

# AGENDA

## COBTREE MANOR ESTATE CHARITY COMMITTEE MEETING



Date: Wednesday 11 January 2012

Time: 5.00 p.m.

Venue: Town Hall, High Street,  
Maidstone

Membership:

Councillors Garland, Greer, Hotson and  
J.A. Wilson (Chairman)

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1. Apologies for Absence
2. Notification of Visiting Members
3. Disclosures by Members and Officers
4. Disclosures of Lobbying
5. To consider whether any items should be taken in private because of the possible disclosure of exempt information.
6. Minutes of the meeting held on 9 November 2011

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**Continued Over/:**

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**Issued on 3 January 2012**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEBBIE SNOOK on 01622 602030**. To find out more about the work of the Committee, please visit [www.maidstone.gov.uk](http://www.maidstone.gov.uk)

*Alison Broom*

**Alison Broom, Chief Executive, Maidstone Borough Council,  
Maidstone House, King Street, Maidstone, Kent ME15 6JQ**

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| 7.  | Report of the Head of Finance and Customer Services - Financial Position 2011/12  | 4 - 7   |
| 8.  | Report of the Head of Finance and Customer Services - Response to Management Letter 2010/11   | 8 - 12  |
| 9.  | Report of the Head of Finance and Customer Services - Dealing With Future Surpluses   | 13 - 14 |
| 10. | Report of the Assistant Director of Environment and Regulatory Services - Park Ranger's Progress Report   | 15 - 22 |
| 11. | Report of the Assistant Director of Environment and Regulatory Services - The Introduction of Gate Counters at Cobtree Manor Park   | 23 - 26 |
| 12. | Report of the Assistant Director of Environment and Regulatory Services - A Feasibility Study to Investigate Potential Improvements to Land Leased to the Museum of Kent Life Trust | 27 - 34 |

## **PART II**

**To move that the public be excluded for the item set out in Part II of the Agenda because of the likely disclosure of exempt information for the reason specified having applied the Public Interest Test.**

|     | <u><b>Head of Schedule<br/>12A and Brief<br/>Description</b></u>   |   |
|-----|--|---|
| 13. | Report of the Assistant Director of Environment and Regulatory Services - Appointment of the Cobtree Officer | 1 – Information re. Individual<br>35 - 42 |