Club, The Green, Maidstone, Kent. Application for extension to License to 12.00 midnight,

It has been brought to our attention within the last twenty four hours by a neighbour that the Thurnham & Bearsted Club is applying for an extension on their license.

Our property is situated next to the club house and we are somewhat distressed to discover that we were not informed by the club of their intention to request an extension.

Within recent months we have had cause to make several complaints to the Club with regard to several issues. Some of which do not have relevance to the request to extend the license. However, we do feel that it is important to bring to your attention the various problems we as residents now face. This will offer you an increased awareness into the problems that currently exist to assist you with the decision making process.

1. Club members persist in smoking down the side of the club, next to our house. We are therefore forced to inhale their smoke over the garden wall.

Since the No-Smoking ban came into force we have had to endure Club members throwing their cigarettes butts over over our garden wall.

2. We consider our garden to be an extension of the privacy of our home. As a consequence of the No-Smoking ban the members collect together outside and we are forced to hear foul language (swearing) and increased tones of voice during the men's conversations, this inleudes all of their mobile telephone 35

conversations whilst we sit in the garden. (members are banned from using mobile phones in the clubhouse)

One does not need much of an imagination to conceive the content of mens conversations and behaviour when men come together in a social environment that involves alcohol as is particularly found in a 'Men only drinking club. '

We have grandchildren who regularly stay over and play in the garden. Overhearing their conversations and noise levels are not confined to just our garden, we are able to hear them within the property itself, particularly when the windows are open. On one recent occasion whilst we had company, we were forced to hear men talking about the size of women's breast whilst sitting in our own home, we were very embaraced. Whilst we are not prudes, we do not wish to endure the innapropiate content of their conversations and increased tones of voice within the confinements of our own home. I am sure that the members themselves would not accept the invasion of privacy in their own homes that we are being forced to endure. They too would be first to raise objections to protect themselves and their families.

3. Occassionally, the club provides their members with an extension on time with live entertainment and a disco, we have found these evenings to be unbearable to cope with. Our bedroom window is directly above all the gatherings outside the side of the club house, the level of noise from the entertainment combined with the noise of the smokers gathered at the side of the club makes it impossible to sleep.

The situation eventually reached a point whereby, we were forced to make a complaint, I personally called a meeting with the Chair and Vice Chair of the club. The meeting took place on Monday 2<sup>nd</sup> March 2009, all the issues mentioned here were raised. I was assured that they would be taking steps to prevent the members from smoking down the side of the club, pointing out their responsibility and need to comply with Health & Safety Regulations. I was also assured that they would be ensuring that the members would Smoke in the front of the club in the appropriate seating area provided. The club has not seen fit to ensure that their members comply to this commitment. On several ocasions during the meeting I was assured that the club wished to be observant of the local residents wishes. I was assured that the noise levels with regards to the entertainment would be reduced and kept to a minimum. In addition they would ensure that all the members would have vacated the premises by12.00pm.

If the license was to be extended this would enable the bar to continue to serve until midnight, this in turn would grant the members permission to stay and finish their drinks until possibly 1.00 am. The members then stand outside the premises and continue to talk in very loud voices, as would be expected from individuals who are intoxicated with alcohol.

We purchased our property seven years ago, the Club house has always been a respectful and discreet establishment. Never would we have considered purchasing a home next to a Public House. The Club Managers who were in residence when we purchased our property left two years ago, we have observed many negative changes and consequences to the running of the club since their departure. The Club has over the last year been heavily promoting the club membership, we have personally become aware that membership has been extended to a different calibre of member. This is reflected in the level of foul language and in the disrespectful content and noise level of their conversations.

Within the last two weeks the club has invested in the construction of a walled courtyard area to the front of the club. Interestingly, we were issued with a letter to notify us to anticipate increased noise levels whilst the work was carried out. Why were we not advised of their request for an extension on their license, in particular when you consider our recent complaints and subsequent discussions regarding noise levels?

