

MAIDSTONE BOROUGH COUNCIL

**RECORD OF DECISION OF THE QUEEN'S OWN ROYAL WEST KENT
REGIMENT MUSEUM TRUST COMMITTEE**

Decision Made: 09 January 2013

**QUEEN'S OWN ROYAL WEST KENT REGIMENT MUSEUM
TRUST - ACCOUNTS 2011/12**

Issue for Decision

To approve the Trust's Accounts for the year ending 31 March 2012.

Decision Made

That the Trust's Accounts for the year ending 31 March 2012, attached as Appendix A to the report of the Head of Finance and Customer Services, be approved.

Reasons for Decision

The Accounts for the year ending 31 March 2012 are attached as Appendix A to the report of the Head of Finance and Customer Services.

The Accounts must be approved before they are submitted to the Charity Commission.

There was a deficit of £2,701 on the Receipts and Payments Account for 2011/12. However the Trust does continue to have a healthy bank balance with £7,740 in the Accounts as at 31 March 2012, and overall assets of £27,110 including the investment in the UST Combined Charitable Income Fund.

The most significant item of expenditure was a payment of £6,800 towards the purchase of individual sets of medals that had been awarded to a grandfather, father and son, from the same family, who had served in the Regiment. The cost was partially offset by a donation of £3,000 from the Queen's Own Buffs Association.

Alternatives Considered and Why Rejected

There is no alternative action as the Trust is required to submit its Accounts to the Charity Commission.

Background Papers

None.

Should you be concerned about this decision and wish to call it in, please submit a call in form signed by any two Non-Executive Members to the Head of Change and Scrutiny by: **17 January 2013.**

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REGIMENT MUSEUM TRUST COMMITTEE**

Decision Made: 09 January 2013

**QUEEN'S OWN ROYAL WEST KENT REGIMENT MUSEUM
TRUST - ANNUAL REPORT 2011/12**

Issue for Decision

To approve the 2011/12 annual report for the Queen's Own Royal West Kent Regiment Museum Trust for submission to the Charity Commission.

Decision Made

That the 2011/12 annual report for the Queen's Own Royal West Kent Regiment Museum Trust, attached as an Appendix to the report of the Museums and Heritage Manager, be approved for submission to the Charity Commission.

Reasons for Decision

On 12 March 2007 the Charity Commission, in consultation with Maidstone Borough Council, created a new Scheme which appointed the Council as sole Trustee of the Regimental Museum Charity. Ownership of the Trust's assets passed to the Council which now has responsibility for managing, curating and insuring the Collection.

The old Regimental Trust has become an un-registered charity known as a Combined Fund. The Council has a Duty of Consultation to report once a year on matters relating to the management of the Collection to a nominated representative of the Combined Fund (the Secretary of the Queen's Owns Buffs Association, based at the PWRR Barracks in Canterbury). The Council must produce an annual report and accounts for the Charity Commission.

Alternatives Considered and Why Rejected

Any alternative course of action would not meet the requirements of the Charity Commission. This could undermine public confidence in the ability of the Council to manage the Queen's Own Royal West Kent Regiment Museum Trust.

Background Papers

None.

Should you be concerned about this decision and wish to call it in, please submit a call in form signed by any two Non-Executive Members to the Head of Change and Scrutiny by: **17 January 2013.**