## **AGENDA**

# LICENSING ACT 2003 SUB COMMITTEE MEETING



Date: Friday 14 October 2011

Time: 10.00 am

Venue: Town Hall, High Street,

Maidstone

Membership:

Councillors FitzGerald, Naghi and Mrs Parvin

Legal Representative: Mrs Jayne Bolas

Page No.

- 1. Disclosures by Members and Officers
- 2. Disclosures of Lobbying
- 3. To consider whether any items should be taken in private because of the possible disclosure of exempt information
- 4. Report of the Democratic Services Manager Application for a Premises Licence under the Licensing Act 2003 to be granted for 6 Pickering Street, Maidstone, ME15 9RS

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#### **Continued Over/:**

#### **Issued on 6 October 2011**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact LORRAINE NEALE on 01622 602028**. To find out more about the work of the Committee, please visit <a href="https://www.maidstone.gov.uk">www.maidstone.gov.uk</a>

Alisan Brown

Alison Broom, Chief Executive, Maidstone Borough Council, Maidstone House, King Street, Maidstone Kent ME15 6JQ

Agenda Item 4
Agenda Item No: 1 - Summary of Report

Licence Reference 11/02270/LAPRE

Report To: LICENSING SUB – COMMITTEE

(UNDER THE LICENSING ACT 2003)

Date: 30<sup>TH</sup> SEPTEMBER 2011

Report Title: 6 PICKERING STREET

MAIDSTONE KENT ME15 9RS

Application for: A premises licence to be granted under the

**Licensing Act 2003** 

Report Author: <u>Lorraine Neale</u>

#### **Summary:**

1. The Applicant – Robin Smallbone

2. Type of authorisation applied for: a premises licence under the Licensing Act 2003, S17.

3. Proposed Licensable Activities and hours:

The proposed licensable activities for the licence are as follows:-

M) Supply of alcohol

Monday to Sunday 09:00 – 17:00 Off the premises only

Affected Wards: South Ward

Recommendations: The Committee is asked to determine the application and decide whether

to grant a licence.

**Policy Overview:** The decision should be made with regard to the Secretary of State's Guidance

and the Council's Statement of Licensing Policy under the Licensing Act 2003. Where the decision departs from Policy or Guidance the departure must be directed solely at the attainment of the licensing objectives, and that such

departure be supported by proper reasons.

Financial Implications:

Costs associated with processing the application are taken from licensing fee

income.

Other Material Implications:

**HUMAN RIGHTS:** In considering this application it is necessary to consider the rights of both the applicant and other parties, such as "responsible authorities" and\or "interested parties" (objectors). The procedure for determining licences has a prescribed format to ensure fair representation of

the relevant facts by all parties.

**LEGAL:** Under the Licensing Act 2003 the **Licensing Authority** has a duty to

exercise licensing control of relevant premises.

Background Papers:

Licensing Act 2003

DCMS Guidance Documents issued under section 182 of the Licensing Act

2003 as amended

Maidstone Borough Council Statement of Licensing Policy

Contacts: Mrs Lorraine Neale at: <a href="mailto:lorraineneale@maidstone.gov.uk">lorraineneale@maidstone.gov.uk</a> – tel: 01622 602028

#### Agenda Item No. 1

Report Title: 6 PICKERING STREET, MAIDSTONE, KENT, ME15 9RS

Application for: A premises licence to be granted under the Licensing Act 2003

#### **Purpose of the Report**

The report advises Members of an application for a Premises Licence to be granted under the Licensing Act 2003, made by Robin Smallbone, in respect of the premises 6 Pickering Street, Maidstone, Kent, ME15 9RS (Appendix A) in respect of which 9 representations were received from Interested Parties (Appendix D) there were no representations received from a Responsible Authority.

#### Issue to be Decided

1. Members are asked to determine whether to i) grant subject conditions consistent with the operating schedule modified to such extent as considered necessary for the promotion of the licensing objectives and any mandatory condition, ii) grant excluding any of the licensable activities applied for, iii) grant refusing to specify a premises supervisor, or iv) reject the application.

#### **Background**

- 2. The relevant sections are Part 3 ss 18, 19, 19A, 21 and 23 24 of The Licensing Act 2003 and section 4 of The Licensing Act 2003 in particular the Licensing Objectives:
  - The prevention of crime and disorder;
  - Public Safety
  - The prevention of public nuisance; and
  - The protection of children from harm
- 3. The application has been correctly advertised in the local press and a notice displayed on the premises for the required period.
- 4. 9 representations were received from Interested Parties
- 5. The table below illustrates the relevant representations which have been received

Responsible Authority/Interested Party	Licensing Objective	Associated Documents	Appendix
D. Masters & A.Bourne	Crime & Disorder Public Safety Public Nuisance	Letter	D
Mr & Mrs Smith	Crime & Disorder Public Safety Public Nuisance	Letter	D
Mr W Neaves	Crime & Disorder Public Safety Public Nuisance	Letter	D
B.A. & P.M. Westbrook	Public Safety Children from Harm	Letter	D

S Rance	Public Safety Children from Harm	Letter	D
Mr J Hawker	Public Safety Public Nuisance	E Mail	D
Mr & Mrs Gardner	Public Safety	Letter	D
Mr & Mrs Robbins	Public Safety	Letter	D
North Loose Residents Association	Public Safety Public Nuisance Children from Harm	E Mail	D

- 4. Members are advised that applications cannot be refused in whole or in part, or conditions attached to the licence unless it is necessary to do so to promote the licensing objectives.;
- 5. The Operating Schedule submitted by the Applicant has addressed the licensing objectives in the following manner:
  - a) General all four licensing objectives

PREMISES ARE INTENDED FOR STORAGE ONLY. NO ON SALES. ALL SALES ARE MADE OFF SITE.

b) The prevention of crime and disorder

LOCKED AND SECURE PREMISES, NO ACCESS TO THE PUBLIC

c) Public safety

LOCKED AND SECURE PREMISES, NO ACCESS TO THE PUBLIC

d) Prevention of public nuisance

NO VOLATILE EMISSIONS, NO NOISE EMITTED

e) The protection of children from harm

LOCKED AND SECURE PREMISES, NO ACCESS TO THE PUBLIC. ALL SALES TO TRADE ONLY

9. Relevant sections of The Guidance issued under section 182 of The Licensing Act 2003;

#### Chapters 8 & 9 Premises Licences & Determining Applications

Chapter 10 Conditions Annex D

part 1 Pool of Conditions relating to Crime & Disorder

part 2 Pool of Conditions relating to Public Safety

part 4 Pool of Conditions relating to Public Nuisance

part 5 Pool of Conditions relating to Children from Harm

Relevant policy statements contained in the Licensing Authority's Statement of Licensing Policy:

- 20. Prevention of Crime and Disorder
- 21. The Promotion of Public Safety

#### 22. Prevention of Public Nuisance

#### 23. Protection of Children from Harm

#### 20. Prevention of Crime and Disorder

#### **Concerns**

The applicant should consider factors arising from the premises or the activities of their customers within the vicinity of the premises that may impact on the prevention of crime and disorder. These may include:

- Underage drinking
- Drunkenness on premises
- Public drunkenness
- Drugs
- Violent behaviour
- Anti-social behaviour