The new walled courtyard area we feel reflects the clubs intention to promote its services and encourage increase usage and subsequent revenue. We feel strongly that the boundaries that separate the club from the two Public Houses on the Green (The Oak on the Green and The White (The Oak) have become almost not existant. Whilst we appreciate that change must occurr, that we have to make way for progression and change, it is strongly felt by ourselves that these changes are to benefit ONLY the bank account of the club at the expense of the local residents.

We are personally considerably concerned that the influx of activities in the club will prevent future purchasers from purchasing our property in the future. It would mostly surely be reflected in the purchase price we were able to secure.

We are of the understanding that a Parish Councillor has been contacted by a neighbour, this has our full support, and if necessary we will consider involving a local Member of Parliament.

4-

We hope that the request by The Thurnham & Bearsted Club for an extension on their license will be declined by Maidstone Borough Council. Granting an extension on opening and subsequent drinking times would simply amplify an existing problem which requires prevention and monitorisation, not compliance of unreasoanble behaviour.

Yours sincerely.

Miss Y. Y. Beckett Cole Mr A. Hadji

**Please note:** It is our hope that you will receive sufficient communication from local residents objecting to granting the extension of the license to Thurnham & Bearsted Club, the application may then be refered to a hearing. Living directly next to the club, we personally would very much like the opportunity to attend any future hearing to deliver our protest. We will be going away on holiday between the  $6\text{th}-24^{\text{th}}$  September 2009, and would be most grateful if any future hearing date would provide ourselves and the other residents sufficient time to compile information to support our protest of this matter.

Cara Cottoge APPENDIX C Bearted Green, The New Harris Licensing section, Of Maid Hore, Paid stone Borng L ConfORECEIVED - 3 SEP 2009 King St, Kent. ME14 4DN. Raid store [CONFIDENTIAL] September Ist 2009. Kest. RE; Boarsted & Montan Club

Application to extend drinking Hours to
120 midnight. Clar he Hamis, De bocal residents in the vicinity of the adore Club on Genested Green Several of us are concerned to learn of their application to extend box licersing hours on Biday & Saturday rights to midnight to midnight. Please note firstly that local residents received No NOTIFICATION of this proposal.

The notice is on the door of the chib on their
private premises, that hider by a Langing
to sket, and NOT inable by members of the proble passing by. As a result we had he knowledge of it write a reighton heard of the original and alerted it by charce through the grage vice and alerted us yesterday afternoon and that the cut-off for comments objections was today.

for sidestand from the conscil this months that it was "advertised" in the KM Extra rendgager- Dich we do not receive and have not Lod delivered for some time. Firstly Herefore I wish to object that proger public Jeonshitation has not taken place and that local residents views - those most affected by a charge - have Been disregarded inappropriately

Secondly, also members drink ontappendixa the survey menths and offen spill onto He ilage green after dooring time keeping Long. Siffering residents assake is to the early hours with wisy, bonish, ownter language and behaviour. Christy the longer and later drinking is allowed the worse this will get, depring residente of their 8/egg. Binanty, His is a residential area. In recent years there have been regular incidents of himappropriate tehanour by certain boeal chib orembers late at night, Wer they are well-oiled with alcohol; wordly on a Friday Hor Saturday right, and displaying title regard for local residents' projectly or seace being distribed in the early Lours of the morning. please teed these concerns and register nine and my husbard & objections to any Anter extension of licensing Lours. Jord Breezely Character of House Mark of house to Brain and the and the state of Mary Hower of Carry Hard Waller (1 6 0 % 6 C 1 0 % 1 6 % 1 8 0 %

Lyndhurst The Street Bearsted Kent ME4 4EW



31st August, 2009

Maidstone Borough Council

To Whom it may concern:

Dear Sirs,

Re: Bearsted Social Club

I live near to the above social club and would ask you to turn down their application for an extended drinking licence. Even with its current arrangements I have noticed how much noisier the outside area has become since the smoking ban was introduced, with people sitting outside chatting loudly and smoking until at least 12.00 o'clock midnight, seven nights a week. The establishment is closely nestled between two rows of terraced houses and to extend this further would be totally unfair and disruptive to those residents in the houses immediately nearby - most of whom who have to get up early to go to work either locally or into London by train.

