## AGENDA

## AUDIT COMMITTEE MEETING



Date: Monday 21 March 2011 Time: 6.30 pm Venue: Town Hall, High Street, Maidstone

Membership:

Councillors Butler, Horne (Chairman), Nelson-Gracie, Mrs Smith and Warner

Page No.

- 1. Apologies for Absence
- 2. Notification of Substitute Members
- 3. Notification of Visiting Members
- 4. Disclosures by Members and Officers
- 5. Disclosures of Lobbying
- 6. To consider whether any items should be taken in private because of the possible disclosure of exempt information
- 7. Minutes of the meeting held on 17 January 2011

1 - 6

**Continued Over/:** 

## Issued on 11 March 2011

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEBBIE SNOOK on 01622 602030.** To find out more about the work of the Committee, please visit <u>www.maidstone.gov.uk</u>

Alison Brown

Alison Broom, Chief Executive, Maidstone Borough Council, Maidstone House, King Street, Maidstone, Kent ME15 6JQ

8.	Review of the Business Transformation Partnership - Update on the Response to the Committee's Findings and Recommendations	
9.	Report of the Assistant Director of Environment and Regulatory Services - Electronic Tendering - Amendment to Contract Procedure Rules	7 - 9
10.	Report of the Assistant Director of Regeneration and Cultural Services - Maidstone Museum East Wing Redevelopment	10 - 13
11.	Report of the Head of Democratic Services - Training for Audit Committee	14 - 17
12.	Report of the Head of Finance and Customer Services - External Auditor's Grants Claim work 2009/10	18 - 31
13.	Report of the Head of Finance and Customer Services - External Auditor's Opinion, Audit Plan 2010/11	32 - 60
14.	Report of the Head of Finance and Customer Services - External Auditor's Progress Report	61 - 72
15.	Report of the Head of Finance and Customer Services - Accounts & Audit Regulations 2011	73 - 102
16.	Report of the Head of Internal Audit Partnership - Review of Audit Committee	103 - 113
17.	Audit Committee - Work Programme	114 - 123