#### **Additional Steps**

The following examples of additional steps are given as examples for applicants to consider in addressing the above concerns in the preparation of their Operating Schedule, having regard to their particular type of premises or activities:-

- Effective and responsible management of premises.
- Training and supervision of staff.
- Adoption of current best practice guidance (some examples are Safer Clubbing, the National Alcohol Harm Reduction Strategy Toolkit, and other voluntary codes of practice, including those relating to drinks promotions e.g. The Point of Sale Promotions published by BBPA).
- Acceptance of accredited 'proof of age' pass cards or 'new type' driving licences with photographs, passports or an official identity card issued by H M Forces.
- Provision of effective CCTV in and around premises.
- Employment of Security Industry Authority licensed door staff. (If two or more are employed there must be at least one male and one female).
- Provision of toughened or plastic glasses.
- Provision of secure deposit boxes for confiscated items ('sin bins').
- Provision of litterbins, security measures, e.g. lighting, outside premises.
- Membership of a Pub Watch scheme.
- The current 'Chill Out Hour' operating at the late night venues in the Borough of Maidstone which is the agreement whereby late night venues cease to sell alcohol yet continue to provide music and dancing for a further hour (at a reduced volume and with the heavy bass beat removed) has proved to be a success in reducing late night crime and disorder.
- Membership of Maidsafe (Nite Net).

#### 21. The Promotion of Public Safety

The Licensing Authority wishes to ensure the safety of everyone on licensed premises.

#### **Concerns**

#### Capacity

Where existing legislation does not provide adequately for the safety of the public, club members or guests, the occupancy capacity for premises and events (to include performers and staff) may be an important factor in promoting public safety. Subject to the requirements of the following paragraph the Licensing Authority will expect the issue of occupancy capacity and adequate controls of the numbers of persons on premises or attending an event to be considered by an

applicant when completing an Operating Schedule. Where a relevant representation is received in respect of capacity the Licensing Authority will consider setting capacity limits in consultation with the Kent and Medway Fire and Rescue Authority for the following premises:

- Nightclubs
- Cinemas
- Theatres
- Other premises where regulated entertainment within the meaning of the Act is being provided. The Applicant might also consider the following concerns when assessing the appropriate capacity for premises or events in the Maidstone area. These could include:-
- The design and layout of the premises.
- The nature of the premises or event.
- The nature of the licensable activities being provided.
- The provision or removal of temporary structures, such as a stage or furniture.
- The number of staff available to supervise customers both ordinarily and in the event of an emergency.
- The customer profile (e.g. age, disability).
- The attendance by customers whose first language is not English.
- Availability of suitable and sufficient sanitary accommodation.
- The nature and provision of facilities for ventilation.
- The use of special effects such as lasers, pyrotechnics, smoke machines, foam machines, etc.

Where capacity is likely to be reached (such as on known busy evenings) and particularly where a special event or promotion is planned, the applicant will be expected to consider the arrangements that will be put in place to ensure that the capacity of the premises is not exceeded.

#### **Additional Steps**

The following examples of additional steps are given for applicants to consider in the preparation of their Operating Schedule, having regard to their particular type of premises or activities:-

- Suitable and sufficient risk assessments.
- Effective and responsible management of premises
- Provision of a sufficient number of people employed or engaged to secure the safety of the premises and patrons.
- Appropriate instruction, training and supervision of those employed or engaged to secure the safety of the premises and patrons.
- Adoption of best practice guidance.
- Provision of effective CCTV in and around premises.
- Provision of toughened or plastic non disposable glasses/bottles.
- Implementation of crowd management measures.
- Regular testing (and certification where appropriate) of procedures, appliances, systems etc. pertinent to safety.

#### 22. Prevention of Public Nuisance

Licensed premises can cause adverse impacts on communities through public nuisance. The Licensing Authority wishes to maintain and protect the amenity of residents and other businesses from any nuisance caused by the operation of licensed premises whilst recognising the valuable cultural, social and business importance that such premises provide.

The Licensing Authority will interpret 'public nuisance' in its widest sense, and takes it to include such issues as noise, light, odour, litter and anti-social behaviour, where these matters impact on those living, working or otherwise engaged in normal activity in an area.

#### **Concerns**

When addressing the issue of prevention of public nuisance, the applicant should consider those factors arising from the premises or the activities of their customers within the vicinity of the premises that may impact on the likelihood of public nuisance. These may include:-

- The location of the premises and their proximity to residential and other noise sensitive premises, such as hospitals, hospices and places of worship.
- The hours of operation, particularly if between 23.00 and 07.00.
- The nature of activities to be provided, including whether those activities are of a temporary or permanent nature and whether they are to be held inside or outside premises.
- The design and layout of premises and in particular the presence of noise limiting features.
- The occupancy capacity of the premises.
- Last admission time.
- The steps the applicant has taken or proposes to take to ensure that staff leave the premises quietly.
- The steps the applicant has taken or proposes to take to prevent disturbance by patrons arriving or leaving the premises.
- Whether routes to and from the premises, on foot or by car or service or delivery vehicles, pass residential premises within the vicinity of the Premises.
- Whether other measures have been taken or are proposed such as the use of CCTV or the employment of registered door supervisors.
- The arrangements made or proposed for parking by patrons, and the effect of this parking on local residents.
- The likelihood of any violence, disorder or policing problems arising if a licence were granted.
- Whether taxis and private hire vehicles serving the premises are likely to disturb local residents.
- The siting of external lighting, including security lighting that is installed inappropriately.
- Whether the operation of the premises would result in increased refuse storage or disposal problems or additional litter in the vicinity of the premises and any measures or proposed measures to deal with this.
- The history of previous nuisance complaints proved against the premises, particularly where statutory notices have been served on the present licensees.

#### **Additional Steps**

The following examples of additional steps are given as examples for applicants to consider in the preparation of their Operating Schedule, having regard to their particular type of premises or activities:-

- Effective and responsible management of premises.
- Appropriate instruction, training and supervision of those employed or engaged to prevent incidents of public nuisance.
- Control of operating hours for all or parts (e.g. garden areas) of premises, including such matters as deliveries.
- Adoption of best practice guidance (e.g. Good Practice Guide on the Control of Noise from Pubs and Clubs, produced by Institute of Acoustics).
- Installation of soundproofing, air conditioning, acoustic lobbies and sound limitation devices.
- Management of people, including staff, and traffic (and resulting queues) arriving and leaving premises.
- The incorporation of measures for ensuring the safe and swift dispersal of patrons away from premises and events without causing nuisance or public safety concerns to local residents.
- Effective ventilation systems to prevent nuisance from odour.

N.B. Where relevant representations are received which the Licensing Sub Committee consider material particular consideration will be given to the impact on residential amenity of proposals for the provision of late night refreshment where these are either located in, or encourage people to move through, residential areas.

#### 23. Protection of Children from Harm

A mandatory condition will be applied requiring access to be restricted to those who meet the required age limit in accordance with any certificate granted by the British Board of Film Classification or in specific cases the Local Authority.

The relaxation in the Licensing Act giving accompanied children greater access to licensed premises is seen as a positive step, which may bring about a social change in family friendly leisure but the risk of harm to children remains the paramount consideration. Clearly, this relaxation places additional responsibilities upon licence holders as well as upon parents and others accompanying children.