Please allow Bearsted Green residents some reprieve from what is becoming an almost 24 hour social scene. Surely with two other extremely busy establishments nearby: the Oak on the Green P.H and The White Horse P.H., it is possible to drink late without allowing the local Gentlemens' Social Club to turn into a glorified public house.

Yours faithfully,

Mrs Georgina Roberts

4

5, Invicta Villas
The Green
Bearsted
Kent
ME14 4DT

3/09/09



MS Lorraine Neale Licensing Section Maidstone Borough Council

Ref: Bearsted and Thurnham Club - License Extension

Dear MS Neale.

I'm writing to oppose the application of the above, from it's current time of 11pm to 12 o'clock midnight and further to 12:30 for drinking up on Fridays and Saturdays.

On Bearsted Green there are currently two restaurants, two public houses as well as The Club and all within two minutes walk of each other. Both pubs, The White Horse and The Oak, have a license until midnight on Fridays and Saturdays, The White Horse midnight through the week . Both use this license to the full. Although The White Horse does have it's house in order we currently endure appalling noise from the Oak until well past midnight. Bellowing , screaming, continual shouting, laughter and around 12:30 many taxis pulling up. Every single neighbour to the Oak is a residential dwelling. I believe, as do several of my neighbors that this should be addressed in the near future.

We currently endure a lot of the same from the club and although their present license only takes them to 11pm they persistently on a very regular basis are still out on the patio until 11:45 IN THE WEEK. The language is also appalling, which can be heard, not just from the front garden but in our lounge and bedroom through the window. I have complained several times in the last twelve months including speaking to a member of the committee and having an informal chat with a Mr. Ian Hills in environmental health. These problems are with their existing license of 11pm.

The club has always had a small area at the front where members would sit and I have been here since 1999. Since the smoking ban the numbers have increased and their behavior has deteriorated. This is a Private Club or meant to be. What went on in there was unknown. Now it goes on outside! Under our lounge and bedroom windows and it starts mid afternoon. There is certainly a newer, younger membership and their behaviour is vulgar to say the least. Several woman I know and including myself cross the road to pass.

The Bearsted and Thurnham Club is a PRIVATE mens club. The fact it is a private club cannot be stressed enough. It is not a public house or bar or restaurant. It is not a suitable venue for late drinking and regular music events, stag nights etc. Even without the

present smoking laws. It does not have the right location. All of the neighbours of the club are residential dwellings in very close proximity to it. Three of us are raising our families here. These changes they're proposing are more suitable for a venue in town.

Many of the smaller properties on the Green are rented and all are around the Oak and the Club. Tenants don't complain of noise pollution they move. Two cottages adjacent to the Oak are empty for the above reasons.

