

You are hereby summoned to attend a meeting of the

MAIDSTONE BOROUGH COUNCIL



Date: Wednesday 16 September 2015

Time: 6.30 p.m.

Venue: Town Hall, High Street,
Maidstone

Membership:

Councillors Ash, Mrs Blackmore, Brice, Burton,
Butler, Chittenden, Clark, Cox,
Cuming, Daley, Ells, English,
Fissenden, Fort, Garland, Mrs Gooch,
Greer, Mrs Grigg, Harper, Harwood,
Hemsley, Mrs Hinder, Mrs Joy, McKay,
McLoughlin, Moriarty (Mayor),
B Mortimer, D Mortimer, Munford,
Naghi, Newton, Paine, Mrs Parvin,
Paterson, Perry, Pickett, Mrs Ring,
Mrs Robertson, Ross, Round, J Sams,
T Sams, Sargeant, Springett,
Mrs Stockell, Thick, Vizzard, Watson,
Webb, Webster, de Wiggondene,
Willis, J.A. Wilson and Mrs Wilson

Continued Over/:

Issued on 8 September 2015

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEBBIE SNOOK on 01622 602030**. To find out more about the work of the Council, please visit www.maidstone.gov.uk

Alison Broom

**Alison Broom, Chief Executive, Maidstone Borough Council,
Maidstone House, King Street, Maidstone, Kent ME15 6JQ**

AGENDA

Page No.

1. Prayers
2. Apologies for Absence
3. Dispensations (if any)
4. Disclosures by Members and Officers
5. Disclosures of Lobbying
6. To consider whether any items should be taken in private because of the possible disclosure of exempt information.
7. Minutes of the meeting of the Borough Council held on 15 July 2015 1 - 11
8. Mayor's Announcements
9. Petitions
10. Question and Answer Session for Members of the Public
11. Questions from Members of the Council to the Chairmen of Committees
12. Current Issues - Report of the Leader of the Council, Response of the Group Leaders and Questions from Council Members
13. Report of the Audit, Governance and Standards Committee - Audit Committee - Annual Report to Council 2014/15 12 - 20
14. Oral Report of the Strategic Planning, Sustainability and Transport Committee to be held on 8 September 2015 (if any)
15. Oral Report of the Communities, Housing and Environment Committee to be held on 15 September 2015 (if any)
16. Notice of the following motion has been given by Councillor Newton:

That Maidstone Borough Council in recognising the significance of the Centenary of the end of World War I in 2018 and the sacrifice made by the people of this Borough, support in principle the provision of resources to provide both a Commemoration and Celebratory Event.
17. Report of the Head of Finance and Resources - Overview and Scrutiny Annual Report 2014/15 21 - 46
18. Report of the Head of Finance and Resources - Non-Attendance at Council Meetings 47 - 49
19. Report of the Head of Finance and Resources - Review of Allocation of Seats on Committees (if necessary) 50 - 52
20. Appointment of the following Committees (if necessary) / Membership of Committees:

- (a) Policy and Resources Committee
- (b) Strategic Planning, Sustainability and Transport Committee
- (c) Communities, Housing and Environment Committee
- (d) Heritage, Culture and Leisure Committee
- (e) Planning Committee
- (f) Licensing Committee
- (g) Employment Committee
- (h) Joint Transportation Board
- (i) Democracy Committee
- (j) Audit, Governance and Standards Committee
- (k) Planning Referrals Committee
- (l) Urgency Committee

MAIDSTONE BOROUGH COUNCIL ACTING AS CORPORATE TRUSTEE OF THE CHARITY KNOWN AS THE COBTREE MANOR ESTATE

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| 21. | Report of the Head of Finance and Resources - Review of Allocation of Seats on the Cobtree Manor Estate Charity Committee (if necessary) | 53 |
| 22. | Appointment of the Cobtree Manor Estate Charity Committee (if necessary) / Membership of the Cobtree Manor Estate Charity Committee | |

MAIDSTONE BOROUGH COUNCIL ACTING AS CORPORATE TRUSTEE OF THE QUEEN'S OWN ROYAL WEST KENT REGIMENT MUSEUM TRUST

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| 23. | Report of the Head of Finance and Resources - Review of Allocation of Seats on the Queen's Own Royal West Kent Regiment Museum Trust Committee (if necessary) | 54 |
| 24. | Appointment of the Queen's Own Royal West Kent Regiment Museum Trust Committee (if necessary) / Membership of the Queen's Own Royal West Kent Regiment Museum Trust Committee | |

IN ACCORDANCE WITH SECTION 17 OF THE LOCAL GOVERNMENT AND HOUSING ACT 1989 ALTERNATIVE ARRANGEMENTS FOR APPOINTMENTS TO COMMITTEES OUTSIDE THE USUAL POLITICAL BALANCE REQUIREMENTS MAY BE CONSIDERED IN RELATION TO AGENDA ITEMS 19, 21 AND 23