

AGENDA

AUDIT COMMITTEE MEETING



Date: Monday 19 March 2012
Time: 6.30 p.m.
Venue: Town Hall, High Street,
Maidstone

Membership:

Councillors Butler, Field, Nelson-Gracie
(Chairman), Warner and Yates

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1. Apologies for Absence
2. Notification of Substitute Members
3. Notification of Visiting Members
4. Disclosures by Members and Officers
5. Disclosures of Lobbying
6. To consider whether any items should be taken in private because of the possible disclosure of exempt information
7. Minutes (Part I) of the meeting held on 16 January 2012

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Continued Over/:

Issued on 8 March 2012

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEBBIE SNOOK on 01622 602030**. To find out more about the work of the Committee, please visit www.maidstone.gov.uk

Alison Broom

**Alison Broom, Chief Executive, Maidstone Borough Council,
Maidstone House, King Street, Maidstone, Kent ME15 6JQ**

8.	Oral Report of the Head of Democratic Services - Request for Audit Committee Quorum to be Reduced from Four to Three	
9.	Report of the Director of Regeneration and Communities - High Street Improvement Project Contract Management Arrangements	7 - 14
10.	Report of the Director of Regeneration and Communities - Certification of Financial Claims and Returns	15 - 27
11.	Report of the Head of Finance and Customer Services - External Auditor's Audit Plan 2011/12	28 - 52
12.	Report of the Head of Finance and Customer Services - Audit Commission Progress Report - March 2012	53 - 80
13.	Report of the Head of Audit Partnership - Internal Audit Operational Plan 2012/13	81 - 89
14.	Report of the Head of Audit Partnership - Internal Audit - Limited Control Assurances	90 - 94

PART II

To move that the public be excluded for the items set out in Part II of the Agenda because of the likely disclosure of exempt information for the reasons specified having applied the Public Interest Test.

	<u>Head of Schedule 12A and Brief Description</u>		
15.	Minutes (Part II) of the meeting held on 16 January 2012	3 – Financial/Business Affairs 5 – Legal Professional Privilege/Legal Proceedings	95 - 96
16.	Report of the Assistant Director of Regeneration and Cultural Services - Maidstone Museum East Wing Project Review - Update	3 – Financial/Business Affairs 5 – Legal Professional Privilege/Legal Proceedings	97 - 110