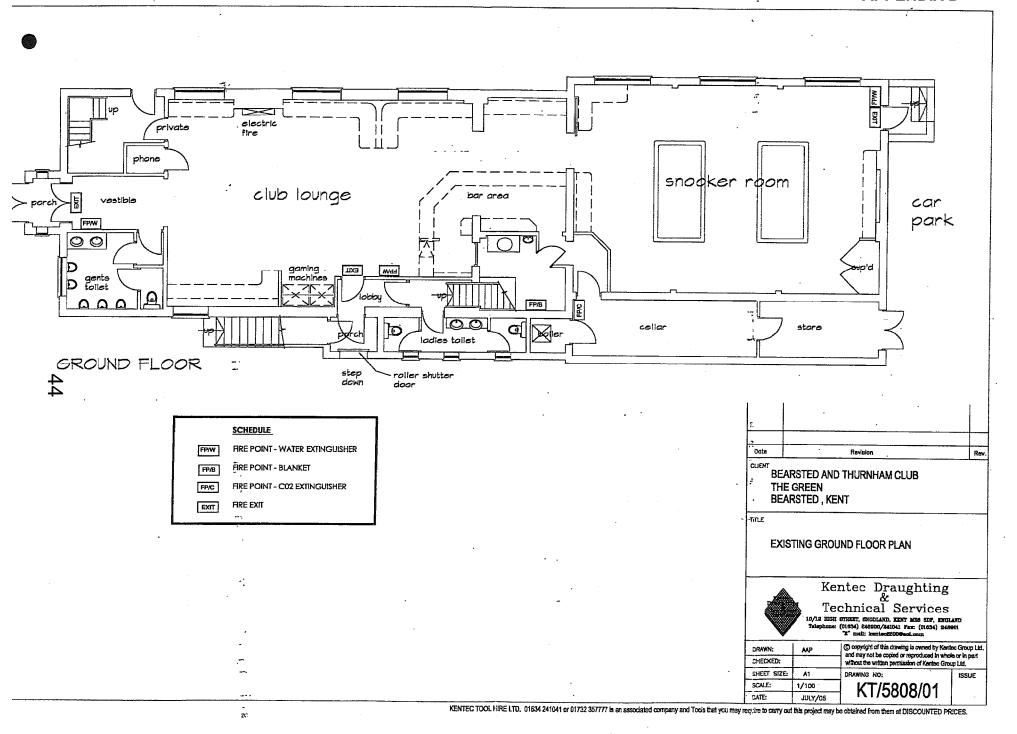
I know that the bar at the Club is subsidized. It is expensive to drink in the pubs but the facilities are there for members who wish to drink beyond 11pm, and for those who wish to drink beyond midnight they can head off into town.

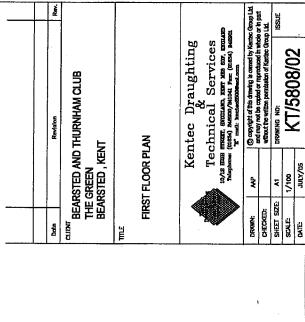
If this license was granted I know I would have to take our spare mattress to the back of our house. Most of the smaller cottages have two bedrooms. My sons sleep in the other. I hope that this letter has painted a clear and honest picture of the situation for the committee and I look forward to your communication.