The protection of children from harm includes the protection of children from moral, psychological and physical harm and, in relation to the exhibition of films, the transmission of programmes by video or DVD. This includes the protection of children from exposure to strong language, sexual imagery and sexual expletives.

In the event of an unclassified film, then it is expected that the Licensing Authority will view the film before it is shown in the Council's area.

In certain circumstances children are more vulnerable and their needs will require special consideration. This vulnerability includes their susceptibility to suggestion, peer group influences, inappropriate example, the unpredictability of their age and the lack of understanding of danger.

The body of the Local Authority recognises as being confident to advise on matters relating to the protection of children from harm is Kent Social Services, Brenchley House, County Hall, Maidstone, Kent ME14 1RX.

#### Concerns

The applicant should consider those factors arising from the premises or the activities of their customers within the vicinity of the premises that may impact on the prevention of children from harm. These may include the potential for children to:-

- purchase, acquire or consume alcohol
- be exposed to drugs, drug taking or drug dealing
- be exposed to gambling
- be exposed to activities of an adult or sexual nature
- be exposed to incidents of violence or disorder
- be exposed to environmental pollution such as noise
- be exposed to special hazards such as falls from a height

#### **Additional Steps**

The following examples of additional steps are given to assist applicants. The Licensing Authority considers them to be important matters that applicants should take account of in the preparation of their Operating Schedule, having regard to their particular type of premises and/or activities:-

- Effective and responsible management of premises.
- Provision of a sufficient number of people employed or engaged to secure the protection of children from harm.
- Appropriate instruction, training and supervision of those employed or engaged to secure the protection of children from harm.
- Adoption of best practice guidance (Public Places Charter).
- Limitations on the hours when children may be present, in all or parts of the premises.
- Limitations or exclusions by age when certain activities are taking place.
- Imposition of requirements for children to be accompanied by an adult.

- Acceptance of accredited 'proof of age' cards, 'new type' driving licences with photographs, passport, an official identity card issued by HM Forces or by an EU country bearing the photograph and date of birth of bearer.
- N.B. In exceptional circumstances, where necessary, and only where the licensing authority has received relevant representations, it may impose conditions restricting access or excluding children from premises or part of licensed premises:-
- a) at certain times of the day, or
- b) when certain licensable activities are taking place, or
- c) to which children aged under 16 years should have access only when supervised by an adult, or
- d) to which unsupervised children under 16 will be permitted access.

Examples of premises where these conditions may be considered include those where:-

- a) There have been convictions for serving alcohol to minors or where there is some evidence of under- age drinking.
- b) There is a known association with drug taking or dealing.
- c) There is a strong element of gambling on the premises.
- d) Entertainment of an adult or sexual nature is commonly provided.
- e) There is a presumption that children under 18 should not be allowed (e.g. to nightclubs, except where under 18 discos are being held)
- f) Licensable activities are taking place during times when children under 16 may be expected to be attending compulsory full-time education.

The Licensing Authority commends the Portman Group Code of Practice on the naming and packaging of alcoholic drinks. See www.portman-group.org.uk for further information.

#### 10. Options

Legal options open to members -

- a) GRANT the licence subject to such conditions as are consistent with the operating schedule accompanying the application; MODIFIED to such extent as the Licensing sub-committee considers necessary for the promotion of the licensing objectives and any relevant mandatory condition
- b) EXCLUDE from the licence any of the licensable activities applied for.
- c) REFUSE to specify a person in the licence as premises supervisor
- d) REJECT the application.
- 11. Members of the Licensing Act 2003 Licensing Sub Committee are reminded of their duty under section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the Licensing Authority's responsibility to co operate in the reduction of crime and disorder in the Borough

Section 17 of the Crime and Disorder Act 1988 states:

"Without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those function on, and the need to do all that it reasonably can prevent, crime and disorder in its area".

#### 12. Implications Assessment

The decision should be made with regard to the Secretary of State's Guidance and the Council's

Statement of Licensing Policy under the Licensing Act 2003. Where the decision departs from either the Guidance or the policy clear and cogent reasons must be given. Members should be aware that if such a departure is made the risk of appeal/challenge is increased.

#### 13. Human Rights

While all Convention Rights must be considered, those which are of particular relevance to the application are:

- Article 8 Right to respect for private and family life
- Article 1 of the First Protocol Protection of Property
- Article 6(1) Right to Fair Hearing
- Article 10 Freedom of Expression

The full text of each Article is given in the attached Appendices

#### 14. Conclusion

Members must ensure that the application is considered on its merits, as well as against the relevant guidance, policy and statutory framework.

#### 15. List of Appendices

Appendix A Application Form Appendix B Plan of Premises

Appendix C Photos of the Premises

Appendix D Representations (Interested Parties)

Appendix E Plan of area

Appendix F Human Rights Articles Appendix G Order of Proceedings

#### 16. Appeals

The applicant or any interested party (objector) may appeal the Licensing Act 2003 Sub Committee's decision within 21 days beginning with the day on which the Appellant is notified. All/any appeals must be lodged with the Magistrates' Court. Parties should be aware that they MAY incur an Adverse Costs Order should they bring an appeal.

Contact: Senior Licensing Officer

Email: <u>lorraineneale@maidstone.gov.uk</u>

Lacid 19/8/11
LAST REPS. 18/9/11.
Hearing by 15/10/11

# 11/02270/LAPRE

£100 chq to MBC

#### **Maidstone Borough Council**

The Licensing Partnership PO Box 182 Sevenoaks Kent TN13 1GP

# Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Mr. Robin SMALLBONE  (Insert name(s) of applicant) apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003							
		Premises Details					
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			T :			<u> </u>	
Tele	ohon	e number at premises (if any)	<u></u>				
Non-	dom	estic rateable value of premises	£ (000				
		applicant Details ate whether you are applying for	a premises lic Plea	ence a	s yes		
a)		ndividual or individuals *	/		please compl	ete section (A)	
b)	a pe	erson other than an individual *			, ,		
	i.	as a limited company				ete section (B)	
	ii.	as a partnership			please compl	ete section (B)	

	iii.	as an unincorpo	orated association	or		please comp	olete section (B)
	lv.	other (for exam	ple a statutory co	rporation)		please comp	olete section (B)
c)	a red	cognised club				please comp	olete section (B)
d)	a ch	arity				please comp	olete section (B)
e)	the p	proprietor of an e	educational establ	ishment		please comp	olete section (B)
f)	a he	alth service bod	у			please comp	olete section (B)
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E-mail address (optional)							
Please provide nar	(B) OTHER APPLICANTS  Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.						
Name							
Address							
Registered number	(where applicable)						
Description of applic	ant (for example, partne	rship, company, uni	ncorpora	ted association etc.)			
Telephone number (	if any)						
E-mail address (opti	onal)						
Part 3 Operating So	chedule						
When do you want t	he premises licence to s	tart?		Day Month Year / 9 0 9 2 0 1 1			
If you wish the licendyou want it to end?	ce to be valid only for a l	imited period, when	do	Day Month Year			

