## AGENDA

## AUDIT, GOVERANCE AND STANDARDS COMMITTEE MEETING



Date: Monday 23 November 2015 Time: 6.30 p.m. Venue: Town Hall, High Street, Maidstone

Membership:

Councillors Butcher (Parish Representative), Butler, Clark, Daley, Garland, Mrs Gooch, McLoughlin (Chairman), Perry, Mrs Riden (Parish Representative), Ross and Vizzard

Page No.

- 1. Apologies for Absence
- 2. Notification of Substitute Members
- 3. Notification of Visiting Members
- 4. Disclosures by Members and Officers

**Continued Over/:** 

## **Issued on Friday 13 November 2015**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact Debbie Snook on 01622 602030**. To find out more about the work of the Committee, please visit <u>www.maidstone.gov.uk</u>

Alison Brown

Alison Broom, Chief Executive, Maidstone Borough Council, Maidstone House, King Street, Maidstone, Kent ME15 6JQ 5. Disclosures of Lobbying

6.	To consider whether any items should be taken in private	
0.	because of the possible disclosure of exempt information	
7.	Minutes of the meeting held on 21 September 2015	1 - 6
8.	Report of the Head of Legal Partnership - Complaints Received Under the Members' Code of Conduct	7 - 10
9.	Report of the Head of Policy and Communications - Annual Governance Statement 2015/16 Action Plan Update	11 - 19
10.	Report of the Head of Audit Partnership - Mid-Kent Audit Interim Internal Audit Report 2015/16	20 - 44
11.	Report of the Head of Finance and Resources - Treasury Management Half Yearly Review 2015/16	45 - 54
12.	Report of the Head of Finance and Resources - External Auditor's Annual Audit Letter	55 - 63
13.	Report of the Head of Finance and Resources – Audit, Governance and Standards Committee Update Report – November 2015	64 - 80