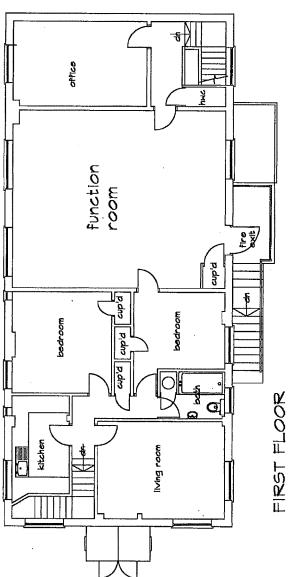
Helen Sarbard

Yours sincerely

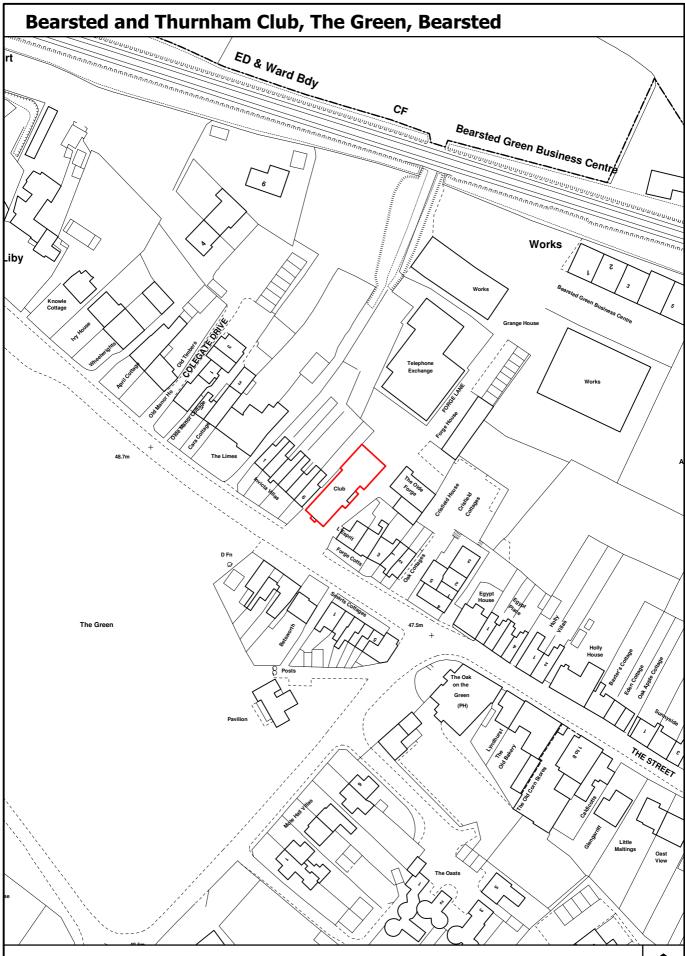
Helen Butterworth







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### **Appendix F**

#### **HUMAN RIGHTS**

#### Article 8

- 1. Everyone has the right to respect for his private and family life, his home and his correspondence.
- 2. There shall be no interference by a public authority with the exercise of this right except such as is in accordance with the law and is necessary in a democratic society in the interests of national security, public safety or the economic well-being of the country, for the prevention of disorder or crime, for the protection of health or morals, or for the protection of the rights and freedoms of others.

#### Article 1 of the First Protocol

Every natural or legal person is entitled to the peaceful enjoyment of his possessions. No one shall be deprived of his possessions except in the public interest and subject to the conditions provided for by law and by the general principles of international law. The preceding provisions shall not, however, in any way impair the right of a State to enforce such laws as it deems necessary to control the use of property in accordance with the general interest or to secure the payment of taxes or other contributions or penalties.

#### Article 6(1)

In the determination of his civil rights and obligations or of any criminal charge against him, everyone is entitled to a fair and public hearing within a reasonable time by an independent and impartial tribunal established by law. Judgement shall be pronounced publicly but the press and public may be excluded from all or part of the trial in the interest of morals, public order or national security in a democratic society, where the interests of juveniles or the protection of the private life of the parties so require, or to the extent strictly necessary in the opinion of the court in special circumstances where publicity would prejudice the interests of justice.

### Article 10

- 3. Everyone has the right to freedom of expression. This right shall include freedom to hold opinions and to receive and impart information and ideas without interference by public authority and regardless of frontiers. This Article shall not prevent States from requiring the licensing of broadcasting, television or cinema enterprises.
- 4. The exercise of these freedoms, since it carries with it duties and responsibilities, may be subject to such formalities, conditions, restrictions or penalties as are prescribed by law and are necessary in a democratic society, in the interests of national security, territorial integrity or public safety, for the prevention of disorder or crime, for the protection of health or morals, for the protection of the reputation or rights of others, for preventing the disclosure of information received in confidence, or for maintaining the authority and impartiality of the judiciary.



## LICENSING AUTHORITY: MAIDSTONE BOROUGH COUNCIL

**Licensing Act 2003 Sub-Committee Hearing Procedure of Applications for New Premises Licences/Club Premises Certificates and** Variations to existing licences and certificates

### **Introduction and Procedure**

i)	)	Ir	ntr	od	uc	tic	ns

i)	<u>Introductions</u>
	The Chairman will request all those persons participating in the hearing to identify themselves, starting with the:
	$\square$ Members of the sub-committee (who will, if applicable, declare any personal or prejudicial interests)
	☐ Legal advisor
	☐ Committee clerk
	☐ Maidstone Borough Council licensing officers/managers
	☐ Applicant (and any representative)
	$\square$ Each responsible authority (and any representative)
	$\square$ Each interested party (and any spokesperson or representative)
ii)	<u>Procedural Matters</u>
	• <u>Procedure</u>
	The Chairman will:
	$\square$ Confirm that all parties are aware of the sub-committee hearing procedure and that each party has a copy of the hearing procedure document.
	• <u>Submissions</u>
	The Chairman will:
	$\square$ Explain that the sub-committee will allow all parties to put their case fully and make full submissions, within a reasonable time frame.