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If 5,0	000 or more people are expected to attend the premises at any time, please state the number expected to attend.	
Wha	t licensable activities do you intend to carry on from the premises?	
	ase see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and nsing Act 2003)	2 to the
Prov	vision of regulated entertainment	Please tick yes
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	
Pro	vision of entertainment facilities:	
i)	making music (if ticking yes, fill in box I)	
j)	dancing (if ticking yes, fill in box J)	
k)	entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)	
Pro	vision of late night refreshment (if ticking yes, fill in box L)	
Sun	only of alcohol (if ticking yes, fill in box M)	

# Α

Plays Standard days and timings (please read			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
	nce note 6		(product years gammary)	Outdoors	
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Wed			State any seasonal variations for performing puddance note 4)	<mark>olays</mark> (please r	ead
Thur					44-
Fri			Non standard timings. Where you intend to use for the performance of plays at different times the column on the left, please list (please read	to those liste	<u>d in</u>
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Sun					

# В

Films Standard days and			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
timings (please read guidance note 6)			guidance note 2)	Outdoors	
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Tue					
Wed			State any seasonal variations for the exhibition read guidance note 4)	n of films (plea	ase
Thur					
Fri			Non standard timings. Where you intend to us for the exhibition of films at different times to column on the left, please list (please read guid	those listed in	es the
Sat					
Sun					

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Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
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Sun			

D

Boxing or wrestling entertainments Standard days and		<u> </u>	Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
timings	(please r ce note 6)	ead	· ·	Outdoors	
Day	Start	Finish		Both	
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# Ε

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick	Indoors	
			(please read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read gu	idance note 3)	
Tue					
Wed			State any seasonal variations for the performation (please read guidance note 4)	ince of live mi	usic
Thur					
Fri			Non standard timings. Where you intend to us for the performance of live music at different t listed in the column on the left, please list (ple	imes to those	
Sat			note 5)		
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)		nd ead	Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
guidain		/ 		00100013	
Day	Start	Finish		Both	
Mon			Please give further details here (please read gu	idance note 3)	
Tue					
			·		
Wed	,		State any seasonal variations for the playing o	f recorded mu	usic
	***************************************		(please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to us	se the premise	<u>es</u>
		<del></del>	for the playing of recorded music at different to listed in the column on the left, please list (please list)	<u>imes to those</u> ase read quida	nce
Sat			note 5)		
Sun					

G

dance	mances o		Will the performance of dance take place indoors or outdoors or both – please tick	Indoors	
timings	tandard days and mings (please read uidance note 6)		(please read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read gu	iidance note 3)	
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

# Н

descriptions (g) Standatimings	ng of a s ption to t within (e and days a (please of ce note 6	that e), (f) or and read	Please give a description of the type of entertainment you be providing		<u>ill</u>
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read	Indoors	
Mon			guidance note 2)	Outdoors	
				Both	
Tue			Please give further details here (please read guidance note 3)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where you intend to us for the entertainment of a similar description t within (e), (f) or (g) at different times to those I column on the left, please list (please read guid	o that falling isted in the	<u>es</u>
Sun					

ı

Provision of facilities for making music Standard days and timings (please read guidance note 6)		i <b>c</b> nd ead	Please give a description of the facilities for m will be providing  Will the facilities for making music be	aking music y	ou
			indoors or outdoors or both – please tick (please read guidance note 2)	Outdoors	
Day	Start Finish			Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list (please read		to
Sat			guidance note 5)		
Sun					

J

for dan Standa timings	ision of facilities ancing dard days and gs (please read ince note 6)		Will the facilities for dancing be indoors or outdoors or both - please tick (see guidance note 2)	Indoors Outdoors Both	
			Please give a description of the facilities for dancing you will providing		
Day	Start	Finish			
Mon			Please give further details here (please read guidance no		
Tue					
Wed			State any seasonal variations for providing dancing facilities (please read guidance note 4)		<u>s</u>
Thur					
Fri			Non standard timings. Where you intend to us for the provision of facilities for dancing enter different times to those listed in the column or	tainment at	
Sat			<u>list</u> (please read guidance note 5)		
Sun					

# K

for ent similar that fa Standa timings	ion of factorial income	ent of a tion to lin i or j and read	Please give a description of the type of entertainment fac you will be providing			of a you will be providing i or j		Y.
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick (please read	Indoors				
Mon			guidance note 2)	Outdoors				
				Both				
Tue			Please give further details here (please read guidance note					
Wed								
Thur			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or (please read guidance note 4)					
Fri								
Sat			Non standard timings. Where you intend to us for the provision of facilities for entertainment description to that falling within i or j at differe listed in the column on the left, please list (pleanote 5)	of a similar ent times to th	<u>ose</u>			
Sun								

L

Standa	ght refre rd days a (please i	ınd	Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
	ce note 6		please tick (please read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon	Mon		Please give further details here (please read gu	idance note 3)	
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, those listed in the column on the left, please list (please read		to
Sat			guidance note 5)		
Sun		**************			

#### M

Standa	bly of alcohol dard days and gs (please read ance note 6)		ays and consumption (Please tick box) (please read			
			guidance note 1)	Off the premises		
Day	Start	Finish	·	Both		
Mon	0900	1700	State any seasonal variations for the supply of read guidance note 4)	f <b>alcohol</b> (plea	se	
Tue	~ (	~ +				
Wed	( ,	* (				
Thur	30	8. n.		Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	` &	1 \				
Sat	4 4	٠ (				
Sun	(,					

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name MR. ROBIN CHRISTOPHER SMALLBONE	
Address L. PICKERING STREET MAIDSTONE	
KENT MEIS GRS	
Postcode MEIS GRS	
Personal Licence number (if known)	
ssuing licensing authority (if known)	

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NONE

0

open t Standa timings	Hours premises are open to the public Standard days and timings (please read guidance note 6)		State any seasonal variations (please read guidance note 4)	
Day				
Mon		·		
Tue				
Wed			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the	
Thur			column on the left, please list (please read guidance note 5)	
Fri				
Sat				
Sun		`		

P Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b,c,d,e) (please read guidance note 9)

Premises intended for Storage only. No On Salos + All Sales made OF SITE

b) The prevention of crime and disorder

locked and Secure Premises, no access to Public.

locked end Secre premises no access to Public

d) The prevention of public nuisance

No volatile emissions, No noise emitted.

e) The protection of children from harm

locked enal Secure fremises access to Public. All Sales to trade only

			Please tic	k yes
<ul> <li>I have mad</li> </ul>	e or enclosed pa	ayment of the fee		4
<ul> <li>I have encl</li> </ul>	osed the plan of	f the premises		
	copies of this are re applicable	pplication and the plan to respo	nsible authorities and	J
	osed the consen if applicable	nt form completed by the individ	ual I wish to be premises	
<ul> <li>I understan</li> </ul>	d that I must nov	w advertise my application		$\mathbb{Z}$
<ul> <li>I understan be rejected</li> </ul>		comply with the above require	ments my application will	
STANDARD SC	ALE, UNDER SI	N CONVICTION TO A FINE UF ECTION 158 OF THE LICENS CONNECTION WITH THIS AP	ING ACT 2003 TO MAKE	A
Part 4 - Signatu	ı <b>res</b> (please rea	ad guidance note 10)	r	
Signature of apguidance note 1	plicant of applicant of applica	cant's solicitor of other duly n behalf of the applicant/plea	authorised agent (See se state in what capacity.	
Signature	XHI			-
Date	1518	8/2811	***************************************	
Capacity				
	nt. (please read	e of 2 <sup>nd</sup> applicant or 2 <sup>nd</sup> applic I guidance note 12). If signing		ıt
Signature				
Date				
Capacity				
		iously given) and postal addr n (please read guidance note 1		
Post town	<del></del>		Post code	
Telephone num	ber (if anv)		1	
		spond with you by e-mail you	ır e-mail address (optiona	al)

### **Maidstone Borough Council**

The Licensing Partnership PO Box 182 Sevenoaks Kent TN13 1GP

Consent of individual to being specified as premises supervisor

MR ROBIN CHRISTOPHER SMALLBONE [full name of prospective premises supervisor]
OF GIPTING STREET MAIDSTONE KENT MEISTORS
[home address of prospective premises supervisor]
hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for
ALCOHOL- LICENCE PREMISES [type of application]
by
MC ROBIN CHRISTOPHER SMALLBOWE
relating to a premises licence [number of existing licence, if any]
MR. ROBN CHASTOPHER SMALLBONE 6. PICKERING STREET MAIDSTONE KETST MEIS GRS
[name and address of premises to which the application relates]

and any premises licenc	e to be granted or varied in respect of this application made	
MR - ROB (M	V CHRISTOPHER SMALLBONE	
concerning the supply of MR. ROBW CHA 61 PILKERING MAIDSTONE KENT MEIS CIRS	alcohol at PISTOPHER SMALLBONE STREET	
[name and address of premis	es to which application relates]	
I also confirm that I am licence, details of which	applying for, intend to apply for or currently hold a personal set out below.	
Personal licence number		
INTEND TO		
Personal licence issuing	authority	
[insert name and address and	telephone number of personal licence issuing authority, if any]	
Signed	AMMM/	$\bigcirc$
Name (please print)	MR. ROBIN CHRISTOPHER SMALL	BONE
Date	9/8/2011	

### Licensing Act 2003

Notice of application to vary a Premises Licence

Notice is hereby given that Robin Christopher Smallbone has applied to Maidstone Borough Council on 22 August 2011 for the grant of a premises licence to use the premises at 6 Pickering Street, Maidstone, Kent ME15 9RS for: the off sale, by retail, of alcohol. Namely: Monday to Sunday 09:00 to 17:00. Any person who wishes to make a representation in relation to this application must give notice in writing of his/her representation by 18 September 2011stating the grounds for making said representation to: Maidstone Borough Council Licensing Office, Maidstone House, King Street, Maidstone, Kent ME15 6JQ. The Register of Record of Application can be viewed by members of the public during office hours at Maidstone Borough Council Licensing Office, or accessed online by visiting www.digitalmaidstone/licensing. Representation shall be made in writing. It is an offence knowingly or recklessly to make a false statement in connection with an application for a premises licence. The maximum fine for which a person is liable on summary conviction for the offence is £5,000.

#### Smallbone, Robin

From:

Claire Procter <claire.procter@downsmail.co.uk>

Sent: To: 16 August 2011 09:41

To: Subject: Smallbone, Robin RE: Public notice

Many thanks

Claire Procter Mail Publications Ltd 01622 630330 ext 230 www.downsmail.co.uk

----Original Message-----

From: Smallbone, Robin [mailto:Robin.Smallbone@delphi.com]

Sent: 16 August 2011 08:27

To: Claire Procter

Subject: RE: Public notice

Claire, there are no correction to be applied; please proceed.

Thanks in advance for your collaboration.

Best Regards Robin

----Original Message----

From: Claire Procter [mailto:claire.procter@downsmail.co.uk]

Sent: 15 August 2011 16:48 To: Smallbone, Robin Subject: FW: Public notice

Hi Robin

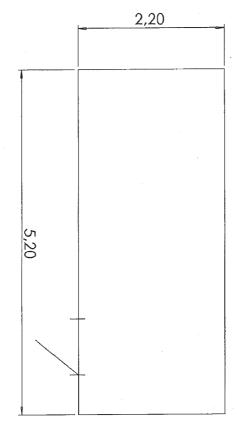
Please find attached a proof of your advert. Please let me know if you are happy for this to run or if corrections are

Once you have cleared the copy I will make the A4 sign, and post to you.

Kind Regards

Claire Procter

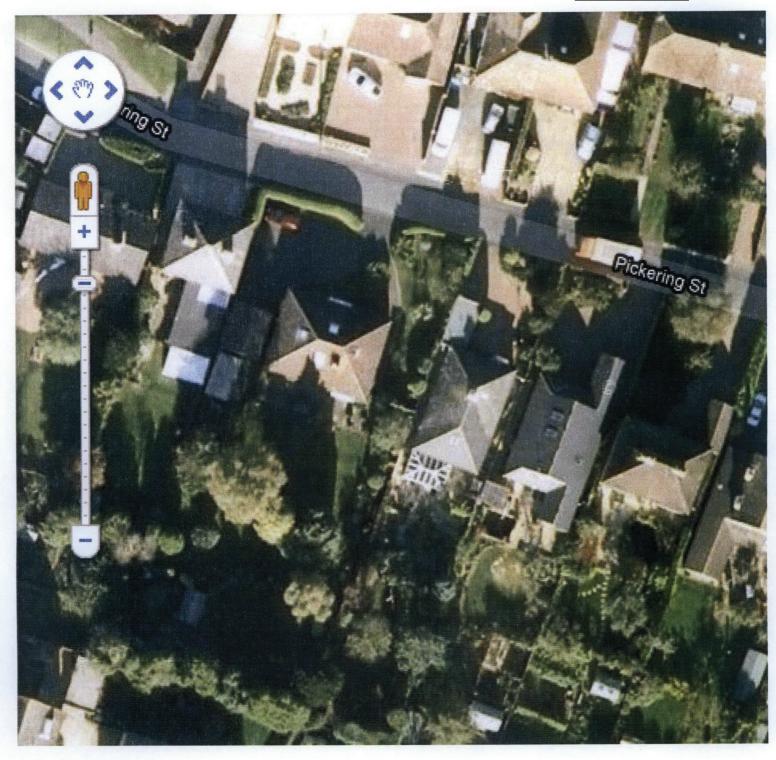
Mail Publications Ltd 01622 630330 ext 230 www.downsmail.co.uk



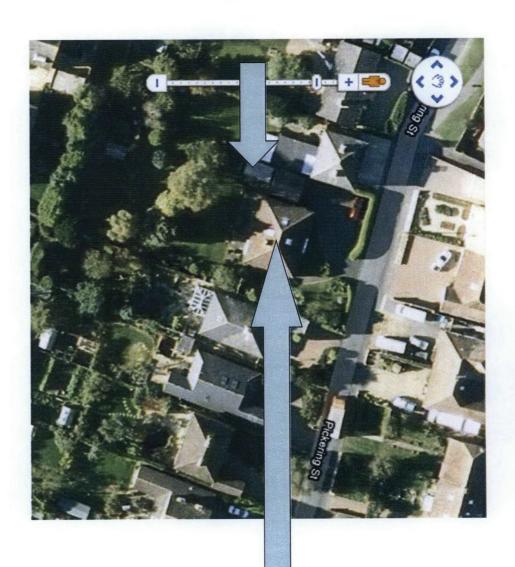
6 PICKERING STREET FLOOR PLAN LICENSED PREMISES (SALE OF ALCOHOL)