The Chairman will:
$\square$ Explain that the sub-committee procedure shall take the form of a discussion led by the sub-committee.
$\square$ Explain that the sub-committee will usually permit cross examination (conducted within a reasonable time frame).
<u>Disruptive Behaviour</u>
The Chairman will:
Explain that where any person attending the hearing behaves in a disruptive manner, the sub-committee may direct that person to leave the hearing (including temporarily) and thereafter the person may submit to the sub-committee in writing any information which the person would have been entitled to give orally had the person not been required to leave the hearing.
Reading of Papers
The Chairman will:
$\square$ Confirm that all sub-committee members have pre-read all the papers and any other documents contained in the report regarding the hearing.
<u>Draft Conditions</u>
The Chairman will:
$\square$ Enquire whether draft conditions have been agreed between the applicant and any of the other parties for the sub-committee to consider.
<u>Witnesses</u>
The Chairman will:
$\square$ Enquire whether any parties request to have any witnesses give evidence at the hearing; and if so grant the request unless the request is unreasonable.
☐ Invite the parties, where appropriate, to appoint a spokesperson

**Discussion and cross-examination** 

# The Hearing

	Th	e Chairman will ask the l tline the application and	legal advisor or comn	nunity services manager to briefly				
i)	<u>Th</u>	The Applicant						
		$\square$ Opening remarks by the applicant (or their representative).						
		$\beth$ Evidence of the applicant and any witnesses.						
		$\square$ After each person has given evidence the person may be questioned by each responsible authority, interested party and sub-committee member.						
		$\square$ If necessary, the applicant (or their representative) may clarify any matter that arose during questioning.						
ii)	<u>Re</u>	sponsible Authorities	(where applicable)					
		RESPONSIBLE AUTHORITY	Tick if applicable					
		Police						
		Trading standards						
		Environmental Health						
		Child Protection						
		(Social Services)						
		Planning						
		Fire and Rescue						
	_	Opening remarks by the representative). Evidence of the respons		the responsible authority (or their and any witnesses.				
	After each person has given evidence the person may be questioned by the applicant, each other responsible authority, interested party and sub-committee							
	member.  If necessary, the officer (or representative) may clarify any matter that arose durin questioning.							
iii)	<u>In</u>	terested Parties						
	$\square$ Opening remarks by the interested party (or spokesperson/representative).							
	$\square$ Evidence of the interested party and any witnesses.							
	<ul> <li>After each person has given evidence the person may be questioned by the applicant, responsible authorities, each other interested party and sub-committee member.</li> <li>If necessary, the interested party (or spokesperson/representative) may clarify an matter that arose during questioning.</li> </ul>							

Clos	sing Speeches
In the	following order:
	Each Responsible Authority
	Each Interested Party
	The Applicant
End	of Hearing
	The Chairman will ask the members of the sub-committee if they have any final questions for any party to the hearing.
	The Chairman will ask the legal advisor whether there are any further matters to be raised or resolved before the hearing is closed.
	The Chairman will bring the hearing to a close and shall declare that the sub-committee will retire, to private session, to consider the application, all relevant representations, evidence, the relevant extracts of Licensing Authority's Statement of Licensing Policy, the relevant extracts of the National Guidance issued under section 182 of The Licensing Act 2003 and the licensing objectives under the Licensing Act 2003.
	The Chairman shall invite the legal advisor to remain with the sub-committee during its deliberations and ask all other persons to withdraw from the room.
The	Decision
The C	hairman shall declare in public session:
	The sub-committee's determination.
	All parties to the hearing will receive a copy of the written Determination Notice regarding the sub-committee's determination.
	All parties may appeal against the sub-committee's decision within 21 days beginning with the day on which the appellant is notified of the Licensing Authority's written determination. Appeals must be lodged with the Magistrates' Court. Parties should be aware that the Magistrates Court may make an order with respect to costs on any appeal.
	The hearing is formally closed.