SCALE 50:1 METERS

# **APPENDIX C**

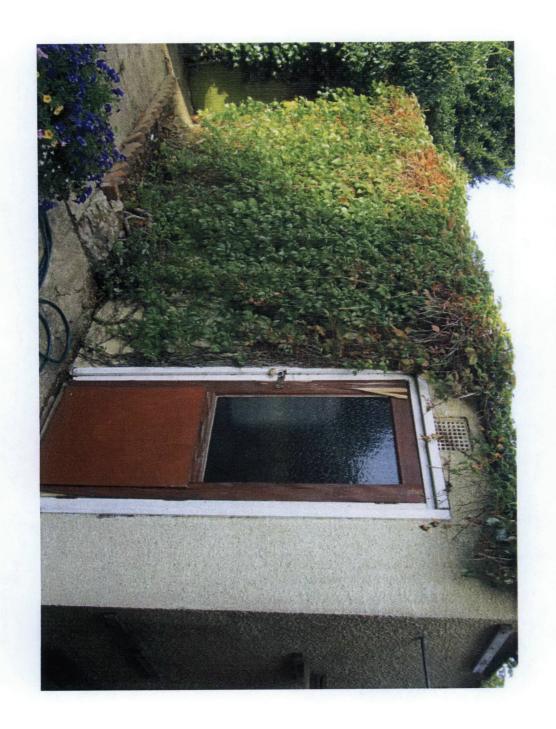


Proposed
Out Building



6 Pickering St Maidstone Kent ME15 9RS

Size of out building 5.2M X 2.2M, Constructed using Breeze Blocks with rendered out side wall, flat roof construction.



Size of out building 5.2M X 2.2M, Constructed using Breeze Blocks with rendered out side wall, flat roof construction.







Maidstone Borough Council Licensing Office Maidstone House King Street Maidstone, Kent ME15 6JQ

Dear Sir/Madam,

### <u>Application Number 11/02270/LAPRE</u> 6 Pickering Street, Maidstone, Kent

We wish to object to the above application on the following grounds.

- a. Prevention of crime and disorder Application mentions locked and secure premises as this is an outbuilding in a residential back garden, surrounded by other homes and gardens, no mention of crime deterrents, i.e. alarm, cctv. Outbuildings can be broken into.
- b. Public Safety Pickering Street, is a narrow no through road without pavements, very much used by pedestrians (mainly mums, children in pushchairs, children riding bikes and scooters) to local school and playgroups, etc.. Dog walkers, elderly people etc. at other times and busy at week ends. People particularly vulnerable during winter months (notice times 9-5, seven days a week) with no street light to light up this area.
  - Expect this footfall to increase as the new estate at the top of Pickering Street is being occupied. Noticeable increase in volume of cars since new estate growing, and only one way in and out of the road. Deliveries of the goods from the premises onto this road obviously will increase risk both to pedestrians and vehicles.
- c. Prevention of Public Nuisance as the production of beer made on these premises will obviously be increasing as the idea is to sell to the trade, noise and ancillary activities in connection with the production will increase in line with demand.

Yours sincerely.

D. Masters and A. Bourne

10 Pickering Street

Maidstone, Kent ME15 9RS

Masters



Maidstone Borough Council Licensing Office Maidstone House King Street Maidstone, Kent ME15 6JQ

3rd September 2011

Application Number 11/02270/LAPRE - 6 Pickering Street, Maidstone, Kent

As next-door to the above bungalow, we wish to object to the above.

Public Safety – Pickering Street is a narrow no through road, no pavements and lots of traffic and pedestrians. This will increase when new estate at top of road is finished. Traffic connected with this business will add to these problems. More dangerous in winter months as very little street lighting and children coming home from school during the operating hours (9-5 seven days a week).

Prevention of Public Nuisance – Beer has been made on these premises for at least the last two years and we know it has been supplied to at least two pubs in the Maidstone area. There are noise issues involved in the production of the beer and we are also concerned about the legal side to this business. It does not seem to be appropriate to a residential area.

Prevention of Crime and Disorder – The premises is in an outbuilding in a back garden. Could easily be accessed through side gate.

Yours sincerely,

Mr. Mr R Smil

Mr & Mrs R Smith 8 Pickering Street MAIDSTONE, Kent ME15 9RS

12 Pickering Street Maidstone, Kent ME15 9RS

Maidstone Borough Council Licensing Office Maidstone House King Street Maidstone, Kent ME15 6JQ



2nd September 2011

Dear Sir,

## Application Number 11/02270/LAPRE - 6 Pickering Street, Maidstone, Kent

It is common knowledge that beer is being manufactured on the premises and I understand that no Planning Permission has been granted for the premises to be used for the production and sale of alcohol and that this is being looked into by Planning Enforcement.

I object to the above for the following reasons.

- 1. Public Safety Pickering Street is a busy, narrow, no through road without pavements and is used by vehicles and pedestrians during the business hours applied for 9-5 seven days a week. This traffic will obviously increase if the business prospers.
- 2. Prevention of Public Nuisance Not an appropriate industry for a residential area.
- 3. Prevention of Crime and Disorder Outbuilding is in back garden, I would have concerns over level of security.

Yours sincerely,

Mr W Neaves



14 PICKERING STREET LOOSE MAIDSTONE ME15 9RS

**12 SEPTEMBER 2011** 

Maidstone Borough Council Licensing Office Maidstone House King Street Maidstone Kent ME15 6JQ.

Dear Sirs

### APPLICATION 11/02270/LAPRE

We wish to strongly object re the above application for a storage unit for alcohol at No. 6 Pickering Street.

Pickering Street is a residential area and is a narrow road without pavements. We are already subjected to busy traffic from a small estate built recently at the top of the road.

We do not want a business operating in Pickering Street, especially one where vans/lorries will be involved in delivering and taking away goods. A business like this should be run from a small unit. If all sales are made off site why can't storage be combined all in the same place. We also understand from local residents that alcohol is already being produced in the form of beer on the premises.

Also Pickering Street is near Loose Primary School and there are families taking their children to school. It is hazardous enough walking down the road without having to negotiate the extra traffic that will be involved.

We sincerely hope you will give our objections consideration and refuse this type of business being carried out in a residential area where there is a certain amount of risk to all pedestrians.

Work P. Werlrook

Yours faithfully,

B.A. & P.M. Westbrook



3 fickering St Loose Marastone Kent MEI5 9RS 10.9.11

Re application number 11/02270/LAPRE Dear Sir

I am writing regarding the above application number for a previses licence at 6 Pickering St and am objecting to this request for several reasons.

Firstly I an concerned about the Safety in storing alcohol at this property being in a residential area. Alongside this I have been told that beer is currently made on the premises and this raises further concerns as to how the Sale of alcohol will be monitored in the future if a licence is granted. Although the intention at the moment is to purchase alcohol and then to sell on, I am not confident that home made beer may not will time start to be sold letter sent 1519

and who indeed would police this after a licence is granted. This is very unfair on the neighbours closest to the property who already tolerate beer being manufactured.

Secondly there is the concern regarding braffic and the intended have of brading. Pickering Street is very narrow and already very busy as there is a new development that has been built and their only access to and from is via holering street. Parking is already an usure as the collages on the main Loose Road use Pickering Street for parking and their cars are left on the road often parked past number 6. With poterhally people purchasing alcohol from 0900 hars to 1700 hours 7 days a week this situation will any get worse. Tirthemore there are no paveneuts extreside of Pickering Street and School children, People with push chairs etc have to walk on the road. I do not feel it will be safe for the public if vehicles

Street and having to park on the road as the drue way is not big enough.

My first concerns are regarding the amount of alcohol to be shored and how this will be seave enough to stop theft as well as the possibility of selling to individuals in time and maybe those who are inderage. I struggle to see how this will be policed once a hence is given.

It is for all the above reasons
that I feel the hence should not be
granted

Yours faithfully

Sally Rance

# Comments for Licensing Application 11/02270/LAPRE

### **Application Summary**

Application Number: 11/02270/LAPRE

Address: 6 Pickering Street Maidstone Kent ME15 9RS

Proposal: Premises Licence

Case Officer: Unallocated - Maidstone

### **Customer Details**

Name: Mr John Hawker

Address: 25 Pickering Street, Maidstone, Kent ME15 9RS

### **Comment Details**

Commenter Type: Neighbour

Stance: Customer objects to the Licensing Application

Comment Reasons:
- Noise Disturbance

- Parking

- Traffic

Comment:9:03 PM on 13 Sep 2011 Reference Licencing application no 11/02270/LAPRE.

Dear Sirs,

I write to lodge a protest regarding the above application. My objections are as follows:-

a) Pickering Street is a residential area with many young children and as such is not suited to industrial use, being a narrow road with no footpath. The traffic flow is already quite heavy and will increase with the completion of the development on the former Leonard Gould site. The addition of commercial traffic would only serve to make the matter worse., increasing the danger to pedestrians.

Further to this point, No.6 is near to the entrance to Pickering Street where the roadway is narrow. We already have a number of cars parked throughout the day in this area and they already cause problems for vehicles entering or leaving our street.

- b) Friends who live nearer to No.6 tell us that there is considerable noise at certain times and that this disturbs the amenity that they regard as normal for a residential area. Also if this undertaking is allowed where will it stop. Others may be emboldened to set up other intrusive enterprises.
- c) The applicant has already started to make beer on the premises although, so far as we

# **APPENDIX D**

neighbours are aware, there has been no application for permission to undertake such activity. I feel sure that this must render his operation illegal.

I trust that my views will be considered seriously and that the application will be refused..

Yours faithfully,

Maidstone Borough Council Licensing Office

Maidstone House

King Street

Maidstone

Kent

ME15 6JQ

RECEIVED

15 SEP 2011

Otterham Pickering Street Loose Maidstone Kent ME15 9RH

12 September 2011

Dear Sir

### <u>Application No. 11/02270/LAPRE</u> <u>Location – 6 Pickering Street, Maidstone ME15 9RS</u>

I wish to object to the granting of a premises licence at the above residential property for the off sale, by retail, of alcohol.

Pickering Street is a narrow road without foot paths and this property is close to the junction with the Loose Road. The approach to this junction on Pickering street is currently problematic and with additional vehicles parking here during the hours of 09:00 to 17:00 hours will make entering and leaving Pickering Street onto and from Loose Road both more difficult and dangerous.

I also do not think that storing and selling alcohol from a residential property is appropriate.

I therefore request that you decline the granting of a premises licence to Mr Smallbone at 6 Pickering Street.

Yours faithfully

Peter & Pauline Gardner

Gosdner T

Mr Mrs Robbins Rose Villa, 4 Pickering Street Loose, ME15 9RS

15th September 2011



<u>Application for a premises licence under Licensing Act 2003</u>
<u>6 Pickering Street</u>
<u>Ref no. 11/02270/LAPRE</u>

Dear Sir

Please accept this letter as our written objection for the above application at our neighbour's residential premises.

We are very concerned if a licence is approved the impact this will have on our quite road and the effect upon ourselves and our neighbours.

## We feel this is application is unacceptable for the following reasons,

- The breeze block out building being used is directly adjacent to our property, we believe brewing is already in progress and once manufacturing and storage increase noise, hygiene, wastage, beer odour, security, Health and Safety issues, and rodent infestation will all become a very real concern to us.
- Pickering street is a very quite, narrow road without pavements, already with parking problems, and together with the current nearby housing development any increase of commercial traffic this business will generate will only add further to the traffic problems.
- We do not know if planning permission will be required or if it has been applied for.

The village of Loose already has an Off-Licence and four public houses.

Will the village benefit from another potential premises being used for storage, production, sale of alcohol We believe this business venture would be better situated on a more suitable site and not in the garden of a residential property.

Yours faithfully Carol & David Robbins

To: Subject: From: Sent: Lorraine Neale publicaccess@sevenoaks.gov.uk 17 September 2011 15:27

Lorraine Neale

Comments for Licensing Application 11/02270/LAPRE

Licensing Application comments have been made. A summary of the comments is provided below

Comments were submitted at 3:26 PM on 17 Sep 2011 from Ms Secretary North Loose Residents Association.

# **Application Summary**

Address: 6 Pickering Street Maidstone Kent ME15 9RS

**Proposal**: Premises Licence

Case Officer: Lorraine Neal

Click for further information

# **Customer Details**

Name: Ms Secretary North Loose Residents Association

Email: secretary@northloose.co.uk

Address: 57 Mayfair Avenue, Maidstone, Kent ME15 6BY

# **Comments Details**

Type: Commenter Member of the Public

Stance: Customer made comments neither objecting to or

supporting the Licensing Application

comment: Reasons for Noise Disturbance Opening Hours

Traffic

Comments: 3:26 PM on 17 Sep 2011 The North Loose Residents members about this application. We understand from Association has been contacted by several of our

51

and there is a great deal of concern that these activities council do not consider there to be a change of use of activities. We contacted Maidstone Borough Council which is a quiet residential area with no commercial will increase to the detriment of the neighbourhood, making and storing beer on his premises for some time instance because due to the level of activity currently the needed planning consent, and were advised as follows: Planning Enforcement to enquire whether this use residents living nearby that Mr Smallbone has been ......no breach of planning control has occurred in this S

approaching, there are safety issues to consider if large bungalow. children walking to and from school. With the winter transport equipment and beer on and off the premises. condition be made on the size of vehicle used to months, for the reasons mentioned above. 2. That a considered: 1. That the licence is limited to a period of 6 so we would ask for the following conditions to be that the needs of local residents must also be addressed, not wish to discourage a commercial opportunity, we teel move his business to premises in Aylesford. Whilst we do will take six months to set up, at which time he will opportunity to supply his beer commercially and that this carried out elsewhere." We are advised that Mr the property. In six months all beer production will be lorries are regularly used to access this residential heavily used by pedestrians, mainly mothers with Smallbone has told Planning Enforcement that he has an This is because Pickering Street has no pavements and

Opinions, conclusions and other information in this message that do not relate to the official business of Sevenoaks District Council shall be understood as neither given nor endorsed or disclose the content of this message to anyone. In such case please destroy/delete the message immediately and notify the sender by reply email. by the Council

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All email communications sent to or from Sevenoaks District Council may be subject to recording and/or monitoring in accordance with relevant legislation

Visit the Council at www.sevenoaks.gov.uk



# **Appendix F**

### **HUMAN RIGHTS**

### Article 8

- 1. Everyone has the right to respect for his private and family life, his home and his correspondence.
- 2. There shall be no interference by a public authority with the exercise of this right except such as is in accordance with the law and is necessary in a democratic society in the interests of national security, public safety or the economic well-being of the country, for the prevention of disorder or crime, for the protection of health or morals, or for the protection of the rights and freedoms of others.

### Article 1 of the First Protocol

Every natural or legal person is entitled to the peaceful enjoyment of his possessions. No one shall be deprived of his possessions except in the public interest and subject to the conditions provided for by law and by the general principles of international law. The preceding provisions shall not, however, in any way impair the right of a State to enforce such laws as it deems necessary to control the use of property in accordance with the general interest or to secure the payment of taxes or other contributions or penalties.

### Article 6(1)

In the determination of his civil rights and obligations or of any criminal charge against him, everyone is entitled to a fair and public hearing within a reasonable time by an independent and impartial tribunal established by law. Judgement shall be pronounced publicly but the press and public may be excluded from all or part of the trial in the interest of morals, public order or national security in a democratic society, where the interests of juveniles or the protection of the private life of the parties so require, or to the extent strictly necessary in the opinion of the court in special circumstances where publicity would prejudice the interests of justice.

### Article 10

- 3. Everyone has the right to freedom of expression. This right shall include freedom to hold opinions and to receive and impart information and ideas without interference by public authority and regardless of frontiers. This Article shall not prevent States from requiring the licensing of broadcasting, television or cinema enterprises.
- 4. The exercise of these freedoms, since it carries with it duties and responsibilities, may be subject to such formalities, conditions, restrictions or penalties as are prescribed by law and are necessary in a democratic society, in the interests of national security, territorial integrity or public safety, for the prevention of disorder or crime, for the protection of health or morals, for the protection of the reputation or rights of others, for preventing the disclosure of information received in confidence, or for maintaining the authority and impartiality of the judiciary.



# **LICENSING AUTHORITY:** MAIDSTONE BOROUGH COUNCIL

**Licensing Act 2003 Sub-Committee Hearing Procedure of Applications for New Premises Licences/Club Premises Certificates and Variations to existing licences and certificates** 

# **Introduction and Procedure**

$\mathbf{i}$	)	Ir	ntr	od	uc	tic	ns

i)	<u>Introductions</u>
	The Chairman will request all those persons participating in the hearing to identify themselves, starting with the:
	$\square$ Members of the sub-committee (who will, if applicable, declare any personal or prejudicial interests)
	☐ Legal advisor
	☐ Committee clerk
	☐ Maidstone Borough Council licensing officers/managers
	☐ Applicant (and any representative)
	$\square$ Each responsible authority (and any representative)
	$\square$ Each interested party (and any spokesperson or representative)
ii)	<u>Procedural Matters</u>
	• <u>Procedure</u>
	The Chairman will:
	$\square$ Confirm that all parties are aware of the sub-committee hearing procedure and that each party has a copy of the hearing procedure document.
	• <u>Submissions</u>
	The Chairman will:
	$\square$ Explain that the sub-committee will allow all parties to put their case fully and make full submissions, within a reasonable time frame.

The Chairman will:
$\hfill \Box$ Explain that the sub-committee procedure shall take the form of a discussion led by the sub-committee.
$\hfill\Box$ Explain that the sub-committee will usually permit cross examination (conducted within a reasonable time frame).
<u>Disruptive Behaviour</u>
The Chairman will:
Explain that where any person attending the hearing behaves in a disruptive manner, the sub-committee may direct that person to leave the hearing (including temporarily) and thereafter the person may submit to the sub-committee in writing any information which the person would have been entitled to give orally had the person not been required to leave the hearing.
Reading of Papers
The Chairman will:
$\square$ Confirm that all sub-committee members have pre-read all the papers and any other documents contained in the report regarding the hearing.
<b>Draft Conditions</b>
The Chairman will:
$\square$ Enquire whether draft conditions have been agreed between the applicant and any of the other parties for the sub-committee to consider.
<u>Witnesses</u>
The Chairman will:
$\Box$ Enquire whether any parties request to have any witnesses give evidence at the hearing; and if so grant the request unless the request is unreasonable.

 $\square$  Invite the parties, where appropriate, to appoint a spokesperson.

• Discussion and cross-examination

# The Hearing

	Outline of the Application	on and Representati	<u>ions</u>				
	The Chairman will ask the legal advisor or community services manager to briefly outline the application and all representations regarding the application.						
i)	The Applicant						
	$\square$ Opening remarks by the	$\square$ Opening remarks by the applicant (or their representative).					
	$\square$ Evidence of the applicant and any witnesses.						
	☐ After each person has given evidence the person may be questioned by each responsible authority, interested party and sub-committee member.						
	$\Box$ If necessary, the applicant (or their representative) may clarify any matter that arose during questioning.						
ii)	Responsible Authorities	(where applicable)	1				
	RESPONSIBLE AUTHORITY	Tick if applicable					
	Police						
	Trading standards						
	Environmental Health						
	Child Protection						
	(Social Services)						
	Planning						
	Fire and Rescue						
	☐ Opening remarks by the representative). ☐ Evidence of the response		the responsible authority (or their and any witnesses.				
			rson may be questioned by the nterested party and sub-committee				
	If necessary, the officer (or representative) may clarify any matter that arose during questioning.						
iii)	Interested Parties						
	$\square$ Opening remarks by th	e interested party (or	spokesperson/representative).				
	$\square$ Evidence of the interested party and any witnesses.						
	After each person has given evidence the person may be questioned by the applicant, responsible authorities, each other interested party and sub-committee member.						
	If necessary, the interemetter that arose during		sperson/representative) may clarify any				

Clos	sing Speeches
In the	e following order:
	Each Responsible Authority
	Each Interested Party
	The Applicant
End	of Hearing
	The Chairman will ask the members of the sub-committee if they have any final questions for any party to the hearing.
	The Chairman will ask the legal advisor whether there are any further matters to be raised or resolved before the hearing is closed.
	The Chairman will bring the hearing to a close and shall declare that the sub-committee will retire, to private session, to consider the application, all relevant representations, evidence, the relevant extracts of Licensing Authority's Statement of Licensing Policy, the relevant extracts of the National Guidance issued under section 182 of The Licensing Act 2003 and the licensing objectives under the Licensing Act 2003.
	The Chairman shall invite the legal advisor to remain with the sub-committee during its deliberations and ask all other persons to withdraw from the room.
The	Decision
The C	hairman shall declare in public session:
	The sub-committee's determination.
	All parties to the hearing will receive a copy of the written Determination Notice regarding the sub-committee's determination.
	All parties may appeal against the sub-committee's decision within 21 days beginning with the day on which the appellant is notified of the Licensing Authority's written determination. Appeals must be lodged with the Magistrates' Court. Parties should be aware that the Magistrates Court may make an order with respect to costs on any appeal.
	The hearing is formally closed.